

November 13, 2023 Regular Meeting

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Large Group Instruction Room at Floyd C. Fretz Middle School, 140 Lorana Ave, Bradford, PA, at 7:00 pm.

PRESENT:

Directors: Shane Oschman, President; Carla Manion, Vice-President; Vickie Baker, Treasurer; Hiel Bartlett, Gretchen Daugherty, Eric Marasco, and Helen Schuster

Absent: Frances Forbes and Stephanie Scrivo

Administrators: Katy Pude, Sam Johnson, Mike Erickson, Sarah Tingley, Kim Swanson, Marty Cummins, Wes Lohrman, Missy Merry, Amber Benjamin, and Dave Green.

News Media: Mandi Colosimo, *The Bradford Era*

Visitors: Zoe Cratsley, Wyatt Scott, Kendall Gracey-Dalton, Shawn Hartman, Bill Moore, Mara Martinec, Devin Stanley, Tanya Wilbon, Al Vanderpoel, Sharon Snow

President Oschman called the meeting to order at 7:02 p.m.

RECOGNITION OF VISITORS

None.

APPROVAL OF BOARD AGENDA

Motion by Carla Manion, seconded by Helen Schuster, to approve the agenda as presented. Unanimously carried.

APPROVAL OF MINUTES

Regular Meeting – October 16, 2023

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the minutes as presented. Unanimously carried.

RESOLUTION FOR EXPULSION

A. “It is hereby RESOLVED, by the Board of Directors of the Bradford Area School District that the student who violated policy #218.1: Weapons on October 24, 2023, referred to as 2023 - 2024 # 1, is expelled for the period of time set forth in the Agreement dated November 8, 2023, as recommended by the Superintendent, a copy of which is on file in the student’s file located in the Superintendent’s office and which provisions are approved by the Resolution as if fully set forth herein.”

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the resolution as presented. 7 Yeas, 0 Nays, 2 Absent

BUSINESS OFFICE AND FINANCIAL AFFAIRS

A. Treasurer’s Report for the period ending October 31, 2023

Motion by Carla Manion, seconded by Helen Schuster, to approve the report as presented. Unanimously carried.

B. Payment of Bills: General Fund, Capital Reserve, Food Service, and G.O. Bond 2023

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the payment of bills as presented. Unanimously carried.

C. Budget Transfers for the period of October 1, 2023 to October 31, 2023

Motion by Helen Schuster, seconded by Carla Manion, to approve the budget transfers as presented. Unanimously carried.

D. Tax Exonerations, Additions, Homestead Adjustments, and Refunds Report

Motion by Vickie Baker, seconded by Gretchen Daugherty, to approve the report as presented. Unanimously carried.

E. Permission to Sell Property from the County Repository

The following individuals have requested to purchase the properties below:

City of Bradford:

1. Jesse J. R. Peffer – 22 Maplewood Ave., Bradford, PA; Map No. 02-004-209
2. Beach Street Investors Wildwd02 LLC – 114 South Ave., Bradford PA; Map No. 02-004-223
3. B & C Reality Inc. – 14 East Corydon St., Bradford, PA; Map No. 02-010-217
4. Allen & Melissa Cornelius – 9 Thompson Ave., Bradford, PA; Map No. 02-020-105
5. Theron Simmons – 30 Summer St., Bradford, PA; Map No. 04-004-120
6. Mateusz M. Mostek and Jessica M. Baily-Mostek – 170 Jackson Ave., Bradford, PA; Map No. 04-012-310
7. Theron Simmons – 32 Summer St., Bradford, PA; Map No. 04-004-121
8. Anthony Byerly – 142 High St., Bradford, PA; Map No. 05-004-214
9. James M. Poe and Sky M. Zandy-Poe – 126 East Ave., Bradford, PA; Map No. 05-013-215
10. James M. Poe and Sky M. Zandy-Poe – 124 East Ave., Bradford, PA; Map No. 05-013-216
11. Ashton T. Miller and Kristina L. Miller – Rear Oxford St. (vacant land), Bradford, PA; Map No. 06-008-132-1
12. Marie Anne Costello – Keating Avenue (vacant Land), Bradford, PA; Map No. 06-021-121-1

Lewis Run Borough:

1. Dale S. Groff – 33 Main St., Lewis Run, PA; Map No. 12-003-123-A

Bradford Township:

1. Shawn E. Hutchings, Jr. and Christopher C. Stratton, Jr. – 848 South Ave., Bradford, PA; Map No. 17-013-402

Motion by Carla Manion, seconded by Hiel Bartlett, to grant permission to the Tax Claim Bureau to sell the properties to the individuals as presented above. Unanimously carried.

F. Decline the Sale of Property from the County Repository

City of Bradford:

1. 23 East Main St., Bradford, PA; Map No. 05-009-124
2. 2 Maplewood Ave., Bradford, PA; Map No. 02-004-214
3. 20 Maplewood Ave., Bradford, PA; Map No. 02-004-209-1
4. 74 Maplewood Ave., Bradford, PA; Map No. 02-003-217
5. 90 Maplewood Ave., Bradford, PA; Map No. 02-003-214
6. 92 Maplewood Ave., Bradford, PA; Map No. 02-003-213
7. 15 Ascension St., Bradford, PA; Map No. 02-009-203

Bradford Township:

1. 56 Susquehanna Road, Bradford, PA; Map No. 17-014-306

Motion by Hiel Bartlett, seconded by Gretchen Daugherty, to decline the sale of property as presented above which is currently held in the McKean County Repository. Unanimously carried.

STUDENTS AND CURRICULUM

A. Textbook Adoption Schedule – Updated

Motion by Carla Manion, seconded by Helen Schuster, to approve the updated schedule as presented above. Unanimously carried.

B. Student Council Representative – Kendall Gracey-Dalton, President

PERSONNEL

A. Policies

1. Policy #103.1: Nondiscrimination – Qualified Students with Disabilities, New

Recommendation: This policy is being placed on the table for the requisite period of time. No action is required at this time. This policy will be placed on the December agenda for consideration.

2. Policy #114.1: Gifted Education, New

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the policy as presented. Unanimously carried,

B. Memorandums of Understanding

1. Memorandum of Understanding (MOU) between the Board and AFSCME to add a Split Run Reserve Position(s) that would either be an AM position or PM position only for 2 hours each day. This would be in addition to the current AM/PM Reserve Positions that are 4-hour positions.

Motion by Carla Manion, seconded by Helen Schuster, to approve the MOU as presented. Unanimously carried.

2. Memorandum of Understanding (MOU) between the Board and BAESPA to add language for the repayment of coursework if the employee does not complete the requirements for the associate degree program offered through the IU9 and Northern Pennsylvania Regional College

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the MOU as presented. Unanimously carried.

C. Athletic Programs

1. Recognition of Girls Wrestling as an Individual Sport for the 2023 – 2024 School Year.

Recommendation: To approve Girls Wrestling as a recognized Individual PIAA Sport for the 2023 – 2024 School Year. It is understood that the expenses incurred as an individual wrestler will be the responsibility of said wrestler to include transportation and supervision.

A motion was made by Eric Marasco, with a second by Helen Schuster, but before the vote was taken, Mr. Oschman wanted to amend the wording of the recommendation. He wanted to include the verbiage that the Board must approve the pending volunteer coach for each individual athlete. Before the amended recommendation could be voted on, they needed to revote on the initial recommendation. No motion was made on the original recommendation; therefore, motion did not pass.

Amended Recommendation: To approve Girls Wrestling as a recognized Individual PIAA Sport for the 2023 – 2024 School Year. It is understood that the expenses incurred as an individual wrestler will be the responsibility of said wrestler to include transportation and supervision, pending a volunteer coach approval, by the board, for each individual athlete. Motion by Shane Oschman, seconded by Carla Manion, to approve the amended recommendation above. Unanimously carried.

D. Hiring

1. Mary Bernard as a Reserve Driver with the Transportation Department at a rate of \$21.85 per hour for 4.0 hours per day, effective November 13, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Ms. Bernard for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and AFSCME.

2. Donald Jordan, 2nd Shift Custodian at GGB Elementary School at a rate of \$22.22 per hour, plus the \$0.40 differential for 2nd Shift for 8 hours per day, effective November 14, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Mr. Jordan, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and Teamsters.

E. Resignations

1. Haley Nicastro, General Aide at Bradford Area High School, effective October 27, 2023.

Recommendation: To approve the resignation of Ms. Nicastro with regrets and appreciation for his/her two months of service to the students and staff of the District.

2. William P. Goff Jr., Second Shift Custodian at GGB Elementary School, effective November 9, 2023.

Recommendation: To approve the resignation of Mr. Goff.

F. Coaches 2023 – 2024

1. Robert Klouw: Assistant Varsity Swim Coach (split position)
2. Gerrit Randall-Klouw: Assistant Varsity Swim Coach (split position)
3. Arick Close: Volunteer Swim Coach
4. Katrina Cibula: Volunteer Swim Coach
5. Travis Faulkner: Head Middle School Wrestling Coach
6. Brett Thompson: Assistant Middle School Wrestling Coach
7. Matthew Gilligan: Volunteer Wrestling Coach

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| 8. Jada Luther: | Volunteer Wrestling Coach |
| 9. Michael Corignani: | Volunteer Wrestling Coach |
| 10. Jacob Sheldon: | Volunteer Boys Basketball Coach |
| 11. Andrew Terwilliger: | Volunteer Boys Basketball Coach |
| 12. Julie Keane: | Volunteer Girls Basketball Coach |
| 13. Larry Stillman: | Head Varsity Girls Track Coach |
| 14. Natalie Marasco: | Assistant Varsity Girls Track Coach |
| 15. Logan Sunafrank: | Assistant Varsity Girls Track Coach |
| 16. Megan Cercone: | Head Middle School Girls Track Coach |
| 17. Ashley Jackson: | Assistant Middle School Girls Track Coach |
| 18. Mark Kelley: | Volunteer Girls Track Coach |
| 19. Tom Tessena: | Head Varsity Boys Track Coach |
| 20. Dave Cercone: | Assistant Varsity Boys Track Coach |
| 21. Eric Haynoski: | Head Varsity Baseball Coach |
| 22. Matt Colwell: | Assistant Varsity Baseball Coach |
| 23. Martin Bechelli: | Head Varsity Softball Coach |

Recommendation: To approve the employment of the above listed individuals for the coaching positions for the 2023-2024 school years, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable) and in accordance with Board Policy and the current agreement between the Board and BAEA. Approval and payment for services is contingent upon adequate enrollment in each program as determined by the Board, and completion of the full season. In the event the sport season is cancelled or shortened, for any reason, prior to the start of the season, no payment for services will be made. In the event the sport season is cancelled, for any reason, during the season, payment for services will be pro-rated.

G. Transfers

1. Michael Hood from Reserve Driver at the Transportation Department to Run #1 for 5 hours and 23 minutes per day at a rate of \$21.85 per hour, effective October 27, 2023.
2. Clarissa Wedge from Run #13 at the Transportation Department to Run #11 for 5 hours and 20 minutes per day at a rate of \$21.85 per hour, effective October 27, 2023.
3. Santana Romero from Reserve Driver at the Transportation Department to Run #13 for 5 hours and 39 minutes per day at a rate of \$21.85 per hour, effective November 13, 2023.

Recommendation: To approve the transfers as presented.

H. Substitutes

1. Emma Swanson: Substitute Aide, effective November 14, 2023.
2. Dave Cercone: Substitute Custodian, effective October 23, 2023.
3. Jonathon “Blake” Nuzzo: Substitute Aide, effective October 11, 2023.
4. Chantella Reed: Substitute Aide and Substitute Van Driver, effective November 8, 2023.

Recommendation: To approve the above-listed substitute employees, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy.

I. Leaves

1. Employee #2512 has requested an intermittent leave of absence starting 09/28/2023 to approximately 09/27/2024 or another date as requested by the employee’s physician, as outlined in the agreement between the Board and AFSCME and in accordance with FMLA Guidelines.
2. Employee #2029 has requested a sabbatical leave from 11/1/2023, to 4/2/2024 as outlined in the agreement between the Board and BAEA and in accordance with Pennsylvania School Code of 1949, as

amended.

3. Employee #2403 has requested a leave of absence starting 12/13/2023 to approximately 3/13/2024 or another date as requested by the employee's physician, as outlined in the agreement between the Board and Teamsters and in accordance with FMLA Guidelines.

Recommendation: To approve the leave(s) as presented.

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve Items D through I, with the amended recommendation of Item C – Athletic Programs, as presented above.

SUPERINTENDENT'S REPORT

OTHER BUSINESS

None.

ANNOUNCEMENTS

- A. A. An executive session was conducted prior to this meeting at 5:00 p.m. for personnel hiring, student issues and legal discussion.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

RECOGNITION OF VISITORS

Mr. Bill Moore approached the board to thank Mrs. Pude, on behalf of the Alumni Association, for the quality of the students that are graduating and to whom the Alumni Association Scholarship is given. He continued to thank the district for their involvement and promotion of the Honor Flight.

Mr. Oschman extended his congratulations to the newly re-elected board members. He went on to state that he listened to a podcast with Erik Close and teacher from Olean, NY, and wanted to recognize Erik Close for his passion and care for the students in his class.

ADJOURNMENT

*Motion by Gretchen Daugherty, seconded by Vickie Baker, that the meeting be adjourned.
Unanimously carried.*

The meeting was adjourned at 7:43 p.m.

Respectfully Submitted,

Lisa L. Esch, Recording Secretary