

Bradford Area School District

PO Box 375 • 150 Lorana Avenue • Bradford, PA 16701

Telephone: 814-362-3841

Web Site: www.bradfordareaschools.org

Email: BASD@bradfordareaschools.org

"No member of our team is more important than the students we serve."

REQUEST FOR STUDENT RECORDS

TO SCHOOL/DISTRICT _____ FAX: _____

STUDENT NAME _____ SS# _____

DATE _____ GRADE _____ BIRTHDATE _____

The above named student has enrolled in the Bradford Area School District. Please forward the following records as soon as possible. We request that you fax current schedule, grades, special education information, PA Secure ID Number, and immunization to appropriate school (**information below**) and then mail copies of all documents. Thank you.

_____ Official Transcript of Grades	_____ Withdrawal Date/Grades in Progress
_____ Current Report Card	_____ Attendance & Discipline* See Below
_____ Achievement & Ability Test Results	_____ Special Education Records/IEP/ER/NOREP
_____ Complete Health/Dental Information	_____ Special Services/Classes Information
_____ Key to your Grading Scale	_____ Course Selection/Schedule
_____ PA Secure ID Number _____	

I Hereby Authorize the Release of Requested Information to the Bradford Area School District.

PARENT/GUARDIAN SIGNATURE/S: _____

Parental Permission is no longer required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule on Education Records, Federal Register, June 17, 1976, Vol.41, No. 118, Page 24673).

AUTHORIZED SCHOOL PERSONNEL SIGNATURE: _____

In Lieu of Parental Signature/s

***Receiving School: State Law mandates that a request be sent to you for Discipline Records. Please sign below that you have sent these records or mark N/A if not applicable. Enclose this signed form with the student's records. Thank you.**

Name of School _____ Records Sent _____ N/A _____

Street Address _____ City _____ State _____ Zip _____

Signature _____ Date _____ Phone _____

PLEASE SEND RECORDS TO APPLICABLE SCHOOL

GG BLAISDELL ELEMENTARY (GRADES PREK-2)
265 CONSTITUTION AVE, BRADFORD, PA 16701
PHONE 814-362-6834 FAX 814-362-5485

SCHOOL STREET ELEMENTARY (GRADES 3-5)
76 SCHOOL STREET, BRADFORD, PA 16701
PHONE 814-368-3183 FAX 814-362-1741

FLOYD C. FRETZ MIDDLE SCHOOL (GRADES 6-8)
140 LORANA AVENUE, BRADFORD, PA 16701
PHONE 814-362-3508 FAX 814-362-1812

BRADFORD AREA HIGH SCHOOL (GRADES 9-12)
81 INTERSTATE PKWY, BRADFORD, PA 16701
PHONE 814-362-3845 FAX 814-362-1765