

**SkillsUSA 2011-12 District 10 Competition**  
**Lawrence County CTC**  
**January 16, 2012**

**Competition Title**

Health Occupations Professional Portfolio

**Clothing / Safety Requirements**

Official SkillsUSA Attire

**Eligibility**

Registered SkillsUSA members enrolled in a corresponding program

**Tools / Materials Supplied by Contestant**

Notebook

**Equipment**

Student will supply all equipment needed for presentation

**Scope of the Contest**

Written Test will be limited to:

*There is not written test for this competition.*

**Performance Test will be limited to:**

Notebook must include

1. Table of contents
2. Resume and Career Objectives
3. References
4. Awards and Recognition
5. Work Sample Documentation
6. Community Service
7. Membership

Presentation- 5-7 minutes oral on their portfolio

See Scoring Rubric Attached

**Contact information:**

**Susan Conder – Medical Office Administrative Assistant Instructor**

**Lawrence County CTC**

**760 Phelps Way**

**New Castle, PA 16101**

**sconder@lcv.tec.pa.us**