

October 13, 2009

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

Present

Directors: Timothy Bean, President; Paul Ridley, Treasurer; Keith Hatch, Secretary; Rita Dincher, Asst. Secretary; Helen Cummiskey, Carla Manion, Shane Oschman, and Joseph Troutman

Absent: Pat Vigliotta

Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Kelly, David Ray, Gail Herrmann, Tina Slaven, Dara Signor, Sarah Tingley, Dave Jones, Marianne Carrico, Sarah Tingley, Dave Jones, Erin Waugaman, and John Petruzzi

News Media: JoEllen Chesnut - *The Bradford Era*
Anne Holliday - WESB

Visitors: Dara Lawton, Clint Compton, Kelly Peterson, Kara Moneli, Rachel Hawk, Lindsay Shannon, Jeremy O'Toole, Lisa DeCoster, Guy Gleason, Sara Randolph, Josh Flowers, Kevin Shank, Colby Austin, Amanda Penar, Brittany Good, Karl Gising, Jessie Cannon, Patrick Ryan, Sarah Bush, Erin Fieldhouse, Cameron Lanich, Morgan Kinville, Ben Hitchcock, Samantha Cobb, Tess Domoracki, Heather Capela, Barry Bryan, and Marsha Dowd

Timothy Bean, President, called the meeting to order with the Pledge of Allegiance and a moment of silence.

Recognition of Visitors

There were no visitor's comments.

Approval of Board Agenda

Motion by Rita Dincher, seconded by Carla Manion, to approve the Board agenda as presented.

Unanimously carried.

Approval of Minutes

Regular Meeting – September 14, 2009

Motion by Keith Hatch, seconded by Paul Ridley, to approve the minutes as presented.

Unanimously carried.

Business Office and Financial Affairs

A. Treasurer's Report for the period ending August 31, 2009

Motion by Rita Dincher, seconded by Shane Oschman, to approve the Treasurer's Report as presented.

Unanimously carried.

B. Payment of Bills (General, Capital Reserve, School Lunch, and Athletic Activities)

Motion by Keith Hatch, seconded by Carla Manion, to approve the payment of bills as presented.

Unanimously carried.

C. Tax Exonerations, Homestead Adjustments, and Tax Refunds

Motion by Rita Dincher, seconded Keith Hatch, to approve the tax exonerations as presented.

Unanimously carried.

D. Budget Transfers for June 1, 2009 through June 30, 2009

Motion by Keith Hatch, seconded by Helen Cummiskey, to approve the budget transfers as presented.

Unanimously carried.

E. Resolution – Keystone Opportunity Zone

This resolution was originally approved on March 9, 2009, extending the original term from 2013 to 2016. The state approved the extension to 2020 using the original expiration and adding seven years. The local office misinterpreted the guidelines. This resolution now requires local approval.

Motion by Helen Cummiskey, seconded by Shane Oschman to approve the resolution as presented.

8 Yeas 0 Nays

F. Pennsylvania Department of Environmental Protection

The District has filed the paperwork with the Pennsylvania Department of Environmental Protection for our oil/gas well. They are requesting documentation giving authority for two Board members to sign and enter into contracts on behalf of the school district.

Motion by Rita Dincher, seconded by Shane Oschman, to grant permission for two officers to sign the necessary paperwork for the Pennsylvania Department of Environmental Protection.

Unanimously carried.

Students and Curriculum

Curriculum Update

Mrs. Pude reported that the Professional Development and Mid-Point Review Strategic Plans have been approved by the Pennsylvania Department of Education. At this point, the district has not been advised as to whether the Technology Plan has been approved.

The Teacher In-Service Days were carefully planned. The morning of October 12th, Allen November (a renowned expert on instructional practices and computer integration in the classroom) spoke at our High School. That afternoon, Rosalind Wiseman (author of “Queen Bees and Wanna Bees”) spoke to our elementary staff on female bullying. Middle School and High School sessions for that afternoon consisted of a session with PaTTAN for special education teachers, computer skills, and learning style inventories. Today the elementary teachers held

day-long teacher-parent conferences while the High School and Middle School staffs spent a full-day with Rosalind Wiseman.

School Street has enrolled in the Scripps Spelling Bee competition. They will be holding a school-wide spelling bee and will need to determine a winner by the middle of February. This winner will then qualify to compete at the Western Pennsylvania competition.

Personnel

A. Creating a New Position

Technology Integration Teacher: District Wide Teaching Position with duties under the direction and supervision of the Assistant Superintendent and Building Principal. Duties include: training and supporting district personnel on the use of technology to supplement instructional practices and to retrieve and analyze data to adapt instructional practices as needed.

Motion by Rita Dincher, seconded by Carla Manion, to approve the addition of the Technology Integration Teaching Position under the terms and guidelines of District Policy and the current agreement between the Board and BAEA.

8 Yeas 0 Nays

B. Substitute Rates (2009-10)

Motion by Carla Manion, seconded by Rita Dincher, to approve the substitute rates for 2009-2010 as presented.

8 Yeas 0 Nays

C. Section 125 Plan

The Bradford Area School District is requesting to enter into an agreement with Kades-Margolis for the implementation of a flexible spending account for employees of the Bradford Area School District. Kades-Margolis, through the CBIZ Flexible Benefits Plan, will provide all support for the set-up and administration of the plan and will provide the District with: Plan Design Consultation and Review Section 125 Plan Document, Summary Plan Descriptions, and Adding/Changing/Terminating Employees.

Kades-Margolis will provide employees with: Orientation and Sign-up Meetings. CBIZ will provide: Ongoing Assistance and Support through toll free numbers and e-mail access, Claim Adjudication, and Prompt Claim Processing. There will be no set-up fee, maintenance fee, or other fees for these services paid by the employee for the service contract for a period of at least one year.

Motion by Keith Hatch, seconded by Paul Ridley, to approve the Section 125 Plan as presented.

Unanimously carried.

D. Employment

1. Transfer

- a. Dr. John Kriner, Chemistry Teacher/CFF Coach to Technology Integration Teacher, effective October 14, 2009.

Recommendation: To approve the transfer as presented.

- b. William Rivenbark, transfer from Route 9 to Reserve Run Bus Driver at 4.0 hours per day at a rate of \$15.38 per hour.

Recommendation: To approve the transfer, as presented, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement with AFSCME.

Motion by Rita Dincher, seconded by Carla Manion, to approve the above-listed transfers as presented.

8 Yeas 0 Nays

2. Teachers

- a. Rachel Kuhn, Language Arts Teacher at Fretz Middle School, B.S., Lock Haven University of Pennsylvania. Pennsylvania Certified: Elementary and Middle School English. Salary will be Bachelor Step 1: \$36,848, effective October 14, 2009.

Recommendation: To approve the employment of Ms.Kuhn, for the position, as shown above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and BAEA.

- b. Jeff Puglio, Biology/Chemistry Teacher at Bradford Area High School, B.S. University of Pittsburgh at Bradford. Pennsylvania Certified: Chemistry and Biology. Salary will be Bachelor Step 2: \$37,623, effective October 14, 2009.

Recommendation: To approve the employment of Mr. Puglio, for the position, as shown above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and BAEA.

Motion by Carla Manion, seconded by Paul Ridley, to approve the employment of the above-listed individuals as presented.

8 Yeas 0 Nays

3. Custodian

Jeffrey Fetterman, Custodian at Bradford Area High School, second shift (3:00 – 11:30 p.m.). Hours may be adjusted at the discretion of the building level administration and/or Custodial/Maintenance Supervisor. Rate of pay is \$15.60 per hour with an additional \$.40 per hour above the posted rate for second shift work, effective October 14, 2009.

Motion by Keith Hatch, seconded by Helen Cummiskey, to approve the employment of Mr. Fetterman, for the position, as shown above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and Teamsters.

Unanimously carried.

4. Paraprofessionals

- a. Cindi Wineberg, General Aide at George G. Blaisdell Elementary School. Rate of pay is \$10.38 per hour for 7.25 hours per day, effective October 14, 2009.

Recommendation: To approve the employment of Ms. Wineberg, for the position, as shown above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and Teamsters.

- b. Blake Nuzzo, Latchkey (P.M.) Aide at School Street Elementary School. Rate of pay is \$9.75 per hour for 2.5 hours per day, effective October 14, 2009.

Recommendation: To approve the employment of Mr. Nuzzo for the position, as presented, pending the completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and BAESPA.

E. Advisors (2009-10)

1. Tom Boylan/Darrell Bailey - VICA/HOSA (Skills USA) Advisors
2. Cathie Vincent - FBLA Advisor
3. Judy Abbey - Student Council

Recommendation: To approve the advisors for the 2009-10 school year, as presented above, pending completion of all necessary paperwork and in accordance with Board Policy.

F. Lead Teacher (2009-10)

Ron Smith - 7th Grade Lead Teacher

Recommendation: To approve the lead teacher, as presented above, in accordance with Board Policy and the current agreement between the Board and BAEA.

G. Mentor Teachers (2009-10)

1. Dave Fuhrman - Erika Seagren at Bradford High School
2. Scott Mealy - Bernard Kuhn at Bradford High School

Recommendation: To approve the mentor teachers, as presented above, in accordance with Board Policy and the current agreement between the Board and BAEA, effective September 15, 2009.

H. Coaching Staff (2009-10)

Wrestling

Don Britton, Volunteer Wrestling Coach

Recommendation: To approve the employment of the above-listed individual, as presented, effective September 15, 2009, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and BAEA.

Motion by Carla Manion, seconded by Shane Oschman, to approve the employment of the above-listed individuals (Advisors, Lead Teacher and Coaches) as presented.

8 Yeas 0 Nays

I. Substitutes

1. Teachers

- a. Marcia Murphy, Substitute Teacher, Special Education Certified, effective September 15, 2009.
- b. Amanda Ackley, Substitute Teacher, Elementary Certified, effective October 14, 2009.

2. Accounting Clerk

Linda Sayers, Substitute Accounting Clerk, effective September 21, 2009.

3. Bus Driver

Thomas A. Williams, Substitute Bus Driver, effective October 13, 2009.

Motion by Keith Hatch, seconded by Rita Dincher, to add the above-listed individuals to the District's approved substitute listing, in accordance with Board policy and pending the completion of all necessary paperwork.

Unanimously carried.

Superintendent's Report

Mrs. Romanowski announced that the state budget has been finalized and that the district is still waiting to hear the final details regarding the grants.

The Bradford Area School District and the Cross Country Track Booster Club are honoring longtime Cross Country/Track Coach Tom Tessena as his tenure approaches 40 years. He has had a positive impact on thousands of students who he has coached throughout the years. In an effort to create a long lasting tribute to Coach Tessena, the cross country course at George G. Blaisdell is being named in his honor. The ceremony will be held on Tuesday, October 20th, at 4:00 p.m. at GGB.

Our district has been accepted as a site to administer the H1N1 vaccine. We have not yet been notified of the date when we will receive the vaccine.

Other Business

As a representative from the Board to the Tuna Valley Council of Governments, Mr. Keith Hatch asked the Board to consider appointing an alternate.

Motion by Keith Hatch, seconded by Paul Ridley, to appoint Shane Oschman as the alternate to The Tuna Valley Council of Governments.

Unanimously carried.

Announcements

- A. An executive session was conducted prior to this meeting at 6:00 p.m. for personnel reasons.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

Recognition of Visitors

None

Adjournment

Motion by Carla Manion, seconded by Paul Ridley, that the meeting be adjourned.

Unanimously carried.

Keith Hatch
Secretary