

# Agenda

**Bradford Area School District**  
**Regular Meeting – February 8, 2010**  
**Floyd C. Fretz Large Group Instruction Room**  
**Time: 7:00 p.m.**

- I CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND A MOMENT OF SILENCE – Mr. Timothy Bean,  
Board President
- II RECOGNITION OF VISITORS (Comments are limited to agenda related items.)
- III APPROVAL OF BOARD AGENDA – Mr. Timothy Bean
- IV APPROVAL OF MINUTES Exhibit 1  
Regular Meeting – January 11, 2010  
Recommendation: To approve the minutes as presented.
- V BUSINESS OFFICE AND FINANCIAL AFFAIRS – Ms. Kathy Kelly
- A. Treasurer’s Report for the period ending December 31, 2009 and the Second Quarter Exhibit 2  
Reports for the Secondary Schools as presented.  
Recommendation: To approve the Treasurer’s Report and Second Quarter Reports as presented.
- B. Payment of Bills – General, Capital Reserve, School Lunch, and Athletic Activities Exhibit 3  
Recommendation: To approve the payment of bills as presented.
- C. Contract for City Tax Collection Exhibit 4  
The annual agreement has been updated for the change in the bill rate.  
Recommendation: To approve the agreement as presented.
- D. Budget Transfers Exhibit 5  
Budget transfers for 10/01/09 to 12/31/09 are presented for your approval. They are general operating transfers completed by the authorized budget officer and new or revised grants received after the original budget was adopted.  
Recommendation: To approve the budget transfers as presented.
- E. Sandra Brochetti has requested to buy 315 South Avenue, Control #92-1554, Bradford, Pennsylvania from the County Repository. Any property currently in the repository is not on the tax roll.  
Recommendation: To grant consent to the Tax Claim Bureau to sell the property to Sandra Brochetti.

F. Resolutions Exhibit 6

1. Approval of offer to Purchase Real Property – Raymond R. Cummiskey, 145 Interstate Parkway, Bradford, PA for a purchase price of \$85,000.

Recommendation: To approve the resolution as presented.

2. Approval of offer to Purchase Real Property, Reid Petroleum Corp., 151 Interstate Parkway, Bradford, PA for a purchase price of \$169,000.

Recommendation: To approve the resolution as presented.

G. Agreement with Clear Choice Energy Exhibit 7

This agreement is a Conservation Program where electricity consumers get paid to reduce their electric usage during emergencies on the electric grid in order to prevent a blackout in the area. Our projected first year payment should be \$17,578.

Recommendation: To approve the agreement with Clear Choice as presented.

H. Master Service Agreement Exhibit 8

This Agreement with Zito Media Commercial Voice, LCC covers telephone services, effective July 1, 2010.

Recommendation: To approve the agreement as presented.

I. 2010-11 Intermediate Unit Nine General Operating Budget Exhibit 9

The operating budget for the Intermediate Unit Nine is presented for your approval. Bradford's total is \$87,060. There will be no increase for 2010-11.

Recommendation: To approve the 2010-11 Intermediate Unit Nine General Operating Budget as presented.

VI POLICIES – Mr. Sam Johnson Exhibit 10

- A. Policy #705, Safety, revised.
- B. Policy #325, Professional Dress for Administrative Employees, new.
- C. Policy #425, Professional Dress for Professional Employees, new.

These policies are being placed on the table for the requisite period of time. No action is required at this time.

## VII STUDENTS AND CURRICULUM – Ms. Katy Pude

- A. 2010-11 School Calendar Exhibit 11

Recommendation: To approve the 2010-11 School Calendar as presented.

- B. Overnight Trips Exhibit 12

Recommendation: To approve the overnight trips as requested.

## C. Curriculum Update

## VIII PERSONNEL – Mr. Sam Johnson

- A. PSBA Compensation Analysis and Market Assessment Study Bid Proposal at a cost of \$3,400. Exhibit 13

Recommendation: To approve the proposal as presented.

## B. Resignation

Nicole Lohrman, Softball Coach for the 2009-2010 school year, effective February 9, 2010.

Recommendation: To approve the resignation of Ms. Lohrman, as presented, with regrets and appreciation for her service to the students and staff of the District.

## C. Employment

1. Rodney Swank, General Building Aide at George G. Blaisdell Elementary School, at a rate \$10.38 per hour for 7.25 hours per day, effective February, 11 2010.

Recommendation: To approve the employment of Mr. Swank for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

2. Monica Beers, Part-time LPN Nurse's Aide at George G. Blaisdell Elementary School, at a rate of \$18.28 per hour for 2.5 hours per day (11:00 a.m. to 1:30 p.m.), effective February 18, 2010.

Recommendation: To approve the employment of Ms. Beers for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

## D. Mentor Teacher

Tracy Mackenstein – Brittany Parrett at Fretz Middle School, effective February 9, 2010.

Recommendation: To approve the mentor teacher, as presented above, in accordance with Board Policy and the current agreement between the Board and BAEA.

## E. Transfers

1. Sonja Wineberg from Nurse Aide/LPN Position at 2.5 hours per day at GGB Elementary School to Nurse Aide/LPN Position at 7.25 hours per day at GGB Elementary School and School Street Elementary, effective February 9, 2010.
2. Brenda Moore, General Aide at George G. Blaisdell Elementary School to General Aide at School Street Elementary School at 7.25 hours per day, effective February 9, 2010.
3. Holly Eakin, Bus Driver from Run 20 to Reserve at a rate of \$15.38 per hour for 4.0 hours per day, effective February 9, 2010.

Recommendation: To approve the transfers as presented.

## F. Substitutes

## 1. Teachers

- a. Benjamin Graham, Substitute Teacher, Emergency Certified, effective January 12, 2010.
- b. Audrey Darling, Substitute Teacher, Elementary Certified, effective February 12, 2010.
- c. Lisa DeCoster, Substitute Teacher, Emergency Certified, effective February 18, 2010.
- d. Andrea Kelly, Substitute Teacher, Elementary Certified, effective February 18, 2010.
- e. Kristin Tate Luther, Substitute Teacher, Emergency Certified, effective February 18, 2010.
- f. Stephanie Cotillion, Substitute Teacher, Emergency Certified, effective February 18, 2010.

## 2. Aide

Amy Holsinger, Substitute Aide, effective February 18, 2010.

Recommendation: To add the above-listed individuals to the District's approved substitute listing, pending the completion of all necessary paperwork, pre-employment drug test, and in accordance with Board policy.

## G. Leaves of Absence

1. Crystal Galsick has requested a maternity/childbearing leave of absence under FMLA guidelines, district policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning March 8, 2010 through May 7, 2010.
2. Jodi Rosendahl has requested a maternity/childbearing leave of absence under FMLA guidelines, district policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning April 12, 2010 through May 28, 2010.

Recommendation: To approve the requests as presented.

## IX SUPERINTENDENT'S REPORT

## X OTHER BUSINESS

## XI ANNOUNCEMENTS

- A. An executive session was conducted prior to this meeting at 6:00 p.m. to meet with our solicitor and for personnel reasons.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

## XII RECOGNITION OF VISITORS

## XIII ADJOURNMENT

02/08/2010