

September 11, 2023 Regular Meeting

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Large Group Instruction Room at Floyd C. Fretz Middle School, 140 Lorana Ave, Bradford, PA, at 7:00 pm.

PRESENT:

Directors: Shane Oschman, President; Carla Manion, Vice-President; Vickie Baker, Treasurer; Hiel Bartlett, Gretchen Daugherty, Frances Forbes, Eric Marasco, and Helen Schuster

Absent: Stephanie Scrivo

Administrators: Katy Pude, Sam Johnson, Judy Bodamer, Erin Waugaman, Dave Ray, Missy Merry, Amber Benjamin, Sarah Tingley, Heidi Blatchley, Marty Cummins, Kim Swanson, Wes Lohrman, Jennifer Morgan, Gene Woodmansee, Barry Bryan, and Dave Green

News Media: Mandy Colosimo, *The Bradford Era*

Visitors: Amy Yohe, Tom Yohe, Kendall Gracey-Dalton, David Eaton, Abbie Rhoades, Al Vanderpoel, Nancy Dryden, Jim Machuga, Tanya Wilbon, and Lisa Esch

President Oschman called the meeting to order at 7:06 p.m.

RECOGNITION OF VISITORS

None.

APPROVAL OF BOARD AGENDA

Motion by Carla Manion, seconded by Helen Schuster, to approve the agenda as presented. Unanimously carried.

APPROVAL OF MINUTES

Regular Meeting – August 14, 2023

Motion by Gretchen Daugherty, seconded by Helen Schuster, to approve the minutes as presented. Unanimously carried.

BUSINESS OFFICE AND FINANCIAL AFFAIRS

A. Payment of Bills: General Fund, Capital Reserve, and Food Service

Motion by Carla Manion, seconded by Vickie Baker, to approve the payment of bills as presented. Unanimously carried.

B. Budget Transfers for the period of August 1 – August 31, 2023

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the budget transfers as presented. Unanimously carried.

C. Tax Exonerations, Additions, Homestead Adjustments, and Refunds Report

Motion by Helen Schuster, seconded by Carla Manion, to approve the report as presented.

Unanimously carried.

D. Penelec Easement at Bus Garage Property

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the Easement as presented. Unanimously carried.

E. Conrad Siegel Proposal for Affordable Care Act Employer Reporting

Motion by Gretchen Daugherty, seconded by Carla Manion, to approve the proposal as presented. Unanimously carried.

F. KOZ Extension Resolution No. 24-001 for 40 Main Street, Bradford, PA 16701

Motion by Gretchen Daugherty, seconded by Frances Forbes, to approve the KOZ Extension Resolution No. 24-001 as presented. Unanimously carried.

G. Eastern Elevator Service Agreement

1. Eastern Elevator Service Agreement for the Dumbwaiter at School Street Elementary and 3 Hydraulic Wheelchair Lifts (Bradford Area High School, Floyd C. Fretz Middle School and George G. Blaisdell Elementary School) in the amount of \$3,264 per year.

Motion by Carla Manion, seconded by Helen Schuster, to approve the service agreement as presented above. Unanimously carried.

H. George G. Blaisdell Elementary School Flooring Project

1. George G. Blaisdell Elementary School Flooring Project awarded to The Carpet Store, 9 E. Washington Street, Bradford, PA 16701 in the amount of \$40,480.

Motion by Frances Forbes, seconded by Vickie Baker, to approve the project awarded to The Carpet Store as presented above. Unanimously carried.

STUDENTS AND CURRICULUM

A. Warren County School District Cyber Services School Agreement

Motion by Carla Manion, seconded by Helen Schuster, to approve the agreement as presented. Unanimously carried.

B. Agreement with Southwood Psychiatric Hospital

Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the agreement as presented. Unanimously carried.

C. District Comprehensive Plan 2023 - 2026 – Mrs. Erin Waugaman

Motion by Carla Manion, seconded by Gretchen Daugherty, to approve the District Comprehensive Plan as presented. Unanimously carried.

D. Student Council Representative – Kendall Gracey-Dalton, President

PERSONNEL

A. Resignations

1. Judith Bodamer, Director of Finance, effective September 30, 2023.

Recommendation: To approve the resignation, for the purpose of retirement, of Ms. Bodamer with regrets and appreciation for her 8 years of service to the students and staff of the District.

2. Stephanie Cottillion, General Aide at George G. Blaisdell Elementary School, effective September 1, 2023.

Recommendation: To approve the resignation of Ms. Cottillion with regrets and appreciation for her seven years of service to the students and staff of the District.

3. Noah Christjohn as Head Middle School Wrestling Coach, effective September 11, 2023.

Recommendation: To approve the resignation of Mr. Christjohn with regrets.

4. Michael "Todd" Hamer as Bus Driver at the Transportation Department, effective August 22, 2023.

Recommendation: To approve the resignation of Mr. Hamer with regrets and appreciation for his six years of service to the students and staff of the District.

B. Hiring

1. Brittany Reid, as a General Aide at George G. Blaisdell Elementary School for 7.25 hours per day at a rate of \$16.19 per hour, effective September 12, 2023 or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Ms. Reid, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

2. Kristen Sisler, as a General Aide at George G. Blaisdell Elementary School for 7.25 hours per day at a rate of \$16.19 per hour, effective September 12, 2023 or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Ms. Sisler, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

3. Amy Yohe, Director of Finance at a salary of \$94,951, effective October 1, 2023 or another date mutually agreeable to both parties.

Recommendation: To approve the employment of Ms. Yohe for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and Act 93.

C. Coaches 2023-2024

1. Noah Christjohn: Volunteer Middle School Wrestling Coach
2. Alexis Hardy: Volunteer Girls' Volleyball Coach
3. Julia Stayer : Volunteer Girls' Soccer Coach
4. Stephanie Rimer: Volunteer Varsity Cheerleading Coach

Recommendation: To approve the employment of the above listed individuals for the coaching positions for 2023-2024 school years, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable) and in accordance with Board Policy and the current agreement between the Board and BAEA. Approval and payment for services is contingent upon adequate enrollment in each program as determined by the Board, and completion of the full season. In the event the sport season is cancelled or shortened, for any reason, prior to the start of the season, no payment for services will be made. In the event the sport season is cancelled, for any reason, during the season, payment for services will be pro-rated.

D. Transfers

1. Erin Bridge from General Aide at George G. Blaisdell Elementary School to General Aide at School Street Elementary School for 7.25 hours per day at a rate of \$16.19 per hour, effective September 12, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the transfer as presented.

2. Kendra Pantuso from Special Education Aide at George G Blaisdell Elementary School to General Aide at George G Blaisdell Elementary School for 7 hours per day at a rate of \$16.19 per hour, effective September 12, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the transfer as presented.

E. Substitutes

1. Mark Kearns, Substitute Van Driver and Substitute Aide, effective September 11, 2023.
2. Krista Whitlow, Substitute Van Driver, effective August 23, 2023.
3. Brandie Fuller, Substitute Bus/Van Driver and Substitute Aide, effective September 5, 2023.

Recommendation: To approve the above-listed substitute employees, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy.

F. Leaves

1. Employee #1632 has requested a leave of absence from October 18, 2023 through January 17, 2024 as outlined in the agreement between the Board and BAESPA and in accordance with FMLA Guidelines.
2. Employee #2943 has requested a leave of absence from September 13, 2023 through October 25, 2023.
3. Employee #2928 has requested a leave of absence from August 23, 2023 through January 2, 2024.

Recommendation: To approve the leaves as presented.

Motion by Carla Manion, seconded by Vickie Baker to approve Items A through F as presented above. Unanimously carried.

SUPERINTENDENT'S REPORT

OTHER BUSINESS

None.

RECOGNITION OF VISITORS

None.

ANNOUNCEMENTS

- A. A. An executive session was conducted prior to this meeting at 5:00 p.m. to discuss personnel issues to include hiring, legal updates, and school safety.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

ADJOURNMENT

*Motion by Gretchen Daugherty, seconded by Vickie Baker, that the meeting be adjourned.
Unanimously carried.*

The meeting was adjourned at 7:48 p.m.

Respectfully Submitted,

Lisa L. Esch, Recording Secretary