

## April 3, 2023 Regular Meeting

The regular meeting of the Board of Directors of the Bradford Area School District was held at 7:00 pm in the Large Group Instruction Room at Floyd C. Fretz Middle School, 140 Lorana Avenue, Bradford, PA.

### **PRESENT:**

Directors: Shane Oschman, President; Carla Manion, Vice-President; Vickie Baker, Treasurer; Gretchen Daugherty, Frances Forbes, and Stephanie Scrivo

Absent: Hiel Bartlett and Helen Schuster

Administrators: Katy Pude, Sam Johnson, Judy Bodamer, Erin Waugaman, Dave Ray, Ken Coffman, Amber Benjamin, Jennifer Morgan, Sarah Tingley, Heidi Blatchley, Kim Swanson, Wes Lohrman, Melissa Merry, Mike Erickson, and Dave Green

News Media: Mandy Colosimo, *The Bradford Era*

Visitors: Chuck Kohler, Logan Kohler, Clayton Brinsky, Mandy Reese, Dan Reese, Talan Reese, Eric Marasco, Abbie Rhoades, Crystal Salada, Al Vanderpoel, David Eaton, Bill Moore, Sayge Bruno, Sally Wineberg, Joy Confer, Dan Confer, and Lisa Esch

President Oschman called the meeting to order at 7:03 p.m.

### **RECOGNITION OF VISITORS**

None.

### **MOTION TO AMMEND AGENDA**

President Oschman asked the board for their approval to amend the agenda to include the appointment of board member to fill the seat left vacant by Paul Ridley who resigned from the board on March 31, 2023.

*Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the amendment.*

*Unanimously carried.*

### **RECOGNITION OF VISITORS AFTER AMMENDED AGENDA**

None.

### **APPROVAL OF BOARD AGENDA**

*Motion by Carla Manion, seconded by Vickie Baker, to approve the agenda as presented.*

*Unanimously carried.*

### **APPROVAL OF MINUTES**

Regular Meeting – March 13, 2023

*Motion by Carla Manion, seconded by Stephanie Scrivo, to approve the minutes as presented.*

*Unanimously carried.*

**PRESENTATION**

A. Parkway Industrial- Student Run Manufacturing Enterprise – Mr. Sean Reams

**RESOLUTION FOR EXPULSION**

A. “It is hereby RESOLVED, by the Board of Directors of the Bradford Area School District that the student who violated policy #218.2: Terroristic Threats/Acts on February 8, 2023, referred to as 2022-2023 # 2, is expelled for the period of time set forth in the Agreement dated March 27, 2023, as recommended by the Superintendent, a copy of which is on file in the student’s file located in the Superintendent’s office and which provisions are approved by the Resolution as if fully set forth herein.”

*Motion by Gretchen Daugherty, seconded by Carla Manion, to approve the resolution as presented.*

**6 Yeas, 0 Nays, 2 Absent**

**BUSINESS OFFICE AND FINANCIAL AFFAIRS**

A. Tax Refunds to be Issued April 2023

*Motion by Frances Forbes, seconded by Stephanie, to approve the tax refunds as presented.*

*Unanimously carried.*

B. Payment of Bills – General Fund, Capital Reserve and Food Service

*Motion by Carla Manion, seconded by Stephanie Scrivo, to approve the payment of bills as presented.*

*Unanimously carried.*

C. Budget Transfers for the period ending March 31, 2023.

*Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve the transfers as presented.*

*Unanimously carried.*

D. 2023-24 Resolution - Seneca Highlands IU9 General Operating Budget

*Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the resolution as presented.*

**6 Yeas, 0 Nays, 2 Absent**

E. 2023-24 Contract for Technology Pool-Counsel with Seneca Highlands IU9

*Motion by Carla Manion, seconded by Gretchen Daugherty, to approve the contract as presented.*

**6 Yeas, 0 Nays, 2 Absent**

F. Permission to Sell Property from the County Repository.

The following individuals have requested to purchase the properties below:

1. Aubrey Cox – 10 Williams Street, Bradford PA; Map No. 04-005-103
2. Charles E. Lewis and Joy Chestnutt - 19 Avenue B, Bradford PA; Map No. 05-006-410
3. Brian Taylor – 188 E. Main Street, Bradford PA; Map no. 06-001-103
4. Kody Clark and Paige Belliveau – 290 E. Main Street, Bradford, PA; Map No. 06-009-415
5. North Street Associates, LLC % Zack Finnegon – 97 Euclid Avenue, Bradford, PA; Map No. 06-012-207

***Motion by Vickie Baker, seconded by Stephanie Scrivo, to grant permission to the Tax Claim Bureau to sell the properties to the individuals as presented above.***

***Unanimously carried.***

G. Decline the Sale of Property from the County Repository

1. 9 Harris Court, Bradford, PA; Map No. 05-007-544

***Motion by Stephanie Scrivo, seconded by Carla Manion, to decline the sale of the property presented above which is currently held in the McKean County Repository.***

***Unanimously carried.***

H. Van Bids

Two bids were received for a 2023 Ford T-350 school student van.

1. Wolfington Body Company Inc. (International)- \$93,136.70
2. Rohrer Enterprises, Inc. - \$55,743.00

***Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to award the bid to Rohrer Enterprises, Inc. for \$55,743.00***

***6 years, 0 Nays, 2 Absent***

**STUDENTS AND CURRICULUM**

A. Textbook Adoption

1. Freshman English & Freshman English Honors:
  - a. Fisher, D., Shanahan, T., Martin, M., Tucker, C. & Anderson, J. *StudySync Grade 9*. BookheadEd Learning, LLC. Sonoma, CA. ISBN 978-1-94-973926-8
2. Sophomore English & Sophomore English Honors:
  - a. Fisher, D., Shanahan, T., Martin, M., Tucker, C. & Anderson, J. *StudySync Grade 10*. BookheadEd Learning, LLC. Sonoma, CA. ISBN 978-1-94-973927-5
3. Junior English:
  - a. Fisher, D., Shanahan, T., Martin, M., Tucker, C. & Anderson, J. *StudySync Grade 11*. BookheadEd Learning, LLC. Sonoma, CA. ISBN 978-1-94-973928-2
4. Senior English:

- a. Fisher, D., Shanahan, T., Martin, M., Tucker, C. & Anderson, J. *StudySync Grade 12*. BookheadEd Learning, LLC. Sonoma, CA. ISBN 978-1-94-973929-9
- 5. AP Seminar & AP Research:
  - a. Graff, G., Birkenstein, C., Durst, R. & Davies, L. (2021). *They Say/I Say: The moves that matter in academic writing (5<sup>th</sup> Edition)*. W.W. Norton & Company, Inc. New York, New York. ISBN 9780393427509
- 6. College Composition:
  - a. Hacker, D. & Sommers, N. (2021). *A Writer's Reference (10th Edition)*. Bedford/St. Martin's. Boston, Massachusetts. ISBN 978-1-319-16940-4
- 7. AP English Literature:
  - a. Abdon, B. & McFarlan, R. (2022). *English Literature and Composition: Advanced Placement Edition*. Perfection Learning. Des Moines, Iowa. ISBN 978-1-6903-8552-3
- 8. AP English Language:
  - a. Wiesel, E. (2000). *Night with Connected Readings*. Prentice Hall. Upper Saddle River, New Jersey. ISBN 0-13-437494-0
  - b. Skloot, R. (2011). *The Immortal Life of Henrietta Lacks*. Crown Publishing. New York, New York. ISBN 978-1-4000-5218-9
  - c. Douglas, F. & O'Meally, R. (2003). *Narrative of the Life of Frederick Douglass, an American Slave*. Barnes & Noble Books. New York, New York. ISBN 978-1-59308-041-9

***Motion by Stephanie Scrivo, seconded by Frances Forbes, to approve the textbooks as presented.***

***6 Yeas, 0 Nays, 2 Absent***

B. Student Council Representative – Sayge Bruno, President

**PERSONNEL**

A. Hiring

- 1. Brittney Giancotti, Full-Time General Aide at Bradford Area High School for 7.25 hours per day, at a rate of \$15.81 per hour, effective April 13, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Ms. Giancotti, for the position as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

B. Resignation

- 1. Kayla Kerner, Assistant Middle School Girls' Track Coach, effective March 17, 2023.

Recommendation: To approve the resignation of Ms. Kerner for the position listed above.

C. Transfers

1. Miranda DiStasio from Full-Time General Aide at George G. Blaisdell Elementary School to Full-Time Special Education Aide at George G. Blaisdell Elementary School for 7.25 hours per day, at a rate of \$16.46 per hour, effective March 27, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the transfer of Ms. DiStasio, for the position above, in accordance with Board policy and the current Agreement with BAESPA.

2. Kevin May, from Part-Time Bus Driver for Run #20 to Full-Time Bus Driver for Run #5, at a rate of \$21.21 per hour for 5 hours and 35 minutes per day, effective March 14, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the transfer of Mr. May, for the position above, in accordance with Board policy and the current Agreement with AFSCME.

#### D. Coaches 2022 – 2023

1. Assistant Middle School Girls' Track Coach: Ashley Jackson

#### E. Coaches 2023-2024

1. Head Varsity Football Coach: Jeffery Puglio
2. Assistant Varsity Football Coach: Nathan Zitnik
3. Assistant Varsity Football Coach: Randy Ruffner
4. Head JV Football Coach: Davis Redington
5. Assistant JV Football Coach: James Yohe
6. Head Middle School Football Coach: Micheal Gow
7. Assistant Middle School Football Coach: Andrew Eckstrom

Recommendation: To approve the employment of the above listed individuals for the coaching positions for the 2022-2023 and 2023-2024 school years, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable) and in accordance with Board Policy and the current agreement between the Board and BAEA. Approval and payment for services is contingent upon adequate enrollment in each program as determined by the Board, and completion of the full season. In the event the sport season is cancelled or shortened, for any reason, prior to the start of the season, no payment for services will be made. In the event the sport season is cancelled, for any reason, during the season, payment for services will be pro-rated.

#### F. Substitutes

1. Ashley Zeigler, Substitute Van Driver, effective April 4, 2023, or another date mutually agreed upon by both parties.
2. Julie Walter, Substitute Support Staff, effective March 30, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the above-listed substitute employee, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy.

***Motion by Gretchen Daugherty, seconded by Vickie Baker, to approve Items A through F as presented above.***

***Unanimously carried.***

### **SUPERINTENDENT'S REPORT**

### **OTHER BUSINESS**

A. Appointment of New Board Member

President Oschman explained that the board needed to fill the seat left vacant due to the resignation of Mr. Paul Ridley. He stated due to the short-term appointment of this seat, he was looking to appoint one of the three individuals who are currently running for school board in the primary election, Robert Ferguson, Eric Marasco, and Naoma Tootell. He asked if any of the three were in attendance and if they could come forward to introduce themselves and explain why they wanted to be on the school board. Mr. Eric Marasco was the only individual to come forward and express his interest in being a member of the school board.

After Mr. Marasco's presentation, Mr. Oschman asked for a motion to open up nominations. A motion was made by Carla Manion, seconded by Vickie Baker.

Stephanie Scrivo made the motion to nominate Eric Marasco, seconded by Vickie Baker. Frances Forbes made the motion to nominate Mrs. Tootell, but there was no second.

A motion to close nominations was made by Carla Manion, seconded by Gretchen Daugherty.

A motion was made by Carla Manion to appoint Eric Marasco to fill the vacant seat until the November General Election, this was seconded by Stephanie Scrivo.

***Motion passes to appoint Mr. Marasco to the school board as presented above with 6 Yeas, 0 Nays, 2 Absent***

**ANNOUNCEMENTS**

- A. An executive session was conducted prior to this meeting at 5:00 p.m. for personnel and student issues.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

**RECOGNITION OF VISITORS**

None.

**ADJOURNMENT**

***Motion by Gretchen Daugherty, seconded by Carla Manion, that the meeting be adjourned.***

***Unanimously carried.***

The meeting was adjourned at 7:49 p.m.

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Lisa Esch, Recording Secretary