

# Agenda

**Bradford Area School District**  
**Regular Meeting – October 13, 2009**  
**Floyd C. Fretz Large Group Instruction Room**  
**Time: 7:00 p.m.**

I CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND A MOMENT OF SILENCE – Mr. Timothy Bean,  
Board President

II RECOGNITION OF VISITORS (Comments are limited to agenda related items.)

III APPROVAL OF BOARD AGENDA – Mr. Timothy Bean

IV APPROVAL OF MINUTES Exhibit 1

Regular Meeting – September 14, 2009

Recommendation: To approve the minutes as presented.

V BUSINESS OFFICE AND FINANCIAL AFFAIRS – Ms. Kathy Kelly

A. Treasurer’s Report for the period ending August 31, 2009 Exhibit 2

Recommendation: To approve the Treasurer’s Report as presented.

B. Payment of Bills – General, Capital Reserve, School Lunch, and Athletic Activities Exhibit 3

Recommendation: To approve the payment of bills as presented.

C. Tax Exonerations, Homestead Adjustments, and Tax Refunds Exhibit 4

Recommendation: To approve the tax exonerations, homestead adjustments, and tax refunds as presented.

D. Budget Transfers for June 1, 2009 through June 30, 2009. Exhibit 5

Recommendation: To approve the budget transfers as presented.

E. Resolution – Keystone Opportunity Zone Exhibit 6

This resolution was originally approved on March 9, 2009, extending the original term from 2013 to 2016. The state approved the extension to 2020 using the original expiration and adding seven years. The local office misinterpreted the guidelines. This resolution now requires local approval.

Recommendation: To approve the resolution as presented.

F. Pennsylvania Department of Environmental Protection

The District has filed the paperwork with the Pennsylvania Department of Environmental Protection for our oil/gas well. They are requesting documentation giving authority for two Board members to sign and enter into contracts on behalf of the school district.

Recommendation: To grant permission for two officers to sign the necessary paperwork for the Pennsylvania Department of Environmental Protection.

VI STUDENTS AND CURRICULUM – Mrs. Katy Pude

Curriculum Update

VII PERSONNEL – Mr. Sam Johnson

A. Creating a New Position

Technology Integration Teacher: District Wide Teaching Position with duties under the direction and supervision of the Assistant Superintendent and Building Principal. Duties include: training and supporting district personnel on the use of technology to supplement instructional practices and to retrieve and analyze data to adapt instructional practices as needed.

Recommendation: To approve the addition of the Technology Integration Teaching Position under the terms and guidelines of District Policy and the current agreement between the Board and BAEA.

B. Substitute Rates (2009-10)

Recommendation: To approve the substitute rates for 2009-2010 as presented.

C. Section 125 Plan

The Bradford Area School District is requesting to enter into an agreement with Kades-Margolis for the implementation of a flexible spending account for employees of the Bradford Area School District. Kades-Margolis, through the CBIZ Flexible Benefits Plan, will provide all support for the set-up and administration of the plan and will provide the District with: Plan Design Consultation and Review Section 125 Plan Document, Summary Plan Descriptions, and Adding/Changing/Terminating Employees.

Kades-Margolis will provide employees with: Orientation and Sign-up Meetings. CBIZ will provide: Ongoing Assistance and Support through toll free numbers and e-mail access, Claim Adjudication, and Prompt Claim Processing. There will be no set-up fee, maintenance fee, or other fees for these services paid by the employee for the service contract for a period of at least one year.

Recommendation: To approve the Section 125 Plan as presented.

D. Employment

1. Transfer

- a. Dr. John Kriner, Chemistry Teacher/CFF Coach to Technology Integration Teacher, effective October 14, 2009.

Recommendation: To approve the transfer as presented.

- b. William Rivenbark, transfer from Route 9 to Reserve Run Bus Driver at 4.0 hours per day at a rate of \$15.38 per hour.

Recommendation: To approve the transfer, as presented, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement with AFSCME.

## 2. Teachers

- a. Rachel Kuhn, Language Arts Teacher at Fretz Middle School, B.S., Lock Haven University of Pennsylvania. Pennsylvania Certified: Elementary and Middle School English. Salary will be Bachelor Step 1: \$36,848, effective October 14, 2009.

Recommendation: To approve the employment of Ms.Kuhn, for the position, as shown above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and BAEA.

- b. Jeff Puglio, Biology/Chemistry Teacher at Bradford Area High School, B.S. University of Pittsburgh at Bradford. Pennsylvania Certified: Chemistry and Biology. Salary will be Bachelor Step 2: \$37,623, effective October 14, 2009.

Recommendation: To approve the employment of Mr. Puglio, for the position, as shown above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and BAEA.

## 3. Custodian

Jeffrey Fetterman , Custodian at Bradford Area High School, second shift (3:00 – 11:30 p.m.). Hours may be adjusted at the discretion of the building level administration and/or Custodial/Maintenance Supervisor. Rate of pay is \$15.60 per hour with an additional \$.40 per hour above the posted rate for second shift work, effective October 14, 2009.

Recommendation: To approve the employment of Mr. Fetterman, for the position, as shown above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and Teamsters.

## 4. Paraprofessionals

- a. Cindi Wineberg, General Aide at George G. Blaisdell Elementary School. Rate of pay is \$10.38 per hour for 7.25 hours per day, effective October 14, 2009.

Recommendation: To approve the employment of Ms. Wineberg, for the position, as shown above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and Teamsters.

- b. Blake Nuzzo, Latchkey (P.M.) Aide at School Street Elementary School. Rate of pay is \$9.75 per hour for 2.5 hours per day, effective October 14, 2009.

Recommendation: To approve the employment of Mr. Nuzzo for the position, as presented, pending the completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and BAESPA.

## E. Advisors (2009-10)

- |                              |                                   |
|------------------------------|-----------------------------------|
| 1. Tom Boylan/Darrell Bailey | - VICA/HOSA (Skills USA) Advisors |
| 2. Cathie Vincent            | - FBLA Advisor                    |
| 3. Judy Abbey                | - Student Council                 |

Recommendation: To approve the advisors for the 2009-10 school year, as presented above, pending completion of all necessary paperwork and in accordance with Board Policy.

## F. Lead Teacher (2009-10)

Ron Smith - 7<sup>th</sup> Grade Lead Teacher

Recommendation: To approve the lead teacher, as presented above, in accordance with Board Policy and the current agreement between the Board and BAEA.

## G. Mentor Teachers (2009-10)

1. Dave Fuhrman - Erika Seagren at Bradford High School
2. Scott Mealy - Bernard Kuhn at Bradford High School

Recommendation: To approve the mentor teachers, as presented above, in accordance with Board Policy and the current agreement between the Board and BAEA, effective September 15, 2009.

## H. Coaching Staff (2009-10)

Wrestling

Don Britton, Volunteer Wrestling Coach

## I. Substitutes

## 1. Teachers

- a. Marcia Murphy, Substitute Teacher, Special Education Certified, effective September 15, 2009.
- b. Amanda Ackley, Substitute Teacher, Elementary Certified, effective October 14, 2009.

## 2. Accounting Clerk

Linda Sayers, Substitute Accounting Clerk, effective September 21, 2009.

## 3. Bus Driver

Thomas A. Williams, Substitute Bus Driver, effective October 14, 2009.

Recommendation: To add the above listed individuals to the District's approved substitute listing, in accordance with Board Policy and pending the completion of all necessary paperwork.

## VIII SUPERINTENDENT'S REPORT

## IX OTHER BUSINESS

## X ANNOUNCEMENTS

A. An executive session was conducted prior to this meeting at 6:00 p.m. for personnel reasons.

B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

## XI RECOGNITION OF VISITORS

## XII ADJOURNMENT