

June 26, 2023 Regular Meeting

The regular meeting of the Board of Directors of the Bradford Area School District was held at 7:00 pm via Zoom.

PRESENT:

Directors: Shane Oschman, President; Carla Manion, Vice-President; Vickie Baker, Treasurer; Hiel Bartlett, Gretchen Daugherty, Frances Forbes, Eric Marasco, Helen Schuster, and Stephanie Scrivo

Absent:

Administrators: Katy Pude, Sam Johnson, Judy Bodamer, Erin Waugaman, Dave Ray, Amber Benjamin, Mike Erickson, Sarah Tingley, Heidi Blatchley, Gene Woodmansee, and Dave Green

News Media: Mandy Colosimo, *The Bradford Era*

Visitors: Kendall Gracey-Dalton, Jennifer Taylor, Tanya Wilbon, Jen Moore, and Lisa Esch

President Oschman called the meeting to order at 7:05 p.m.

RECOGNITION OF VISITORS

None.

APPROVAL OF BOARD AGENDA

Motion by Carla Manion, seconded by Stephanie Scrivo, to approve the agenda as presented. Unanimously carried.

APPROVAL OF MINUTES

Regular Meeting – May 8, 2023
Special Meeting – May 24, 2023

Motion by Gretchen Daugherty, seconded by Carla Manion, to approve the minutes as presented. Unanimously carried.

ELECTION OF TREASURER

A. The office of Treasurer must be elected for a one-year term starting in July. Vickie Baker is the current Treasurer.

President Oschman asked for a motion to open nominations. A motion was made by Carla Manion, seconded by Stephanie Scrivo, to open nominations. A motion was made by Stephanie Scrivo, seconded by Frances Forbes to nominate Vickie Baker. President Oschman asked if there were any other nomination to come before the board; being none a motion to close nominations was made by Carla Manion with a second made by Gretchen Daugherty.

A vote was then taken to approve Ms. Baker as Treasurer. Unanimously carried.

APPOINTMENT OF BOARD SECRETARY

A. To appoint Lisa Esch as Board Secretary for a four-year term starting in July.

Motion by Carla Manion, seconded by Stephanie Scrivo to approve the appointment as presented. Unanimously carried.

RESOLUTION FOR EXPULSION

A. “It is hereby RESOLVED, by the Board of Directors of the Bradford Area School District that the student who violated policy #218.1: Weapons on May 23, 2023, referred to as 2022-2023 # 5, is expelled for the period of time set forth in the Agreement dated June 15, 2023, as recommended by the Superintendent, a copy of which is on file in the student’s file located in the Superintendent’s office and which provisions are approved by the Resolution as if fully set forth herein.”

Motion by Frances Forbes, seconded by Helen Schuster, to approve the resolution as presented. 9 Yeas, 0 Nays

BUSINESS OFFICE AND FINANCIAL AFFAIRS

A. 2023 - 2024 Budget Presentation

B. 2023 – 2024 General Fund Budget

Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the 2023 - 2024 General Fund Budget as presented. 9 Yeas, 0 Nays

C. 2023 – 2024 Capital Reserve Budget

Motion by Stephanie Scrivo, seconded by Hiel Bartlett, to approve the 2023 - 2024 Capital Reserve Budget as presented. 9 Yeas, 0 Nays

D. 2023 Homestead and Farmstead Resolution

Motion by Carla Manion, seconded by Stephanie Scrivo, to approve the Resolution as presented. 9 Yeas, 0 Nays

E. Taxes to be Levied 2023-2024

1. 1% on Earned Income and Net Profits (.5 to be shared with municipalities)
2. 1% Realty Transfer Tax (.5 to be shared with municipalities)
3. Real Estate Tax to be levied at 22.12 mills

Motion by Gretchen Daugherty, seconded by Carla Manion, to approve the taxes as presented. 9 Yeas, 0 Nays

F. Resolution of Committed Fund Balance

Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the Resolution as presented. 9 Yeas, 0 Nays

G. Designation of Depositories

1. The following institutions will be 2023- 2024 depositories for District Funds:
 - a. County National Bank
 - b. Hamlin Bank

- c. Northwest Bank
- d. Pennsylvania Local Government Investment Trust (PLIGIT)
- e. PNC Bank

Motion by Carla Manion, seconded by Stephanie Scrivo, to approve the depositories as presented. 8 Yeas, 0 Nays, 1 Abstention (Baker)

H. Treasurer's Report for the period ending May 31, 2023

Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the report as presented. Unanimously carried.

I. Payment of Bills – General Fund, Capital Reserve, Food Service, and G.O. Bond 2023

Motion by Carla Manion, seconded by Stephanie Scrivo, to approve the payment of bills as presented. Unanimously carried.

J. Budget Transfers for the period ending May 31, 2023

Motion by Stephanie Scrivo, seconded by Gretchen Daugherty, to approve the transfers as presented. Unanimously carried.

K. Vocational Bid Awards

Motion by Stephanie Scrivo, seconded by Helen Schuster, to approve the bid awards as presented. Unanimously carried.

L. Co-Op Supplies Bid Awards

Motion by Gretchen Daugherty, seconded by Carla Manion, to approve the bid awards as presented. Unanimously carried.

M. 15-Passenger Propane Bus with Wheelchair Lift Bid Award

The only bid that was received was from Blue Bird Bus Sales of Pittsburgh, Inc. for \$129,140.

Motion by Stephanie Scrivo, seconded by Helen Schuster, to award the bid to Blue Bird Bus Sales of Pittsburgh, Inc. as presented above. Unanimously carried.

N. Memorandum of Understanding

1. This is an agreement between Dr. Andrew Kayes and Bradford Area School District Special Education Services. Dr. Kayes will review Evaluation Reports, Reevaluation Reports, and Individualized Education Plans (IEP) for Special Education School Age students who are eligible for medical assistance. Dr. Kayes will be verifying IEP recommended related services.

Motion by Carla Manion, seconded by Gretchen Daugherty, to approve the MOU as presented. Unanimously carried.

STUDENTS AND CURRICULUM

A. School Safety Report

Motion by Helen Schuster, seconded by Hiel Bartlett, to approve the School Safety report as presented. Unanimously carried.

B. E-Therapy Service Agreement 2023 – 2024

Motion by Stephanie Scrivo, seconded by Carla Manion, to approve the agreements as presented. 9 Years, 0 Nays

C. Pre-School Early Intervention Contract with Seneca Highlands IU9 2022 – 2023

1. This contract will provide classroom space to be used for the Seneca Highlands Intermediate Unit 9 Early Intervention Program. This contract shall be valid for the period of July 1, 2022 to June 30, 2023.

Motion by Frances Forbes, seconded by Gretchen Daugherty, to approve the contract as presented. 9 Years, 0 Nays

D. Pre-School Early Intervention Contract with Seneca Highlands IU9 2023 – 2024

1. This contract will provide classroom space to be used for the Seneca Highlands Intermediate Unit 9 Early Intervention Program. This contract shall be valid for the period of July 1, 2023 to June 30, 2024.

Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the contract as presented. 9 Years, 0 Nays

E. Beacon Light Behavioral Health Systems Purchase of Services Agreement 2023 – 2024

1. This is an agreement for educational services for students attending Children’s Center for Treatment and Education specialized educational programs. The cost of services shall be determined by the classification of the students served.

Motion by Carla Manion, seconded by Frances Forbes, to approve the agreement as presented. Unanimously carried.

F. Student Council Representative – Kendall Gracey-Dalton, President

PERSONNEL

A. Policies

1. Policy #11: Principles for Governance and Leadership, Revised
2. Policy #137: Home Education Programs, Revised
3. Policy #137.1: Extracurricular Participation by Home Education Students, New
4. Policy #137.2: Participation in Cocurricular Activities and Academic Courses by Home Education Students, New
5. Policy #137.3: Participation in Career and Technical Education Programs by Home Education Students, New
6. Policy #200: Enrollment of Students, Revised
7. Policy #202: Eligibility of Nonresident Students, Revised
8. Policy #204: Attendance, Revised
9. Policy #217: Graduation, Revised
10. Policy #221: Dress and Grooming, Revised
11. Policy #233: Suspension and Expulsion, Revised
12. Policy #251: Students Experiencing Homelessness, Foster Care, and Other Educational Instability, Revised
13. Policy #810: Transportation, Revised

Recommendation: These policies are being placed on the table for a requisite period of time. No action is required at this time. These policies will be placed on the June agenda for consideration.

Due to last minute changes and allow the board proper time to review, the above policies will be table to the

August meeting.

1. Policy #213: Assessment of Student Progress, Revised
2. Policy #325: Dress and Grooming (Administrative Staff), Revised
3. Policy #425: Dress and Grooming (Professional Staff), Revised
4. Policy #525: Dress and Grooming (Classified Staff), Revised

Recommendation: The policies are being placed on the table for a requisite period of time. No action is required at this time. These policies will be placed on the August agenda for consideration.

B. Contracts

1. Dental Agreement

Agreement between the Bradford Area School District and Keystone Rural Health Consortia, Inc. for state mandated student dental screenings for the 2023-2024 school year at a rate of \$1,200.00 per year. There was no rate increase.

***Motion by Stephanie Scrivo, seconded by Carla Manion, to approve the agreement as presented.
9 Yeas, 0 Nays***

2. Contract for Professional Services with PSBA.

Contract for Professional Services with PSBA to complete a compensation and market assessment for the District's administrative employee group at a rate of \$4,100.00.

***Motion by Gretchen Daugherty, seconded by Helen Schuster, to approve the contract as presented.
9 Yeas, 0 Nays***

C. Resolution

1. Resolution to pay Mrs. Sarah Baker up to the equivalent of 10 additional days at her daily rate to assist in the transition of her department.

Recommendation: To approve the resolution as presented.

D. Hirings

1. Jaclyn Nelson, Social Studies Teacher at Bradford Area High School, B.S. University of Pittsburgh at Bradford, Pennsylvania Certified Social Studies 7-12 pending. Salary will be Bachelor's Step 1, \$46,636, effective August 17, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Ms. Nelson, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, certification, and in accordance with Board Policy and the current agreement between the Board and BAEA.

2. ~~Matthew Irwin, Math Teacher at Floyd C. Fretz Middle School, B.S. University of Pittsburgh at Bradford, Pennsylvania Certified Mathematics 7-12 pending. Salary will be Bachelor's Step 2, \$47,411, effective August 17, 2023, or another date mutually agreed upon by both parties.~~

~~Recommendation: To approve the employment of Mr. Irwin, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, certification, and in accordance with Board Policy and the current agreement between the Board and BAEA.~~

This was removed from the agenda as Mr. Irwin had decided to decline the position.

3. Alexandra Bennardi, 10-Month Secretary at Bradford Area High School for 7.5 hours per day, at a rate

of \$19.55 per hour, effective August 10, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Ms. Bennardi, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

4. Mariah Gow, Elementary Teacher at George G. Blaisdell Elementary School, B.S. Mercyhurst University, Pennsylvania Certified PK-4 pending. Salary will be Bachelor's Step 1, \$46,636, effective August 17, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Ms. Gow, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

E. Resignations

1. Alyssa Osani, Librarian at George G. Blaisdell Elementary School, effective June 30, 2023.

Recommendation: To approve the resignation of Ms. Osani with regrets and appreciation for her 9 years of service to the students and staff of the District.

2. Susie Zimbardi, Elementary Teacher at George G. Blaisdell Elementary School, effective June 1, 2023.

Recommendation: To approve the resignation of Ms. Zimbardi, with regrets and appreciation for her 10 years of service to the students and staff of the District.

3. Kristian Miller, Social Studies Teacher at Bradford Area High School, effective June 1, 2023.

Recommendation: To approve the resignation of Mr. Miller, with regrets and appreciation for his 1 year of service to the students and staff of the District.

4. Lynette Eschrich, Guidance Secretary at Bradford Area High School, effective June 30, 2023.

Recommendation: To approve the resignation of Ms. Eschrich, with regrets and appreciation for her 6 years of service to the students and staff of the District.

5. Vicky Peterson, Special Education Aide at Bradford Area High School, effective June 1, 2023.

Recommendation: To approve the resignation of Ms. Peterson, with regrets and appreciation for her 16 years of service to the students and staff of the District.

6. Maddi Chaussard, English Teacher at Bradford Area High School, effective June 1, 2023.

Recommendation: To approve the resignation of Ms. Chaussard, with regrets and appreciation for her 11 years of service to the students and staff of the District.

7. Sarah Baker, Confidential Secretary to the Assistant Superintendent, effective July 7, 2023.

Recommendation: To approve the resignation of Ms. Baker, with regrets and appreciation for her 6.5 years of service to the students and staff of the District.

8. Kimberli Clifford, Elementary Teacher at George G. Blaisdell Elementary School, effective June 30, 2023.

Recommendation: To approve the resignation of Ms. Clifford, with regrets and appreciation for her 2 years of service to the students and staff of the District.

9. Randy E. Ruffner, Assistant Varsity Football Coach, effective June 26, 2023.

Recommendation: To approve the resignation of Mr. Ruffner for the position listed above.

10. Davis Redington, Head JV Football Coach, effective June 26, 2023.

Recommendation: To approve the resignation of Mr. Redington for the position listed above.

F. Mentor Teachers 2023 – 2025

1. Michael Grady as Mentor Teacher for Tessa Vendetti at Floyd C. Fretz Middle School and School Street Elementary School.
2. Anthony Doriguzzi as Mentor Teacher for Jaclyn Nelson at Bradford Area High School.
3. ~~Mary Gracey Dalton as Mentor Teacher for Matthew Irwin at Floyd C. Fretz Middle School.~~

This item was removed due to Mr. Irwin declining the Math position at Floyd C. Fretz Middle School.

Recommendation: To approve the mentor teachers for the 2023-2025 school years as presented.

G. Bus Driver CDL Trainers

1. Daniel Mills
2. Teresa Mills
3. Timothy McCommons
4. Ann Colestro

Recommendation: To approve the above listed Bus Driver (CDL) Trainers at a rate of pay per the current Collective Bargaining Agreement on an as needed basis under the discretion of the Director of Transportation, pending completion of all necessary paperwork and in accordance with Board Policy and the current Agreement between the Board and AFSCME.

H. Mechanic Helper (Summer Bus Washing)

1. Katherine Bridges

Recommendation: To approve the above listed Mechanic Helper at a rate of pay per the current Collective Bargaining Agreement on an as needed basis under the direction of the Director of Transportation, pending completion of all necessary paperwork and in accordance with Board Policy and the current Agreement between the Board and AFSCME.

I. Lead Mechanic 2023 – 2024

1. Timothy McCommons

Recommendation: To approve Mr. McCommons as the Lead Mechanic for the 2023-2024 school year, effective July 1, 2023, pending completion of all necessary paperwork and in accordance with Board Policy and the current Agreement between the Board and AFSCME.

J. Summer School Drivers 2023 – 2024

1. Gregory Babcock
2. Michael Hood
3. Kevin May
4. Santana Romero
5. Justin Wedge
6. Clarissa Wedge
7. Thomas Williams

8. Sean Williams
9. Katherine Bridges
10. Matthew McDonald
11. Teresa Mills
12. Daniel Mills
13. April Williams

Recommendation: To approve the above listed Sumer School Bus Drivers for the 2023-2024 summer at a rate of pay per the Collective Bargaining Agreement on an as needed basis under the discretion of the Director of Transportation, pending completion of all necessary paperwork and in accordance with Board Policy and the current Agreement between the Board and AFSCME.

K. Lead Teachers 2023 – 2024

- | | |
|--|----------------------|
| 1. Pre-Kindergarten: | Shannon Luzzi |
| 2. Kindergarten: | Nicole Cappello |
| 3. 1st Grade: | Sara Mason |
| 4. 2nd Grade: | Danielle Lewis |
| 5. GGB Unified Arts: | Amy Krepp |
| 6. 3rd Grade: | Rebecca Ward |
| 7. 5th Grade: | Stephanie Bradybaugh |
| 8. School Street Unified Arts: | Rebecca Hunter |
| 9. Middle School Mathematics: | Mary Gracey-Dalton |
| 10. Middle School Science: | Michele Backhus |
| 11. Middle School English/Language Arts: | Hannah Rivett |
| 12. Middle School Social Studies: | Ashlee Colwell |
| 13. Middle School Unified Arts: | Brigid Lundgren |
| 14. Middle School Special Education: | Meghan Lama-Cercone |
| 15. High School Mathematics: | Michael Leet |
| 16. High School Social Studies: | Anthony Doriguzzi |
| 17. High School Arts: | Marissa Golden |
| 18. High School Special Education: | Jennifer Barnes |
| 19. High School Science: | Peter Eckstrom |
| 20. High School English: | Terri Irwin |
| 21. High School Career & Tech.: | Matthew DeGolier |
| 22. High School Health & Physical Education: | Lori Nuzzo |

Recommendation: To approve the Lead Teachers for 2023-24 school year as presented above.

L. Paid Supplemental Positions 2023 – 2024

- | | |
|---|--------------------|
| 1. Marching Band Director: | Marissa Golden |
| 2. Front Group (2 Positions): | Christopher Amidon |
| | Emily Frederick |
| 3. Cheerleading Advisor: | Danielle O’Neil |
| 4. Assistant Cheerleading Advisor: | Jennifer Moore |
| 5. Student Council (2 Positions): | Jennifer Barnes |
| | Marisa Cleer |
| 6. Yearbook Advisor: | Dennis Morrisroe |
| 7. Play Director (Musical Production): | Andrew Dutko |
| 8. Play Support Assistant (2 Positions): | Marissa Golden |
| | Michael Grady |
| 9. Play Director (Drama Club Production): | Andrew Dutko |
| 10. Freshman Class Advisor: | Jason Blatchley |
| 11. Sophomore Class Advisor: | Robert Neumann |
| 12. Junior Class Advisor: | Connor Frederick |
| 13. Senior Class Advisor: | Adria Stitt |

14. Junior Class Prom:	Marisa Cleer
15. Skills USA:	Spencer Pehonsky
16. FCCLA:	Kimberly Preston
17. National Honor Society:	Jeffrey Weiss
18. National Technical Honor Society:	Michele Jack
19. Key Club:	John Golden
20. E-Sports Advisor (2 Positions):	David Ware
	Colin Hirth
21. Emergency Services Club (2 Positions):	Matthew DeGolier
	Anthony Doriguzzi
22. Middle School Student Council Advisor:	Meghan Lama-Cercone
23. Head Middle School Cheerleading Advisor:	Miranda DiStasio
24. Assistant Middle School Cheerleading Advisor:	Nicole Sloan
25. Middle School Yearbook Advisor:	Katie Greene

Recommendation: To approve the above listed individuals for the positions, as shown above, pending completion of all necessary paperwork, pre-employment drug testing, and in accordance with Board Policy and the Agreement between the Board and BAEA.

M. Unpaid Supplemental Positions 2023 – 2024

1. Art Club:	Loraine Coles
2. Be Kind to Your Mind:	Rebekah Cramer
3. Carpentry:	Spencer Pehonsky
4. Chorus:	Andrew Dutko
5. Green Club:	John Kriner
6. History Club:	Stefan Chaussard
7. Hoot:	Lori Ament
8. Horticulture:	John Kriner
9. Jogathon:	Lori Nuzzo
10. Lighthouse:	Robert Neumann
11. Library Teacher Assistants:	Jeffrey Weiss
12. Literary Club:	Rebekah Cramer
13. Pep Band:	Marissa Golden
14. Spanish Club:	Bernard Kuhn
15. Stagecraft:	Andrew Dutko
16. Student Manufacturing:	Sean Reams
17. Travel Club:	Marisa Cleer
18. United Way Ambassadors:	Jason Blatchley
19. Volunteer Club:	Robert Neumann

Recommendation: To approve the above listed individuals for the positions, as shown above, pending completion of all necessary paperwork, pre-employment drug testing, and in accordance with Board Policy and the Agreement between the Board and BAEA.

N. Coaches 2023 – 2024

1. Head Middle School Girls' Soccer Coach:	Matthew Gilligan
2. Assistant Middle School Girls' Soccer Coach:	Shane Chamberlain
3. Head Middle School Boys' Soccer Coach:	Louis Sokoly
4. Assistant Middle School Boys' Soccer Coach:	Benjamin Graham
5. Head JV Football Coach:	Matthew DeGolier
6. Assistant Varsity Football Coach:	Davis Redington
7. Volunteer Football Coach:	Austen Davis
8. Volunteer Football Coach:	Bryce Williams
9. Volunteer Football Coach:	Randy Ruffner
10. Volunteer Varsity Tennis Coach:	Arick Close

11. Volunteer Girls' Golf Coach:
12. Volunteer Boys' Golf Coach:
13. Volunteer Girls' Soccer Coach:

Matthew Colwell
Jeffery Sambol
Travis Cowburn

Recommendation: To approve the employment of the above listed individuals for the coaching positions for the 2023-2024 school year, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable) and in accordance with Board Policy and the current agreement between the Board and BAEA. Approval and payment for services is contingent upon adequate enrollment in each program as determined by the Board, and completion of the full season. In the event the sport season is cancelled or shortened, for any reason, prior to the start of the season, no payment for services will be made. In the event the sport season is cancelled, for any reason, during the season, payment for services will be pro-rated.

O. Substitute

1. Kylie Donovan, Substitute Support Staff, effective May 17, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the above-listed substitute employee(s), pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy.

Motion by Gretchen Daugherty, seconded by Carla Manion, to approve Items C through O with the omission of D.2 – Hiring of Matthew Irwin and F.3 – Mentor Teacher for Mary Gracey-Dalton, as presented above. Unanimously carried.

SUPERINTENDENT'S REPORT

OTHER BUSINESS

None.

RECOGNITION OF VISITORS

None.

ANNOUNCEMENTS

- A. An executive session was conducted prior to this meeting at 5:00 p.m. to discuss personnel and student issues. Mr. Oschman defined these items better. Personnel: Employment, evaluations, and terms of employment. Student issue: discipline.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

ADJOURNMENT

Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, that the meeting be adjourned. Unanimously carried.

The meeting was adjourned at 7:57 p.m.

Respectfully Submitted,

Lisa L. Esch, Recording Secretary