

**October 10, 2011**

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

**Present**

Directors: Timothy Bean, President; Pat Vigliotta, Vice President; Paul Ridley, Treasurer; Keith Hatch, Secretary; Helen Cummiskey, Assistant Secretary; Dave Feely, Carla Manion, and Shane Oschman

Absent: Joseph Troutman

Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Boyd, Ken Coffman, Jennifer Morgan, Dave Jones, Marianne Carrico, Tina Slaven, Dara Signor, Sarah Tingley, Erin Waugaman, Kelly Compton, Lori Hannon, Candice Saquin, Sarah Schreiber, Gene Woodmansee, and John Petruzzi

News Media: Pam Gaffney *-The Bradford Era*

Visitors: Vincent Berretini, Cindy Wilber, Sue Lee, Rachel Brittan, Penny Amacher, Bradley Reed, James Chadwick, Scot Oxley, Blake Tyger, Dana Mollander, Barry Bryan, and Marsha Dowd

Timothy Bean, President, called the meeting to order with the Pledge of Allegiance and a moment of silence.

**Recognition of Visitors**

None

**Approval of Board Agenda**

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the Board agenda as presented.

Unanimously carried.

**Approval of Minutes**

Regular Meeting – September 12, 2011

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the minutes as presented.

Unanimously carried.

**Nutrition Group Presentation**

Dana Mollander, food service director for the Nutrition Group spoke about a new program that was introduced in the high school this year. The “Choose Two for a Healthier You” program allows staff and students to choose a salad and ½ sandwich (pita or a wrap). The salads are marked with a green label indicating the fruit and vegetable components and the sandwich is indicated with an orange label indicating the protein and the bread components.

**Business Office and Financial Affairs**

A. Treasurer's Report for the period ending August 31, 2011

Motion by Shane Oschman, seconded by Carla Manion, to approve the Treasurer's Report as presented.

Unanimously carried.

B. Payment of Bills (General, Capital Reserve, and School Lunch)

Motion by Helen Cumiskey, seconded by Pat Vigliotta, to approve the payment of bills as presented.

Unanimously carried.

C. Tax Exonerations/Additions and Homestead Adjustments/Past Year Adjustments

Motion by Carla Manion, seconded by Shane Oschman, to approve the Tax Exonerations and Homestead Adjustments/Additions/Past Year Adjustments as presented and to issue refunds as necessary.

Unanimously carried.

D. Budget Transfers

Budget transfers from June 1 to June 30, 2011 are presented for your approval. They are general operating transfers completed by the authorized budget officer.

Motion by Paul Ridley, seconded by Pat Vigliotta, to approve the budget transfers as presented.

Unanimously carried.

E. Resolutions – Berkheimer Tax Collection

1. Resolution with Berkheimer Tax Collection and the Bradford Area School District to share confidential tax information for official purposes.
2. Resolution to authorize collection of delinquent income taxes and approve costs for years 2012 and beyond.

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the resolutions as presented.

8 Yeas 0 Nays

F. Permission to Sell Property from the County Repository

Jeff Bartholomew has requested to buy 2 Cornen Street, Bradford, Pennsylvania from the County Repository for \$250. Any property currently in the repository is not on the tax roll.

Motion by Paul Ridley, seconded by Shane Oschman, to grant consent to the Tax Claim Bureau to sell the property to Mr. Bartholomew as presented.

Motion by Paul Ridley, seconded by Dave Feely, to rescind the previous motion and to table the sale of the property pending more information.

8 Yeas 0 Nays

### **Students and Curriculum**

#### A. Textbook Adoptions

*Campbell Biology, AP Edition, 9<sup>th</sup> edition, 2011, for use in the AP Biology Class at BAHS.*

Motion by Helen Cummiskey, seconded by Pat Vigliotta, to approve the textbook adoptions as presented.

8 Yeas 0 Nays

#### B. Curriculum Update

- 1) The District Strategic Plan will be due at the beginning of the next school year. The overall plan is written every six years and uses district data to write long range plans for Special Education, Curriculum, Student Services, Act 48 Professional Development, Technology, and Teacher Induction.

The plan will require that we incorporate the Common Core State Standards in our curriculum. This transitioning has already begun and a team of teachers at each building are being trained to assist in the transition to these standards.

- 2) Our middle school math teachers and BAEA have partnered to sponsor the first PiTHON math competition to be held in the LGI at Fretz on October 14<sup>th</sup>. The competition will be an all day event with 16 schools and 25 teams of students competing.
- 3) In the last few weeks, PDE has released several sites by which the public can access school and district data according to the PSSA Assessment results. The first is PAAYP which allows the public to research any school district's AYP target data. The second is the newly released public PVAAS site. This site gives data that shows building growth on the PSSA Assessment over time. The intent of the value added assessment system is for each student, each grade level, and each school to demonstrate at least one year of growth. BAHS did demonstrate at least one year of growth in both reading and math.

The Pennsylvania Department of Education also released the District PSSA Report. This report provides our district with valuable information about our district's performance on the Pennsylvania System of School Assessment (PSSA).

#### C. Student Representative – Blake Tyger, Student Council President

Blake thanked Mr. Coffman for the help with the shirts for Student Council and informed the Board that Homecoming floats are being built from 6:00-9:00 each evening this week and invited the Board to attend the Homecoming Game and ceremonies.

Personnel

## A. Amendment to the Current Bradford Area School District 403(b) Plan

The amendment is being recommended by our plan administrator to include language for *Heroes Earnings Assistance and Relief Tax Act of 2008* (“the **Heart Act**”) as per P.L. No. 110-245.

Motion by Keith Hatch, seconded by Carla Manion, to approve the amendment as presented.

8 Yeas 0 Nays

## B. Resignations

1. Tina Baker, Accountant at BASD Administration Office, effective October 28, 2011.

Recommendation: To approve the resignation of Ms. Baker, as presented above, with regrets and appreciation for her 8 years of service to the staff and students of the District.

2. Holly Eakin, Bus Driver, effective September 26, 2011.

Recommendation: To approve the resignation of Ms. Eakin, as presented above, with regrets and appreciation for her 3 years of service to the students and staff of the District.

3. Darrel Bailey, Electrical Occupations Teacher at Bradford Area High School, effective October 17, 2011.

Recommendation: To approve the resignation of Mr. Bailey, as presented above, with regrets and appreciation for his 8 years of service to the students and staff of the District.

4. Christena Pistner, General Aide at Bradford Area High School, effective November 22, 2011.

Recommendation: To approve the resignation, for the purpose of retirement, of Ms. Pistner, as presented above, with regrets and appreciation for her 27 years of service to the students and staff of the District.

5. Jason Blatchley as the Assistant Varsity Boys' Basketball Coach, effective October 6, 2011.

Recommendation: To accept the resignation of Mr. Blatchley, as presented above, with regrets and appreciation for his service to the students and staff as presented.

## C. Employment

1. Mike Wilber, Career and Technical - Electrical Occupations Teacher, Bradford Area High School. Pennsylvania Emergency Certification required. Mr. Wilber will be required to meet the state requirements to become appropriately certified as set forth by PDE. This includes providing the necessary documentation to verify 4,000 hours of related work experience, passing the Occupational Competency Assessment on March 3, 2012, and completing the coursework and paperwork required by Penn State University and the Pennsylvania Department of Education to obtain an emergency certification and Vocational I Certification. Salary will be Bachelor Step 10, \$48,658, effective October 20, 2011.

Recommendation: To approve the employment of Mr. Wilber for the position, as shown above, pending completion of all necessary paperwork, enrollment and completion of the requirements set forth for an emergency certificate and Vocational I Certificate, pre-employment drug test, and in accordance with Board Policy, and the current agreement between the Board and BAEA.

2. Thomas O'Brien, Career and Technical – Well Driller (Oil and Gas) Teacher, Bradford Area High School. Pennsylvania Emergency Certification required. Mr. O'Brien will be required to meet the state requirements to become appropriately certified as set forth by PDE. This includes providing the necessary documentation to verify 4,000 hours of related work experience, passing the Occupational Competency Assessment, and completing the coursework and paperwork required by Penn State University and the Pennsylvania Department of Education to obtain an emergency certification and Vocational I Certification. Salary will be Bachelor Step 10, \$48,658, effective October 24, 2011 or when all requirements for employment are met.

Recommendation: To approve the employment of Mr. O'Brien for the position, as shown above, pending completion of all necessary paperwork, enrollment and completion of the requirements set forth for an emergency certificate and a Vocational I Certificate, pre-employment drug test, and in accordance with Board Policy, and the current agreement between the Board and BAEA.

3. Paul Oberholtzer, Bus Driver, Reserve Run, for 4.0 hours per day at \$16.44 per hour, effective October 11, 2011.

Recommendation: To approve the employment of Mr. Oberholtzer, for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy, and the current agreement between the Board and AFSCME.

4. Susan Bartlett, recalled from furlough as per Article III, Section B, of the current Collective Bargaining Agreement with BAESPA to General Aide in the Transportation Department at 4.5 hours per day for five days per week, effective September 15, 2011. Ms. Bartlett will retain her seniority date of November 22, 2010 as per article VIII, Section A, of the current Collective Bargaining Agreement with BAESPA.

Recommendation: To approve the recall and employment of Ms. Bartlett, as shown above, in accordance with Board Policy and the current agreement between the Board and BAESPA.

5. Kimberly Wells, recalled from furlough as per Article III, Section B, of the current Collective Bargaining Agreement with BAESPA to General Aide at Fretz Middle School at 7.0 hours per day for five days per week, effective October 11, 2011. Ms. Wells will retain her seniority date of November 22, 2010 as per Article VIII, Section A, of the current Collective Bargaining Agreement with BAESPA.

Recommendation: To approve the recall and employment of Ms. Wells, as shown above, in accordance with Board Policy and the current agreement between the Board and BAESPA.

#### D. Official Rates (2011-2012)

Recommendation: To approve the revised official rates for 2011-2012 as presented.

#### E. Mentor Teacher (2011-2012)

Jerry Pattison for Misty Antonioli at Bradford Area High School

Recommendation: To approve the mentor teacher for the 2011-2012 school year as presented.

F. Lead Teacher (2011-2012)

Lisa Smith, Special Education, BAHS

Recommendation: To approve the Lead Teacher for the 2011-2012 school year as presented.

G. Teacher Tenure

1. Timothy Baumbach
2. Joshua Connor
3. Katie Dart
4. Steven Daniels
5. Ashley Fox
6. Matthew Gilligan
7. Brandy Groce
8. Melissa Meyer
9. Sabrina Piaschyk
10. Amanda Troisi
11. Anna Wellek
12. Katie Werner

Recommendation: To approve tenure to the above-listed staff members in accordance with the Pennsylvania Public School Code of 1949 as amended.

H. Transfers

1. April Williams from Run 19 to Run 12 at 5.26 hours per day, effective October 11, 2011.
2. Paul Hartwick from Run 20 to Reserve Run at 4.00 hours per day, effective August 29, 2011.
3. Richard Gilbert from Run 9 to Run 20 at 4.00 hours per day, effective September 27, 2011.
4. Paul Hartwick from Reserve Run to Run 19 at 4.51 hours per day, effective October 11, 2011.

Recommendation: To approve the transfers as presented.

I. Coaches/Volunteers – 2011-2012

Barb Murray - Volunteer Coach

Recommendation: To approve the employment of the above-listed individual for the coaching position for the 2011-2012 school year, as shown above, pending completion of all necessary paperwork pre-employment drug testing (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

J. Substitutes

1. Substitute Teachers

- a. Michele Smith, Substitute Teacher, Pennsylvania Certified: Mathematics 8-12, effective October 3, 2011.
- b. Peter Digel, Substitute Teacher, Emergency Certification, effective October 11, 2011.

2. Substitute Custodian

Donald Godding, Substitute Custodian, effective September 14, 2011.

3. Substitute Bus Drivers

a. Holly Eakin, Substitute Bus Driver, effective October 11, 2011.

b. Teresa Mills, Substitute Bus Driver, effective October 11, 2011.

Recommendation: To add the above-listed individuals to the District's approved substitutes/volunteers listing, in accordance with Board Policy, pre-employment drug testing (where applicable), and pending completion of all necessary paperwork.

Unanimously carried.

Motion by Keith Hatch, seconded by Carla Manion, to approve Items A-J as presented above.

8 Yeas 0 Nays

**Superintendent's Report**

Today we had an IU9 Common In-service Day that comprised of over 1,000 teachers to hear a national speaker who spoke regarding what we can do to help students celebrate their successes and to help them navigate the difficulties in their lives. On October 11<sup>th</sup>, In-services will be held at the buildings. At the elementary level, we will be conducting parent-teacher conferences and at the secondary level there will be additional professional development opportunities for our staff.

Our scholar athlete awards are now being held at the high school at the academic pep assemblies, rather than at Board Meetings, which has been well received by the students.

**Other Business**

None

**Announcements**

A. An executive session was conducted prior to this meeting at 5:00 p.m. for personnel reasons.

B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

**Recognition of Visitors**

None

**Adjournment**

Motion by Shane Oschman, seconded by Keith Hatch, that the meeting be adjourned.

Unanimously carried.

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Keith Hatch  
Board Secretary