

## January 9, 2023 Regular Meeting

The regular meeting of the Board of Directors of the Bradford Area School District was held at 6:00 pm in the Large Group Instruction Room at Floyd C. Fretz Middle School, 140 Lorana Avenue, Bradford, PA.

### **PRESENT:**

Directors: Carla Manion, Vice-President; Vickie Baker, Gretchen Daugherty, Frances Forbes, Paul Ridley, and Stephanie Scrivo

Absent: Shane Oschman, President; Hiel Bartlett and Helen Schuster

Administrators: Katy Pude, Sam Johnson, Judy Bodamer, Erin Waugaman, Dave Ray, Ken Coffman, Amber Benjamin, Jennifer Morgan, Mike Erickson, Sarah Tingley, Heidi Blatchley, Kim Swanson, Wes Lohrman, Tina Slaven, Melissa Merry, Barry Bryan, and Dave Green

News Media: Danielle Langianese, *The Bradford Era*

Visitors: Amber Hallock, Kortney Kyle, Colin Holzworth, Myles Bradford, Dave Foster, Cierra Freer, Tianna Card, Julie Speaker, Ericka Tingley, Jason Tayler, David Eaton, Ashlee Colwell, Jamie Doyle, Sayge Bruno, Richelle Denora, Cora Wallace, Jim and Doreen Newl, Jamie Ezzolo, Nikki Lohrman, Jim Warnick, Christina Abbott, Arianna Abbott, Travis Cowburn, Michael Scrivo, Keri Baldwin, Joseph Chirillo, Madie Rimer, Crystal Salada, Bridget Walker, Betty Spindler, Nick LaBella, Stacy and Curt Wallace, Tom Tesena, Kathleen Daniels, Brett Skaggs, Kiara Hogue, Travis Faulkner, Dan Manion, Owen Manion, Triston Dragoone, Jerome Dragoone, Preston Neel, Aidon Abbott, Emily Morgan, Eliana Kane, Manny Diaz, Jared Caldwell, Rylie Baldwin, Ward Kennedy, Wesley Lohrman, Ben Pearson, Alec Pearson, Alex Rimer, Marissa Golden, Adeline Walt, Audrey Kemick, Ethan Rochna, Camden Baker, Amber Eschrich, Nova Clark, Aydan Landes, Shawn Wilt, Felicity Cramer, Sara Oxencine, Asa Walt, Jacob Hilzinger, Gabe Thompson, Maddie Jordan, and Lisa Esch

Vice-President Manion called the meeting to order at 6:06 p.m.

### **RECOGNITION OF VISITORS**

None.

### **APPROVAL OF BOARD AGENDA**

*Motion by Stephanie Scrivo, seconded by Gretchen Daugherty, to approve the agenda as presented. Unanimously carried.*

### **APPROVAL OF MINUTES**

Regular Meeting – December 5, 2022

Special Meeting – Reorganization Meeting – December 5, 2022

*Motion by Frances Forbes, seconded by Stephanie Scrivo, to approve the minutes as presented. Unanimously carried.*

### **RESIGNATION OF CURRENT TREASURER**

Mrs. Manion submitted her letter of resignation as School Board Treasurer to the board because she was elected as Vice-President at the Reorganizational meeting held on December 5, 2022 and cannot hold two office positions.

***Motion by Gretchen Daugherty, seconded by Paul Ridley, to accept Mrs. Manion's resignation as Treasurer as presented.***

***Unanimously carried.***

***A motion was made by Stephanie Scrivo, seconded by Paul Ridley, to open up nominations for Treasurer.***

***Motion by Stephanie Scrivo, seconded by Frances Forbes, to nominate Vickie Baker. Mrs. Manion asked if there were any other nominations to come before the board. Being none, a motion to close nomination was made by Gretchen Daugherty, seconded by Paul Ridley.***

***A vote was then taken to elect Mrs. Baker as Treasurer.***

***Motion passes: 6 Yeas, 0 Nays, 3 Absent***

## **PRESENTATION**

A. Christmas Card Winners

1. Kendall Davis – 2<sup>nd</sup> Grade, George G. Blaisdell Elementary School
2. Cora Wallace – 5<sup>th</sup> Grade, School Street Elementary School

B. District-9 Winners

C. School Board Appreciation Student Presentation

## **BOARD GOVERNANCE**

***Motion by Gretchen Daugherty, seconded by Paul Ridley, to adopt the Pennsylvania School board Association's Revised Principles for Governance and Leadership.***

***Unanimously carried.***

## **BUSINESS OFFICE AND FINANCIAL AFFAIRS**

A. PFM Financial Advisors Presentation – Ms. Jamie Doyle and Ms. Melissa Hughes

B. Performance Based Energy Savings Agreement - Amendment No. 1 with McClure Company. Phase II Renovation Project at Fretz Middle School.

***Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve an amendment to Contract B of the Guaranteed Energy Savings Project with McClure Company for an amount not to exceed \$10,469,253.***

***6 Yeas, 0 Nays, 0 Abstentions, 3 Absent***

C. Resolution To Proceed with Bond

Resolved: The Board of School Directors of the Bradford Area School District (the "School District") does hereby authorize the Administration to work with PFM Financial Advisor LLC, as Financial Advisor, Knox McLaughlin Gornall & Sennett, PC, as Bond Counsel, and the local Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2023, for the purpose of funding the new money needs of

the District in the approximate amount of \$8,000,000.

***Motion by Stephanie Scrivo, seconded by Vickie Baker, to approve the Resolution as presented.***

***6 Yeas, 0 Nays, 0 Abstentions, 3 Absent***

D. 2021-2022 Audit Presentation – Mrs. Kaitlyn Giordano, Buffamante, Whipple, and Buttafaro, PC, CPAs

E. Audit for the Fiscal Year Ended June 30, 2022

***Motion by Paul Ridley, seconded by Stephanie Scrivo, to accept the audit as presented.***

***Unanimously carried.***

F. Treasurer’s Report for the period ending November 30, 2022

G. Treasurer’s Report for the period ending December 31, 2022

***Motion by Vickie Baker, seconded by Frances Forbes, to approve the reports as presented.***

***Unanimously carried.***

H. Payment of Bills:

1. General Fund
2. Capital Reserve
3. Food Service

***Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the payment of bills as presented.***

***Unanimously carried.***

I. Budget Transfers from November 1, 2022 through December 31, 2022

***Motion by Gretchen Daugherty, seconded by Paul Ridley, to approve the transfers as presented.***

***Unanimously carried.***

J. Secondary Schools Quarterly reports for the period ending December 31, 2022

***Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the quarterly reports as presented.***

***Unanimously carried.***

K. Act 1 Resolution 2023-01

1. There will be no increase in the rate of tax above the state index established by the Department of Education. The index for the 2023-2024 school year has been set at 6.2%.

***Motion by Stephanie Scrivo, seconded by Paul Ridley, to approve the Resolution as presented.***

***6 Yeas, 0 Nays, 0 Abstentions, 3 Absent***

L. City of Bradford Tax Collection Agreement

The annual agreement has been updated to reflect the 2022-2023 bill rate, which is \$6.35 per bill.

*Motion by Stephanie Scrivo, seconded by Paul Ridley, to approve the agreement as presented.*

**6 Yeas, 0 Nays, 0 Abstentions, 3 Absent**

M. Contract with IU9 for Internet Consortium Services

1. This is a five-year contract beginning July 1, 2023 through June 30, 2028.

*Motion by Gretchen Daugherty, seconded by Frances Forbes, to approve the contract as presented above.*

**6 Yeas, 0 Nays, 0 Abstentions, 3 Absent**

### **STUDENTS AND CURRICULUM**

A. Permission is being requested to allow the Owls Baseball Team to attend an athletic event in Williamsburg, VA from March 16 – March 20, 2023.

*Motion by Vickie Baker, seconded by Paul Ridley, to approve the overnight trip as presented.*

*Unanimously carried.*

B. 2023 – 2024 Academic Calendar

*Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the calendar as presented.*

**6 Yeas, 0 Nays, 0 Abstentions, 3 Absent**

Student Council Representative – Sayge Bruno, President

### **PERSONNEL**

A. Contract

1. The Bradford Area School District will contract with Ms. Rebecca DelPrince for School Psychologist services, at a rate of \$46.70 per hour, effective December 15, 2022, and continue on an as needed basis under the discretion of the Superintendent.

Recommendation: To approve the Contract for School Psychologist services as presented.

B. Hiring

1. Thomas Williams, addition of Mid-Day Run to current Full-Time Bus Run #14, at a rate of \$21.21 per hour for 1.0 hour per day, effective January 10, 2023 or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Mr. Williams for the position as shown above.

C. Resignations

1. Joseph Wichensky Jr., Full-Time General Aide at Floyd C. Fretz Middle School, effective December 6, 2022.

Recommendation: To approve the resignation of Mr. Wichensky, for the purpose of retirement, with regrets and appreciation for his 18 years of service to the students and staff of the District.

2. John Tancar, Part-Time Bus Driver, effective January 13, 2023.

Recommendation: To approve the resignation of Mr. Tancar, for the purpose of retirement, with regrets and appreciation for his 1 year of service to the students and staff of the District.

#### D. Transfer

1. Clarissa Wedge, from Part-Time Reserve Bus Driver to Full-Time Bus Driver for Run #13, at a rate of \$21.21 per hour for 5 hours and 34 minutes per day, effective January 10, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the transfer of Ms. Wedge, for the position above, in accordance with Board policy and the current Agreement with AFSCME.

#### E. Coaches 2022 – 2023

- |  |                 |
|--|-----------------|
| 1. Volunteer Middle School Volleyball Coach:   | Nicole Lohrman  |
| 2. Middle School Volleyball Assistant Coach:   | Julie Keane     |
| 3. Head JV Baseball Coach:                     | Matthew Colwell |
| 4. Head Middle School Boys' Track/Field Coach: | Caleb Hettinger |
| 5. Volunteer Baseball Coach:                   | Tony Lama       |
| 6. Volunteer Baseball Coach:                   | Bernard Kuhn    |
| 7. Volunteer Softball Coach:                   | Skye Zandy-Poe  |

Recommendation: To approve the employment of the above listed individuals for the coaching positions for the 2022-2023 school year, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable) and in accordance with Board Policy and the current agreement between the Board and BAEA. Approval and payment for services is contingent upon adequate enrollment in each program as determined by the Board, and completion of the full season. In the event the sport season is cancelled or shortened, for any reason, prior to the start of the season, no payment for services will be made. In the event the sport season is cancelled, for any reason, during the season, payment for services will be pro-rated.

#### F. Substitutes

1. Emily Peterson, Substitute Teacher, effective January 4, 2023, or another date mutually agreed upon by both parties.
2. Kassandra Esch, Substitute Teacher, effective January 4, 2023, or another date mutually agreed upon by both parties.
3. Amy Schermerhorn, Substitute Van Driver, Substitute Bus Driver, Substitute Aide, effective January 10, 2023, or another date mutually agreed upon by both parties.

Recommendation: To approve the above-listed substitute employees, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy.

#### G. Leaves

1. Employee #2939 has requested an intermittent leave of absence from December 21, 2022 through December 21, 2023, as outlined in the agreement between the Board and BAESPA and in Accordance with FMLA Guidelines.
2. Employee #2217 has requested a leave of absence extension through January 30, 2023, as outlined in The agreement between the Board and BAEA.

3. Employee #1517 has requested a leave of absence from January 24, 2023 through February 7, 2023, as outlined in the agreement between the Board and BAEA and in accordance with FMLA Guidelines.
4. Employee #1787 has requested a leave of absence extension through January 16, 2023 as outlined in The agreement between the Board and BAEA.

Recommendation: To approve the leaves as presented.

*Motion by Paul Ridley, seconded by Stephanie Scrivo, to approve Items A through G as presented above.*

*Unanimously carried.*

H. Motion to Add Additional Item to Previously Posted Agenda

I. Board Approval to Add Additional Item to Agenda

*Motion by Gretchen Daugherty, seconded by France Forbes, to add item to agenda.*

*Unanimously carried.*

1. Resignation

- a. Mr. James Roggenbaum, Electrical Occupations Teacher at Bradford Area High School, effective January 6, 2023.

*Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, to approve the resignation of Mr. Roggenbaum with appreciation for his one (1) year of service to the students and staff of the District.*

*Unanimously carried.*

## **SUPERINTENDENT'S REPORT**

### **OTHER BUSINESS**

None.

### **ANNOUNCEMENTS**

- A. An executive session was conducted prior to this meeting at 5:00 p.m. for personnel and student issues.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

## **RECOGNITION OF VISITORS**

None.

## **ADJOURNMENT**

*Motion by Gretchen Daugherty, seconded by Stephanie Scrivo, that the meeting be adjourned.*  
*Unanimously carried.*

Meeting adjourned at 7:36 p.m.

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Lisa Esch, Secretary

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