

**October 11, 2010**

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

**Present**

Directors: Timothy Bean, President; Pat Vigliotta, Vice President; Keith Hatch, Secretary; Paul Ridley, Treasurer; Helen Cummiskey, David Feely, Carla Manion, Shane Oschman, and Joseph Troutman

Absent: None

Administrators: Sandra Romanowski, Superintendent; Katy Pude, Kathy Boyd, Ken Coffman, Dave Ray, Gail Herrmann, Tina Slaven, Dara Signor, Dave Jones, Sarah Tingley, Erin Waugamann, Kelly Compton, Lori Hannon, and John Petruzzi

News Media: Ruth Bogdan – *The Bradford Era*  
Anne Holliday – WESB

Visitors: Anthony Doriguzzi, Mary Reiley, Celia Reiley, Heil Bartlett, Andrew Scanlan, Kara McDivitt, Sue Gleason, Greg Gleason, Matt Rettger, Barry Bryan, and Marsha Dowd

Timothy Bean, President, called the meeting to order with the Pledge of Allegiance and a moment of silence.

**Recognition of Visitors**

There were no visitor's comments.

**Approval of Board Agenda**

Motion by Carla Manion, seconded by Joseph Troutman, to approve the Board agenda as presented.

Unanimously carried.

**Resolution for Expulsion**

“It is hereby RESOLVED by the Board of Directors of the Bradford Area School District that the student who committed a possession and distribution of a controlled substance violation on September 21, 2010 referred to as 2010-11 #1 is expelled for the period of time set forth in the Waiver and Stipulation dated October 4, 2010, as recommended by the Superintendent, a copy of which is on file in the student's file located in the Superintendent's office and which provisions are approved by this Resolution as if fully set forth herein.”

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the resolution as presented.

9 Yeas 0 Nays

**Approval of Minutes**

Regular Meeting – September 13, 2010

Motion by Paul Ridley, seconded by Carla Manion, to approve the minutes as presented.

Unanimously carried.

**Business Office and Financial Affairs**

A. Treasurer’s Report for the period ending August 31, 2010

Motion by Keith Hatch, seconded by Carla Manion, to approve the Treasurer’s Report as presented.

Unanimously carried.

B. Payment of Bills (General, Capital Reserve, School Lunch, and Athletic Activities)

Motion by Shane Oschman, seconded by Carla Manion, to approve the payment of bills as presented.

Unanimously carried.

C. Tax Exonerations/Additions

Motion by Pat Vigliotta, seconded by Helen Cummiskey, to approve the tax exonerations/additions as presented.

Unanimously carried.

D. McKean County Tax Collection Committee Proposed Budget

The proposed budget for the Tax Collection Committee is presented. Our portion is projected to be \$1,705.99.

Motion by Carla Manion, seconded by Shane Oschman, to approve the budget as presented.

Unanimously carried.

E. Transfer from Special Revenue Fund to General Fund.

Government Accounting Standards Board #54 eliminated the Athletic Fund for fiscal years beginning after June 15, 2010. As of June 30, 2010, \$15,707.72 was in the Athletic Fund. This will be transferred to the general fund and any remaining balance not spent in 2010-11 will be a designated fund balance for Athletics.

Motion by Paul Ridley, seconded by Shane Oschman, to approve the transfer to the general fund.

Unanimously carried.

### **Policy**

Policy #213, Student Assessment (revised)

Motion by Helen Cumiskey, seconded by Keith Hatch, to approve the policy as presented.

Unanimously carried.

### **Students and Curriculum**

#### A. 2010-2011 Career & Technical Advisory Board

The Career & Technical Advisory Board has been presented for your approval. These community members meet with our instructors throughout the year to ensure our programs appropriately meet industry standards.

Motion by Carla Manion, seconded by Helen Cumiskey, to approve the Advisory Board for 2010-2011 as presented.

Unanimously carried.

#### B. Curriculum Update

Goal Setting – Our principals have been busy meeting with each teacher in their respective buildings to examine student data and to set individual achievement goals for the upcoming year. The progress toward these goals will be examined and discussed throughout the year during observation conferences. Also, our Instructional Coaches throughout the district are preparing faculty for Learning Walks to identify best practices and to promote collaboration throughout our buildings.

CDT and Keystone Exam Pilot Assessments – This month our schools will be participating in Pennsylvania's pilot exams for the new Comprehensive Diagnostic Test (which will give up prescriptive, diagnostic information concerning individual student learning), and the Keystone Exams (upcoming assessments that students must pass in order to graduate). These pilots will be given to select groups of students and will provide us with valuable feedback in moving forward with curricular decisions.

IPOD Touches are being utilized to enhance instruction at George G. Blaisdell Elementary School, School Street Elementary School, and Floyd C. Fretz Middle School. Research reveals that technology-enriched classrooms have the greatest likelihood of enhancing student attitudes about learning, increasing positive social interactions, and developing student's information.

Assessments – Benchmarks for the fall for reading and math were administered throughout the district at all grade levels. Benchmarks are designed and implemented to assess students' performance on grade-level standards. Intervention services are provided for students who do not perform at the proficient level.

Special Education Teachers assigned to Life Skills Classrooms are creating a series of common assessments to be used by students in the Life Skills Classroom. Common assessments are created in the format that students will encounter on PASA in reading and math.

## C. Student Representative – Andrew Scanlan

Andrew first reported on homecoming and then announced that coming up will be pumpkin decorating in the homerooms. A Halloween Dance will be held on October 29<sup>th</sup> with the proceeds to go to the United Way. The first marking period is coming to an end and things seem to be going smoothly.

**Personnel**

## A. Resignations

1. Robert South, Custodian at School Street Elementary School, effective November 30, 2010.

Recommendation: To approve the resignation for the purpose of retirement of Mr. South, as presented above, with regrets and appreciation for his twenty-seven years of service to the students and staff of the district.

2. Melissa Merry, Instructional Coach at School Street Elementary School, effective September 24, 2010.

Recommendation: To approve the resignation of Ms. Merry, as presented above, with regrets and appreciation for her six years of service to the students and staff of the District.

3. Jon Hannon, Assistant Varsity Boys' Basketball Coach, effective October 12, 2010.

Recommendation: To approve the resignation of Mr. Hannon, as presented above, with regrets and appreciation for his service to the students and staff of the district.

4. Jim Rinfrette, Assistant Freshmen Boys' Basketball Coach, effective September 23, 2010.

Recommendation: To approve the resignation of Mr. Rinfrette, as presented above, with regrets and appreciation for his service to the students and staff of the district.

Motion by Carla Manion, seconded by Keith Hatch, to approve the resignations as presented.

Unanimously carried.

## B. Employment

## 1. Teachers

- a. Anthony Doriguzzi, Social Studies Teacher at Bradford Area High School, B.S., Western Governor's University, Pennsylvania Certified: Social Studies. Salary will be Bachelor Step 1: \$37,848, effective October 12, 2010.

Recommendation: To approve the employment of Mr. Doriguzzi, for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy, and the current agreement between the Board and BAEA.

- b. Celia Reiley, Elementary Education Teacher at School Street Elementary School, B.S., Duquesne University. Pennsylvania Certified: Early Childhood Education and Elementary Education. Salary will be Bachelor Step 1: \$37,848, effective October 12, 2010.

Recommendation: To approve the employment of Ms. Reiley for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

- c. Marie – Christine Starfield, French Teacher at Bradford Area High School, B.S., Southern Oregon University, Pennsylvania Certification: Special Education and French (pending PDE approval). Salary will be MEQ Step 4: \$41,273, effective October 18, 2010.

Recommendation: To approve the employment of Ms. Starfield for the position, as shown above, pending completion of all necessary paperwork, PDE Certification approval, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

- d. Jacey Duzick, Special Education Teacher at Bradford Area High School, B.S., Juniata College, Pennsylvania Certified: Special Education, Elementary Education and Early Childhood Education. Salary will be Bachelor Step 2: \$38,623, effective October 27, 2010.

Recommendation: To approve the employment of Ms. Duzick for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test and in accordance with Board Policy and the current agreement between the Board and BAEA.

Motion by Paul Ridley, seconded by Carla Manion, to approve the employment of the above-listed individuals as presented.

9 Yeas 0 Nays

2. Paraeducator

Debra Pradhan, Bus Aide at the Transportation Department for 4.0 hours per day (1.0 hours a.m. and 3.0 hours p.m.). Hours subject to change dependent upon bus routes at the discretion of the Transportation Director. Rate of pay is \$10.88 per hour, effective October 12, 2010.

Motion by Shane Oschman, seconded by Carla Manion, to approve the employment of Ms. Pradhan for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

Unanimously carried.

C. Mentor Teachers 2010-2011

- 1. Heather Freeman for Celia Reiley, Elementary Education Teacher
- 2. Susan Treat for Amanda Wright, School Nurse
- 3. Joe Conklin for Anthony Doriguzzi, Social Studies Teacher
- 4. Jennifer Morgan for Jacey Duzick, Special Education Teacher
- 5. Jennifer Eddy for Marie Starfield, French Teacher

Motion by Keith Hatch, seconded by Helen Cummiskey, to approve the mentor teachers, as presented, in accordance with Board Policy and the current agreement between the Board and BAEA.

Unanimously carried.

D. Advisors 2010-2011

Fretz Yearbook Position

Motion by Carla Manion, seconded by Keith Hatch, to transfer the Fretz Yearbook Position from Mrs. Aimee Emerson to Ms. Nichole Spindler.

Unanimously carried.

E. Teacher Tenure

1. Melissa Krepp
2. Adria Paterniti
3. Lisa Smith
4. Ashlee Berteotti
5. Richard Bierbower
6. Brian Kelley
7. Amber Sallade
8. Shannon Cattoni
9. Dani Close
10. Leeanne Cuddy
11. Melissa Olearchick
12. Lindsay Wood
13. Kara McDivitt
14. Abbie Rhoades

Motion by Keith Hatch, seconded by Carla Manion, to approve tenure to the above-listed staff members in accordance with the Pennsylvania Public School Code of 1949 as amended.

Unanimously carried.

F. Transfers

1. Robert Craft, 1<sup>st</sup> Shift Custodian at Bradford Area High School to 1<sup>st</sup> Shift Custodian at George G. Blaisdell Elementary School, effective November 2, 2010.
2. Richard Lowman, 2<sup>nd</sup> Shift Custodian at Bradford Area High School to 1<sup>st</sup> Shift Custodian at Bradford Area High School, effective November 2, 2010.
3. Gary Morris, 2<sup>nd</sup> Shift Custodian at Fretz Middle School to 1<sup>st</sup> Shift Custodian at School Street Elementary School, effective December 1, 2010.
4. Thomas Shallop, Bus Run #21 to Bus Run #3 at 4.17 hours per day, effective October 12, 2010.

Motion by Carla Manion, seconded by Shane Oschman, to approve the transfers as presented.

Unanimously carried.

G. Coaches (2010-2011)

1. Cross Country  
Nancy Crissman, Middle School Volunteer

2. Football

- a. Jeff Pascarella from Equipment Manager to Assistant Varsity Coach
- b. Davis Redington from Volunteer Coach to Equipment Manager
- c. Chris Gooch, Middle School Volunteer Coach

3. Basketball

- a. Jason Blatchley, Assistant Varsity Boys' Coach
- b. Mike Bombasay, JV Boys' Coach
- c. Zack Stark, Volunteer Coach
- d. Bart Simpson, Head Freshmen Boys' Coach

4. Baseball

Brian Fox, Head Varsity Coach

5. Softball

Geraldine Lacney, Head Varsity Coach

6. Wrestling

David A. Moonan, Assistant Middle School Boys' Coach

7. Track

David Emerson, Head Middle School Boys' Coach

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the employment of the above-listed individuals for the coaching positions for the 2010-2011 school year, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

9 Yeas 0 Nays

G. Official Rates: 2010-2011

Exhibit 8

Motion by Paul Ridley, seconded by Pat Vigliotta, to approve the revised official rates for 2010-2011 as presented.

Unanimously carried.

H. Substitutes

1. Substitute Teachers

- a. Katlyn Hillard, Substitute Teacher, emergency certificate, effective October 12, 2010
- b. Angela Shipman, Substitute Teacher, emergency certificate, effective October 12, 2010.
- c. Stephanie Cottillion, Substitute Teacher, emergency certificate, effective October 12, 2010.
- d. Meghan Whitcomb, Substitute Teacher, emergency certificate, effective December 1, 2010.

## 2. Substitute Aide/Clerical

Sharon Hollebeke, Substitute Aide/Clerical, effective October 12, 2010

## 3. Substitute Custodians

- a. Kevin Anthony, Substitute Custodian, effective October 21, 2010.
- b. Wayne Mead, Substitute Custodian, effective October 12, 2010.

Motion by Carla Manion, seconded by Shane Oschman, to add the above-listed individuals to the District's approved substitute listing, pending the completion of all necessary paperwork, pre-employment drug testing, and in accordance with Board Policy.

Unanimously carried.

**Superintendent's Report**

For the third year, the Bradford High School auditorium was the host site for the IU9 Common In-service Day. There were over 1000 teachers representing grades PreK-12. The presenter was Heidi Hayes Jacobs, an international expert in curriculum and instruction.

Tomorrow will be a second in-service day in our district. The elementary schools will be hosting parent conferences. The middle and high schools will have training sessions on the topics of co-teaching, assessments, and analyzing data to name a few. In addition, our Safe School Consultant will join us to provide refresher trainings for each school Crisis Response Team.

In addition to our in-service sessions, the regional police departments will be conducting a training simulation at our high school. This is the first such cooperative training session between the school district and law enforcement.

Mrs. Romanowski also presented a slide show indicating our most recent Graduation Rate Data. The data for the previous year is not completed until October 1<sup>st</sup> of the current year. Therefore, when the AYP data is released for next year (2011), they will be using this data. The data is always one year behind because of the cut-off date for data entry. Once again our graduation rate has increased to 96.39%. This is a 1.84% increase over the past year. The benchmark for AYP is 80%.

Starting next year, there will be a radical change in the way the data will be calculated. Therefore, this will be the last year in which a comparison will be relevant. Two major changes in the new calculation include: eliminating passing the GED as a form of graduation within the cohort and not allowing districts to count special education students who are entitled to an education until age 21 as graduates with their cohort.

**Other Business**

None

**Announcements**

- A. An executive session was conducted prior to this meeting at 6:15 p.m. for personnel reasons.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

**Recognition of Visitors**

None

**Adjournment**

Motion by Carla Manion, seconded by Pat Vigliotta, that the meeting be adjourned.

Unanimously carried.

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Keith Hatch  
Secretary