

Agenda

Bradford Area School District
Regular Meeting – November 14, 2011
Floyd C. Fretz Large Group Instruction Room
Time: 7:00 p.m.

I CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND A MOMENT OF SILENCE – Mr. Timothy Bean,
Board President

II RECOGNITION OF VISITORS (Comments are limited to agenda related items.)

III APPROVAL OF BOARD AGENDA – Mr. Timothy Bean

IV APPROVAL OF MINUTES – Mr. Timothy Bean Exhibit 1

Regular Meeting – October 10, 2011

Recommendation: To approve the minutes as presented.

V HOLIDAY CARD AWARDS (Ian Zeher and Lexi Bennardi) – Mrs. Sandra Romanowski

VI RESOLUTION FOR EXPULSION – Ms. Katy Pude

“It is hereby RESOLVED, by the Board of Directors of the Bradford Area School District that the student who committed a weapons violation on November 2, 2011, referred to as 2011-12 #1 is expelled for the period of time set forth in the Agreement dated November 9, 2011, as recommended by the Superintendent, a copy of which is on file in the student’s file located in the Superintendent’s office and which provisions are approved by this Resolution as if fully set forth herein.

Recommendation: To approve the resolution as presented.

VII BUSINESS OFFICE AND FINANCIAL AFFAIRS – Mrs. Kathy Boyd

A. Treasurer’s Report for the period ending September 30, 2011 and the First Quarter Reports Exhibit 2
for the Secondary Schools as presented.

Recommendation: To approve the Treasurer’s Report and First Quarter Reports for the Secondary Schools as presented.

B. Payment of Bills – General, Capital Reserve, and School Lunch Exhibit 3

Recommendation: To approve the payment of bills as presented.

- C. Contract for City Tax Collection Agreement – January 1, 2012 – December 31, 2012 Exhibit 4

The annual agreement has been updated for the changes in the bill rate.

Recommendation: To approve the agreement as presented.

- D. Resolution – Approval of Offer to Purchase Real Estate Exhibit 5

Resolved, to purchase real estate from Tex and Karen Hurd, Jr., 26 Willard Avenue, Bradford, PA for the purchase price of \$21,180.

Recommendation: To approve the resolution as presented.

- E. Permission to Sell Property from the County Repository

Jeff Bartholomew has requested to buy 2 Cornen Street, Bradford, Pennsylvania from the County Repository for \$250. Any property currently in the repository is not on the tax roll.

Recommendation: To grant consent to the Tax Claim Bureau to sell the property to Mr. Bartholomew as presented.

- VIII POLICIES – Mr. Samuel Johnson Exhibit 6

1. Policy #818, Contracted Services, Revised
2. Policy #504, Employment of Classified Employees, Revised
3. Policy #405, Employment of Substitute Professional Employees, Revised
4. Policy #303, Employment of Administrators, Revised
5. Policy #404, Employment of Professional Employees, Revised
6. Policy #601, Fiscal Objectives, Revised
7. Policy #619, District Audit, Revised
8. Policy #004, Membership, Revised

These policies are being placed on the table for the requisite period of time. No action is required at this time.

- IX STUDENTS AND CURRICULUM – Ms. Katy Pude

- A. PiTHON Math Competition Presentation – Ms. Jan Russell and Ms. Susan McMurtrie

- B. Overnight Trips (2011-12) Exhibit 7

Recommendation: To approve the possible overnight trips as presented.

- C. Curriculum Update

- D. Student Representative – Blake Tyger

- X PERSONNEL – Mr. Sam Johnson

- A. Memorandum of Understanding – BAEA Exhibit 8

MOU-BAEA, Career and Technical Teacher MOU for Tom Boylan

Recommendation: To approve the MOU with BAEA as presented.

B. Resignations

Paul Hartwick, Bus Driver, effective November 2, 2011.

Recommendation: To approve the resignation of Mr. Hartwick, as presented above, with regrets and appreciation for his 2 years of service to the staff and students of the District.

C. Position Change

Lorraine Hannon from Director of Federal Programs and Grants to Assistant to the Director of Finance at a salary of \$55,131, effective November 15, 2011. Ms. Hannon will maintain all responsibilities for Federal Programs and Grants in addition to her new duties as the Assistant to the Director of Finance.

Recommendation: To approve the position and salary change for Ms. Hannon, as presented above, in accordance with Board Policy and the current agreement between the Board and Act 93.

D. Employment

1. Amy Yohe, Accountant, effective November 15, 2011 at a salary of \$37,310.

Recommendation: To approve the employment of Ms. Yohe for the position, as shown above, pending completion of all necessary paperwork, and in accordance with Board Policy.

2. Cathy Kramer, Bus Driver, Reserve Run, for 4.0 hours per day at \$16.44 per hour, effective November 15, 2011.

Recommendation: To approve the employment of Ms. Kramer, for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy, and the current agreement between the Board AFSCME.

E. Tutor

Temporary part-time tutor position for the 2011-2012 school year from October 14, 2011 through March 23, 2011. Schedules are under the direction of the respective building principals. Tutors will work with special education students and/or small groups of students with specific needs to provide intervention services in addition to regular classroom instruction. Tutors are approved for up to 4.5 hours per day at the following rates:

Cara Cummiskey, Bachelor Degree Tutor at \$17.00 per hour

Recommendation: To approve the employment of Ms. Cummiskey, as shown above, pending completion of all necessary paperwork, pre-employment drug test (if applicable), and in accordance with Board Policy.

F. Mentor Teacher (2011-2012)

1. Matt DeGolier for Tom O'Brien at Bradford Area High School
2. Fred Proper for Mike Wilbur at Bradford Area High School

Recommendation: To approve Matt DeGolier and Fred Proper as mentor teachers for the 2011-2012 school year in accordance with Board Policy and the current agreement between the Board and BAEA.

G. Transfers

1. Charles Bell from Assistant Freshmen Boys' Basketball Coach to Head Freshmen Boys' Basketball Coach, effective November 15, 2011.
2. Dan Reese from Head Freshmen Boys' Basketball Coach to Assistant Varsity Boys' Basketball Coach, effective, November 15, 2011.
3. Kevin Murrell from Reserve Run to Bus Run #19 at 4.51 hours per day, effective November 15, 2011.

Recommendation: To approve the transfers as presented.

H. Leaves of Absence

1. Danielle Booth has requested an extension to her Childrearing Leave of Absence as per District Policy and the current agreement between the Bradford Area School District Board of Education and BAEA. Her request for extension of her leave is through the remainder of the 2011-2012 school year (June 7, 2011).
2. Brandy Groce has requested a Childbearing/Childrearing Leave of Absence under FMLA Guidelines, District Policy and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning February 29, 2011 through June 7, 2011.

Recommendation: To approve the leaves of absence as presented.

I. Coaches/Volunteers – 2011-2012

1. Swimming
 - a. Katrina Cibula - Head Swimming Coach
 - b. Dan Confer - Assistant Swimming Coach
2. Basketball
 - a. Whitney Cline - Assistant Varsity Girls' Coach
 - b. Geraldine Lacney - Assistant Varsity Girls' Coach
 - c. Jake Cirigliano - Assistant Freshmen Boys' Coach
3. Softball
Robin Crappio - Volunteer Coach

Recommendation: To approve the employment of the above-listed individuals for the coaching position for the 2011-2012 school year, as shown above, pending completion of all necessary paperwork pre-employment drug testing (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

J. Substitutes

1. Substitute Teachers
 - a. Jennifer Graves, Substitute Teacher, emergency certified, effective November 15, 2011.

- b. Ronald Keeney, Substitute Teacher, emergency certified, effective November 15, 2011.
- c. Whitney Cline, Substitute Teacher, emergency certified, effective November 15, 2011.
- d. Nancy Dryden, Substitute Teacher, Pennsylvania Certified: ESL, Reading Specialist, Comprehensive English, effective November 15, 2011.

2. Substitute Aide

Kristie Murray, Substitute Aide, effective November 15, 2011.

Recommendation: To add the above-listed individuals to the District's approved substitutes/volunteers listing, in accordance with Board Policy, pre-employment drug testing (where applicable), and pending completion of all necessary paperwork.

XI SUPERINTENDENT'S REPORT

XII OTHER BUSINESS

XIII ANNOUNCEMENT

An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

XIV RECOGNITION OF VISITORS

XVI ADJOURNMENT

11/14/2011