

December 6, 2023 Regular Meeting

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Large Group Instruction Room at Floyd C. Fretz Middle School, 140 Lorana Ave, Bradford, PA, immediately following the Reorganizational meeting.

PRESENT:

Directors: Shane Oschman, President; Carla Manion, Vice-President; Hiel Bartlett, Gretchen Daugherty, Frances Forbes, Eric Marasco, Helen Schuster, and Stephanie Scrivo

Absent: Vickie Baker, Treasurer

Administrators: Sam Johnson, Amy Yohe, Erin Waugaman, Ken Coffman, Marty Cummins, Wes Lohrman, Missy Merry, Amber Benjamin, Sarah Tingley, Lisa Esch and Dave Green.

News Media: Mandy Colosimo, *The Bradford Era*

Visitors: Kendall Gracey-Dalton and Tanya Wilbon

President Oschman called the meeting to order at 7:13p.m.

RECOGNITION OF VISITORS

None.

APPROVAL OF BOARD AGENDA

Motion by Gretchen Daugherty seconded by Carla Manion, to approve the agenda as presented. Unanimously carried.

APPROVAL OF MINUTES

Regular Meeting – November 13, 2023

Motion by Stephanie Scrivo, seconded by Helen Schuster, to approve the minutes as presented. Unanimously carried.

BUSINESS OFFICE AND FINANCIAL AFFAIRS

A. Payment of Bills: General Fund and Food Service

Motion by Gretchen Daugherty, seconded by Eric Marasco, to approve the payment of bills as presented. Unanimously carried.

C. Budget Transfers for the period of November 1, 2023 to November 31, 2023

Motion by Carla Manion, seconded by Stephanie Scrivo, to approve the budget transfers as presented. Unanimously carried.

STUDENTS AND CURRICULUM

A. Settlement Resolution Agreement

1. The Board of Directors of the Bradford Area School District hereby APPROVES the Settlement

Resolution Agreement and General Release, as reviewed with the Board in Executive Session on November 13, 2023, with regard to Student E.C. The Board authorizes the Superintendent to execute the Settlement Resolution Agreement and General Release on behalf of the District.

Motion by Gretchen Daugherty, seconded by Frances Forbes, to approve the Resolution Agreement as presented. 8 Yeas, 0 Nays, 1 Absent

B. Removing the Electrical Occupations Program from the Career Technical Educational Program

Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the removal of the Electrical Occupation program as presented. Unanimously carried.

C. Concurrent Enrollment Agreement with University of Pittsburgh at Bradford Exhibit 5

Motion by Carla Manion, seconded by Stephanie Scrivo, to approve the agreement as presented. Unanimously carried.

D. Student Council Representative – Kendall Gracey-Dalton, President

PERSONNEL

A. Policies

1. Policy #103.1: Nondiscrimination – Qualified Students with Disabilities, New

Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the policy as presented. Unanimously carried.

B. Contract Agreement

1. Non-Union Administrative Assistants – July 1, 2024 – June 30, 2027

Motion by Gretchen Daugherty, seconded by Frances Forbes, to approve the agreement as presented, effective July 1, 2024. 8 Yeas, 0 Nays, 1 Absent

C. Hiring

1. MaKenzie Hushon, General Aide at Bradford Area High School for 7.25 hours per day at a rate of \$16.19 per hour, effective December 7, 2023, or another date mutually agreeable to both parties.

Recommendation: To approve the employment of Ms. Hushon, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

2. Clarissa Wedge, as a Discipline Coordinator in the Transportation Department. Rate of pay is \$21.85 per hour on an as needed basis, effective December 7, 2023, or another date mutually agreeable to both parties.

Recommendation: To approve the employment of Ms. Wedge, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and Teamsters.

3. Santana Romero, as a Discipline Coordinator in the Transportation Department. Rate of pay is \$21.85 per hour on an as needed basis, effective December 7, 2023 or another date mutually agreeable to both parties.

Recommendation: To approve the employment of Ms. Romero, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and Teamsters.

4. Krista Whitlow, as a Split Reserve Driver (PM) for 2 hours per day at a rate of pay is \$21.85 per hour, effective December 7, 2023 or another date mutually agreeable to both parties.

Recommendation: To approve the employment of Ms. Whitlow, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and Teamsters.

D. Resignations

1. Stacie Gorse, Discipline Coordinator Position with the Transportation Department, effective November 17, 2023.

Recommendation: To approve the resignation of Ms. Gorse, for the position listed above, with regrets and appreciation for her service in this position.

2. Matt McDonald, Discipline Coordinator Position with the Transportation Department, effective November 30, 2023.

Recommendation: To approve the resignation of Mr. McDonald, for the position listed above, with regrets and appreciation for his service in this position.

E. Coaches 2023-2024

1. Travis Faulkner: Assistant Varsity Boys' Track Coach
2. Katie Greene: Assistant JV/Varsity Softball Coach
3. Doug Atteberry: Boys' Tennis Coach
4. Nathan Rodriguez: Volunteer Girls' Wrestling Coach for Lilliana Rodriguez (parent/volunteer Coach is responsible for transportation and supervision)
5. Christy Grubbs: Volunteer Girls' Wrestling Coach for Carleigh Grubbs (parent/volunteer coach Is responsible for transportation and supervision)
6. Yashira Varela: Volunteer Girls' Wrestling Coach for Audiana Varela (parent/volunteer coach is responsible for transportation and supervision)

Recommendation: To approve the employment of the above listed individuals for the coaching positions for the 2023-2024 school years, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable) and in accordance with Board Policy and the current agreement between the Board and BAEA. Approval and payment for services is contingent upon adequate enrollment in each program as determined by the Board, and completion of the full season. In the event the sport season is cancelled or shortened, for any reason, prior to the start of the season, no payment for services will be made. In the event the sport season is cancelled, for any reason, during the season, payment for services will be pro-rated.

F. Substitutes

1. Samuel Morgan: Substitute Aide, effective November 14, 2023
2. MaryAnne Cole: Substitute Teacher, effective November 28, 2023
3. Colleen Storer: Substitute Teacher, effective December 1, 2023
4. Stacey Brunelli: Substitute Teacher, effective December 5, 2023
5. Emily Bukowski: Substitute Aide and Substitute Teacher, effective November 29, 2023

Recommendation: To approve the above-listed substitute employees, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy.

G. Leaves

1. Employee #2463 has requested a leave of absence starting November 27, 2023 to approximately January 8, 2024 or another date as requested by the employee's physician, as outlined in the current agreement between the Board and BAESPA and in accordance with FMLA Guidelines.
2. Employee #1856 has requested an extension of the current unpaid leave of absence through the remainder of the school year (May 30, 2024) per the employee's physician, as outlined in Article VIII, Section L of the current agreement between the Board and BAEA. It is requested to allow the employee to keep his/her medical, dental and life insurance policies (where applicable) due to the exhaustion of FMLA Leave.
3. Employee #1154 has requested a leave of absence starting 12/13/2023 to approximately 1/16/2024 or another date as requested by the employee's physician, as outlined in the current agreement between the Board and BAEA and in accordance with FMLA Guidelines.

Recommendation: To approve the leave(s) as presented.

Motion by Eric Marasco, seconded by Gretchen Daugherty, to approve Items C through G as presented above. Unanimously carried.

SUPERINTENDENT'S REPORT

OTHER BUSINESS

None.

ANNOUNCEMENTS

- A. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

RECOGNITION OF VISITORS

None.

ADJOURNMENT

Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, that the meeting be adjourned. Unanimously carried.

The meeting was adjourned at 7:28 p.m.

Respectfully Submitted,

Lisa L. Esch, Recording Secretary