

## August 14, 2023 Regular Meeting

The regular meeting of the Board of Directors of the Bradford Area School District was held at 7 PM via Zoom.

### PRESENT:

Directors: Shane Oschman, Eric Marasco, Helen Schuster, Gretchen Daugherty, Carla Manion

Absent: Vickie Baker, Stephanie Scrivo, Heil Bartlett, Frances Forbes

Administrators: Katy Pude, Judy Bodamer, Sam Johnson, Erin Waugaman, David Green, David Ray, Gene Woodmansee, Kim Swanson, Marty Cummins, Missy Merry, Sarah Tingley, Wesley Lohrman, Heidi Blatchley, Amber Benjamin, Jennifer Morgan, Mike Erickson

News Media: None present

Visitors: Nancy Dryden, Haley Nicaastro

President Oschman called the meeting to order at 7:02 PM

### RECOGNITION OF VISITORS

None.

### APPROVAL OF BOARD AGENDA

*Motion by Carla Manion, seconded by Gretchen Daugherty to approve the agenda, unanimously carried.*

### APPROVAL OF MINUTES

Regular Meeting – June 26, 2023

Special Meeting – July 6, 2023

*Motion by Schuster, seconded by Daugherty, to approve the minutes as presented. Unanimously carried.*

### ELECTION OF TEMPORARY SECRETARY

*Motion for nomination of Carla Manion by Gretchen Daugherty, seconded by Shane Oschman. Unanimously carried.*

*Motion by Helen Schuster to close nomination, seconded by Gretchen Daugherty. Unanimously carried to appoint Carla Manion as temporary secretary.*

### ELECTION OF REPRESENTATIVE TO THE SENECA HIGHLANDS IU9 BOARD – President

*Motion by Helen Schuster to open nominations for election of Representative to the Seneca Highland IU9 Board, seconded by Gretchen Daugherty. Unanimously carried.*

*Nomination of Gretchen Daugherty to be the Representative to the Seneca Highlands IU9 Board by Shane Oschman Daugherty, seconded by Helen Schuster. Unanimously carried.*

*Motion to close nominations made by Gretchen Daugherty, seconded by Helen Schuster Unanimously carried.*

*Roll Call vote to name Gretchen Daugherty as Representative to the Seneca Highlands IU9 Board. Unanimously carried.*

#### **BUSINESS OFFICE AND FINANCIAL AFFAIRS**

A. Treasurers Report

*Motion made by Gretchen Daugherty, seconded by Helen Schuster, to approve the Treasurer's report as presented. Unanimously carried.*

B. Payment of Bills-General Fund, Capital Reserve, Food Service

*Motion made by Gretchen Daugherty, seconded by Helen Schuster to approve the payment of bills as presented. Unanimously carried.*

C. Budget Transfers for the period ending July 31, 2023

*Motion made by Helen Schuster, seconded by Gretchen Daugherty, to approve the Budget Transfers for the period ending July31, 2023. Unanimously carried.*

D. Quarterly Reports for Secondary Schools for the period ending June 30, 2023

*Motion made by Carla Manion, seconded by Eric Marasco to approve the Quarterly Reports for Secondary Schools for the period ending July 31, 2023. Unanimously carried.*

E. Tax Exonerations, Additions, Homestead Adjustments, and Refunds Report

*Motion made by Gretchen Daugherty, seconded by Helen Schuster, to approve the report as presented. Unanimously carried.*

F. Skid Steer Loader Purchase

*Motion made by Carla Manion, seconded by Eric Marasco, to approve the purchase of the Skid Steer Loader from Bobcat per Sourcewell Contract #040319-CEC for \$53,221.47. Unanimously carried.*

#### **STUDENTS AND CURRICULUM**

A. Career Mentor Agreement 2023-2025

- a. Will help supervising students onsite, our counselors develop career fairs, and conduct post graduate surveys. It will provide our district 1000 hours of support at a cost of \$12,700.

*Motion made by Gretchen Daugherty, seconded by Carla Manion, to approve the Career Mentor Agreement as presented. Unanimously carried.*

B. Contract and Resolution for Psychological Services with Seneca Highlands IU9 2023-2024

*Motion made by Helen Schuster, seconded by Gretchen Daugherty, to approve the contract and resolution for Psychological Services with Seneca Highlands IU9 for the 2023-2024 school year. Roll call vote unanimously carried.*

C. Title I Schoolwide Plans

a. GGB Elementary School Title I Schoolwide Plan

b. School Street Elementary School Title I Schoolwide Plan

- i. Erin Waugaman spoke about the goals for the Title I Schoolwide Plan. The District plans to use Keys to Literacy to assist in achieving goals. Three goals were established, after 2 groups met and came up with same set of goals-improve Math, ELA, Behaviors. For GGB, it is their desire to improve Math scores to 80% on grade level. This is the 3<sup>rd</sup> year of Eureka Math, and using veteran teachers as coaches, establish teacher clarity, and ensure that we are meeting standards and establishing relevance. In Reading, it is the goal of GGB to improve reading scores to 70% on grade level – GGB teachers will receive training in Phonics, vocabulary, and other fundamental areas. Teachers will receive training during their Professional development days in August and October. For GGB, Jenny Kwiatkowski will be the building leader. The School Street leader will be Chris Downey. To improve behavior at GGB, their goal is to decrease referrals by 25% using positive intervention supports, Dr. Hellbower will come in 3 mornings a week to work with students in their setting and will meet with principals. In addition, the Nomi app will be available to teachers, which is a pocket coach for teachers to give them a resource at their fingertips to help with strategies. School Street's goals are to increase ELA PSSA scores by 5% using strategies taught in training sessions throughout year and increase Math scores by 5%, using the same strategies as GGB. To improve behavior, their goal is to have 85% of students have 0-1 office referrals. Next month, they will report on comprehensive plan which aligns with these goals. Mrs. Pude added that Keys to Literacy will put vocabulary, basic science of reading back into curriculum.

*Motion made by Gretchen Daugherty, seconded by Helen Schuster, to approve the plan as presented. Unanimously carried.*

D. Student Council Representative- Kendall Gracey-Dalton, President- Not present

**PERSONNEL**

- A. Policy #11: Principles for Governance and Leadership, Revised
- B. Policy #137: Home Education Programs, Revised
- C. Policy #137.1: Extracurricular Participation by Home Education Students, New
- D. Policy #137.3: Participation in Career and Technical Education Programs by Home Education Students, New

- E. Policy #200: Enrollment of Students, Revised
- F. Policy #202: Eligibility of Nonresident Students, Revised
- G. Policy #204: Attendance, Revised
- H. Policy #217: Graduation, Revised
- I. Policy #221: Dress and Grooming, Revised
- J. Policy #223: Suspension and Expulsion, Revised
- K. Policy #251: Students Experiencing Homelessness, Foster Care, and Other Educational Instability, Revised
- L. Policy #810: Transportation, Revised

*Motion made by Gretchen Daugherty, seconded by Helen Schuster, to approve the policies as presented. Unanimously carried.*

- M. Memorandums of Understanding
  - a. MOU between the Board and BAEA for creating Building Substitute Teacher positions for the 2023-2024 school year
  - b. MOU between the Board and BAES for a Special Education Teacher stipend modification
  - c. MOU between the Board and BAEA to increase the Middle School Cheerleading Advisor stipend, adding a Middle School Assistant Cheerleading Advisor position, and removing an Assistant Varsity Cheerleading Advisor position

*Motion made by Carla Manion, seconded by Gretchen Daugherty to approve the MOU as presented. Unanimously carried.*

- N. 2023-2024 Student Handbooks

*Motion made by Gretchen Daugherty, seconded by Helen Schuster, to approve the Student Handbooks for the 2023-2024 school year as presented. Unanimously carried.*

- O. Hiring
  - a. Ian Knecht, Middle School Math Teacher at Floyd C. Fretz Middle School
  - b. Denise Welshhans, Special Education Aide at Floyd C. Fretz Middle School
  - c. Amber Caldwell, Special Education Aide at Bradford Area High School
  - d. Haley Nicastro, General Aide BAHS
  - e. Larry Causer-Crossing Guard at School Street
  - f. Tina Hubbard-205-day secretary BAHS

- P. Resignations
  - a. Timothy McCommons, Mechanic at the Transportation Department
  - b. Kimberly Soble, General Aide at School Street Elementary School
  - c. Michael Grady, as Play Support Assistant
  - d. Susan Lee, Mentor for Kristina Sowers

Q. Transfer

- a. Mary Graffius from 205 Day Secretary at BAHS to 260 Day Superintendent/Assistant Superintendent Secretary/HR at the Administrative Office

R. Mentor Teachers

- a. Shannon Luzzi as Mentor Teacher for Mariah Gow at GGB Elementary School
- b. Lindsay Crappio as Mentor Teacher for Taylar Mager at GGB Elementary School
- c. Jennifer Barnes and Marisa Cleer (split position) as Mentor Teacher for Michael Ernst at Bradford Area High School
- d. Peter Eckstrom as Mentor for Kristina Sowers at Bradford Area High School
- e. Steven Joblon as Mentor Teacher for Ian Knecht at Floyd C. Fretz Middle School

S. Paid Supplemental Position Amendment 2023-2024

- a. Skills USA Co-Advisor: David Ware

T. Substitute Rates 2023-2024

- a. Bus Driver (CDL): \$20.00 per hour
- b. Van Driver (Non-CDL): \$16.50 per hour
- c. Classroom Monitor: \$109 per day

U. Coaches 2023-2024

- a. Erika Close: Head Varsity Swim Coach
- b. Ben Koss: Assistant Varsity Swim Coach
- c. Stefan Chaussard: Head Varsity Wrestling Coach
- d. Mike Gow: Assistant Varsity Wrestling Coach
- e. Noah Christjohn: Head Middle School Wrestling Coach
- f. John Bennardi: Head Varsity Boys Basketball Coach
- g. Lori Nuzzo: Assistant Varsity Boys Basketball Coach
- h. Jason Blatchley: Head Middle School Girls Basketball coach
- i. Julie Keane: Assistant Middle School Girls Basketball Coach
- j. Andrew Groce: Middle School Girls Soccer Volunteer
- k. Mitchell Faulkner: Boys Golf Volunteer
- l. Dustin Coles: Middle School Boys Soccer Volunteer
- m. Brian South: Varsity and Middle School Football Volunteer

V. Substitutes 2023-2024

- a. Emily Bukowski: Substitute Teacher and Substitute Aide
- b. Debra Veite: Substitute Van Driver and Substitute Aide
- c. Danielle Howard: Substitute Bus Driver

*Motion made by Carla Manion, seconded by Helen Schuster to approve new hires resignations, transfers, mentor teachers, paid supplemental positions, substitute rates, coaches and substitutes as presented. Unanimously carried.*

### **SUPERINTENDENT'S REPORT**

Mrs. Pude talked about a number of upcoming events in the District that will kick off the new school year. They are as follows:

August 19-Back to school rally 10-noon at Parkway Field, many organizations, teacher and staff volunteers.

Aug 21-Meets & Greet for the various schools

August 23-First Day of School

Mrs. Pude wanted to thank all who worked hard over the summer to get the schools ready for our students to come back.

To go along with Mrs. Waugaman, she wanted to reiterate that both Middle & High School will be emphasizing the Progressive Discipline plan, enforcing positive behaviors, will be more uniform in their approach, and having it clearly stated in the student handbooks will help in carrying out our solid progressive discipline plan, which will help us to finally return to normalcy post-COVID.

### **OTHER BUSINESS**

Mr. Johnson wanted to make a correction-Only Policy 137.1 (Extra-Curricular) allows for Cyber Charter, not the other policies that were voted on this evening.

Mr. Oschman wanted to reiterate Mrs. Pude's sentiments in thanking all who have worked hard to get our schools ready for our students' return.

### **ANNOUNCEMENTS**

- A. An executive session was conducted prior to this meeting at 5:00 PM to discuss personnel issues: hiring, resignations, and exit interviews. Student specific behavioral guidelines will also be discussed with new programming
- B. An executive session may be conducted for the reason state in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

### **RECOGNITION OF VISITORS**

None.

### **ADJOURNMENT**

*Motion made by Gretchen Daugherty, seconded by Eric Marasco to adjourn the meeting. Unanimously carried.*

Mr. Oschman ended the meeting at 7:46 PM.

Respectfully Submitted,

Carla Manion, Temporary Secretary