

**May 9, 2011**

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

**Present**

Directors: Timothy Bean, President; Pat Vigliotta, Vice President; Paul Ridley, Treasurer; Helen Cummiskey, Assistant Secretary; Dave Feely, Shane Oschman, and Joseph Troutman

Absent: Keith Hatch and Carla Manion

Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Boyd, Ken Coffman, Tina Slaven, Dara Signor, Dave Jones, Marianne Carrico, Sarah Tingley, Erin Waugaman, Kelly Compton, Gene Woodmansee, and John Petruzzi

News Media: Ruth Bogdan -*The Bradford Era*  
Anne Holiday - WESB

Visitors: Buddy Franklin, Kaitlyn Russell, Blake Tyger, William Mellon, Chris Eaton, Barry Bryan, Jan Russell, and Marsha Dowd

Timothy Bean, President, called the meeting to order, with the Pledge of Allegiance, and a moment of silence.

**Recognition of Visitors**

There were no visitors' comments.

**Approval of Board Agenda**

Motion by Joseph Troutman, seconded by Helen Cummiskey, to approve the Board agenda as presented.

Unanimously carried.

**Approval of Minutes**

Regular Meeting – April 11, 2011

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the minutes as presented.

Unanimously carried.

**Election of Treasurer**

Joseph Troutman nominated Paul Ridley, seconded by Pat Vigliotta. Hearing no more nominations, Paul Ridley was elected as Treasurer for a one-year term beginning July 1, 2011.

7 Yeas 0 Nays

**Resolution for Expulsion**

“It is hereby RESOLVED, by the Board of Directors of the Bradford Area School District that the student who committed a weapons violation on April 4, 2011 referred to as 2010-11 #4 is expelled for the period of time set forth in the Agreement dated April 13, 2011, as recommended by the Superintendent, a copy of which is on file in the student’s file located in the Superintendent’s office and which provisions are approved by the Resolution as if fully set forth herein.”

Motion by Pat Vigliotta, seconded by Joseph Troutman, to approve the resolution as presented.

7 Yeas 0 Nays

**Resolution for Expulsion**

“It is hereby RESOLVED, by the Board of Directors of the Bradford Area School District that the student who committed a controlled substance violation on April 20, 2011 referred to as 2010-11 #5 is expelled for the period of time set forth in the Agreement dated May 3, 2011, as recommended by the Superintendent, a copy of which is on file in the student’s file located in the Superintendent’s office and which provisions are approved by the Resolution as if fully set forth herein.”

Motion by Pat Vigliotta, seconded by Joseph Troutman, to approve the resolution as presented.

7 Yeas 0 Nays

**Resolution for Expulsion**

“It is hereby RESOLVED, by the Board of Directors of the Bradford Area School District that the student who committed a controlled substance violation on April 20, 2011, referred to as 2110-11 #6, is expelled for the period of time set forth in the Agreement dated May 4, 2011, as recommended by the Superintendent, a copy of which is on file in the student’s file located in the Superintendent’s office and which provisions are approved by the Resolution as if fully set forth herein.

Motion by Pat Vigliotta, seconded by Joseph Troutman, to approve the resolution as presented.

7 Yeas 0 Nays

**Business Office and Financial Affairs**

- A. Treasurer’s Report for the period ending March 31, 2011 and the First Quarter Reports for the Secondary Schools as presented.

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the Treasurer’s Report and First Quarter Reports for the Secondary Schools as presented.

Unanimously carried.

- B. Payment of Bills (General, Capital Reserve, and School Lunch)

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the payment of bills as presented.

Unanimously carried.

## C. Budget Transfers

Budget Transfers from March 1, 2011 to April 30, 2011 are presented for your approval. They are general operating transfers completed by the authorized budget officer.

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the budget transfers as presented.

7 Yeas 0 Nays

## D. Bid Awards

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the bid awards as presented.

7 Yeas 0 Nays

## E. Contract for Transportation of School Pupils to Private School

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the contract as presented.

Unanimously carried.

## F. Agreement for School Resource Officer

The agreement for the School Resource Officer is subject for renewal for a one-year term beginning July 1, 2011 through June 30, 2012.

Motion by Helen Cummiskey, seconded by Joseph Troutman, to approve the renewal as presented.

7 Yeas 0 Nays

## G. Designation of Depositories

The following institutions will be the 2011-2012 depositories for the District funds.

1. County National Bank
2. Hamlin Bank
3. M&T Bank
4. Northwest Savings Bank
5. PNC Bank
6. PA Local Government Investment Trust

Motion by Paul Ridley, seconded by Pat Vigliotta, to approve the depositories as presented.

6 Yeas 0 Nays 1 Abstention (Oschman)

## H. Permission to Sell Property From the County Repository

Martin Montgomery has requested to buy 210 South Avenue, Bradford, Pennsylvania from the County Repository for \$277. Any property currently in the repository is not on the tax roll.

Motion by Pat Vigliotta, seconded by Paul Ridley, to grant consent to the Tax Claim Bureau to sell the property to Martin Montgomery.

Unanimously carried.

I. Resolution – George G. Blaisdell Partial Ceiling/Lighting Replacement

BE IT RESOLVED, the Bradford Area Board of School Directors hereby awards the following contract for the Partial Ceiling/Lighting Replacement for the George G. Blaisdell Elementary School Project:

For HVAC Construction, to Scobell Company, Inc. in the amount of \$99,000.

FURTHER, the Board Secretary is authorized to sign the necessary documents.

Motion by Joseph Troutman, seconded by Helen Cummiskey, to approve the resolution as presented.

7 Yeas 0 Nays

J. State Audit for Fiscal Years 2007 and 2008

The audit report of the Office of the Auditor General has been presented to the Board.

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the response as presented.

Unanimously carried.

K. Preliminary General Fund Budget (2011-12)

Motion by Joseph Troutman, seconded by Paul Ridley, to approve the Preliminary General Fund Budget for 2011-12 as presented.

7 Yeas 0 Nays

L. Preliminary Capital Reserve Budget (2011-12)

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the Preliminary Capital Reserve Budget for 2011-12 as presented.

7 Yeas 0 Nays

**Policies**

A. Policy #209.1, Pediculosis, new

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the policy as presented.

Unanimously carried.

B. Policy #712, Energy Conservation, new

This policy is being placed on the table for the requisite period of time. No action is required at this time.

### Students and Curriculum

Explore students at BAHS who competed in the Model U.N. competition at St. Bonaventure presented their projects. Also, Kaitlyn Russell presented her experiences in Washington, D.C. as a finalist in the College Board competition. Projects were on display for students from Fretz who won at the local Computer Fair and qualified for the State Computer Fair.

Students in Bob Neumann's and Scott Mealy's classes collaborated to present an exhibit of artwork that was held at the KOA Gallery in Blaisdell Hall located on the University of Pittsburgh at Bradford's campus.

Blake Tyger, student representative, reported that Student Council is in the process of electing class officers and will be involved with scholarships at the end of the year. In addition Key Club will be recognizing seniors.

### Personnel

#### A. MOU - Teamsters

This MOU has been developed as an addendum to the current CBA in effect from July 1, 2009 through June 30, 2013. This MOU modifies the current agreement for the dates of June 13, 2011 through August 18, 2011. During this time, members of the bargaining unit shall only accrue overtime if they exceed 40 hours of work per week. Overtime hours will not accrue if an employee exceeds eight hours per day as is in the current CBA.

Motion by Pat Vigliotta, seconded by Joseph Troutman, to approve the MOU with the Teamsters, as presented, effective May 10, 2011.

7 Yeas 0 Nays

#### B. MOU-BAEA

This MOU has been developed as an addendum to the current CBA in effect from July 1, 2009 through June 30, 2013. This MOU is a result of the collaborative effort of BAEA and the Board of Directors to achieve budgetary savings while maintaining the highest level of educational excellence. BAEA has agreed the reimbursement of graduate credits be paid at the current 2010-2011 Penn State rate.

Motion by Helen Cummiskey, seconded by Pat Vigliota, to approve the MOU with BAEA, as presented, effective May 10, 2011.

7 Yeas 0 Nays

#### C. Resignations

1. Betty Detwiler, Librarian at Floyd C. Fretz Middle School, effective June 20, 2011.

Recommendation: To approve the resignation of Ms. Detwiler, for the purpose of retirement, with regrets and appreciation for her 32 years of service to the students and staff of the District.

2. Terri Orris, Secretary at Bradford Area High School, effective June 30, 2011.

Recommendation: To approve the resignation of Ms. Orris, for the purpose of retirement, with regrets and appreciation for her 33 years of service to the students and staff of the District.

3. Claudia Sprague, General Aide at George G. Blaisdell Elementary School, effective April 12, 2011.

Recommendation: To approve the resignation of Ms. Sprague, for the purpose of retirement, with regrets and appreciation for her 6 years of service to the students and staff of the District.

4. Erica Shine, Assistant Volleyball Coach 2012-2013, effective May10, 2011.

Recommendation: To approve the resignation of Ms. Shine, as presented, with regrets and appreciation for her 3 years of service to the students and staff of the District.

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the resignations as presented.

Unanimously carried.

#### D. Employment

Maria D'Onofrio, Special Education Teacher at School Street Elementary School, Messiah College, Pennsylvania Certified: Special Education and Elementary Education. Salary will be Bachelor Step 2, \$39,658, effective August 19, 2011.

Motion by Pat Vigliotta, seconded by Joseph Troutman, to approve the employment of Ms. D'Onofrio, for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

7 Yeas 0 Nays

#### E. Temporary Summer Workers

1. Temporary/Summer Technology Workers

Temporary Summer Technology Workers will be employed at a rate of \$8.25 per hour on an as needed basis, effective May 10, 2011.

- a. Kimberly Fox
- b. Mitchell McEwen
- c. Robin Weaver

Recommendation: To add the above-named individuals to the District's approved Technology Summer Help list pending completion of all necessary paperwork, pre-employment drug test (where applicable), and in accordance with Board Policy.

2. Temporary Summer Custodial Workers

Temporary Summer Custodial Workers will be employed at a rate of \$8.25 per hour on an as needed basis, effective May 10, 2011.

- a. Rich Bartlebaugh
- b. Paula Buckwalter
- c. Andrew Carroll
- d. Philip Coffman
- e. Ray Kelley

- f. Karen Kervin
- g. Jake McMurtrie
- h. Michele Miller
- i. Vince Pascarella
- j. Dave Rhoades
- k. Dan Tingley
- l. Matt White
- m. Michael White
- n. Joe Wichensky
- o. Sheila Wingard
- p. Sue Woodmansee

Motion by Joseph Troutman, seconded by Pat Vigliotta, to add the above-named individuals to the District's approved custodial summer help list pending completion of all necessary paperwork, pre-employment drug test (where applicable), and in accordance with Board Policy.

Unanimously carried.

F. Leave of Absence

Angeline Sheeley has requested a Childbearing Leave of Absence under FMLA Guidelines, District Policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning May 31, 2011 through June 8, 2011.

Motion by Shane Oschman, seconded by Paul Ridley, to approve the leave of absence as presented.

Unanimously carried.

G. Transfers

- 1. Douglas Pifer, Bus Driver from Run #13 to Run #8 at 5.43 hours per day, effective May 10, 2011.
- 2. Santana Romero, Bus Driver from Run #20 to Run #1 at 4.43 hours per day, effective May 10, 2011.

Motion by Shane Oschman, seconded by Joseph Troutman, to approve the transfers as presented.

Unanimously carried.

H. Substitutes

Substitute Teacher

Gail Cannon, Substitute Teacher, Elementary Education, Pennsylvania Certified, effective June 9, 2011.

Motion by Joseph Troutman, seconded by Pat Vigliotta, to add the above-named individual to the District's approved substitute listing, in accordance with Board Policy, pre-employment drug test (where applicable) and pending completion of all necessary paperwork.

Unanimously carried.

**Superintendent’s Report**

Mrs. Romanowski reported on the district’s attempt to secure non-traditional funding streams to assist our school district in stretching our taxpayers’ dollars.

Grants:

Highmark Awards – High School \$9,530 for heart monitors and software for physical education.

School Street - \$8,856 to establish a gross/sensory motor room for special education students.

PDE Fresh Fruit and Vegetable Program - \$41,080 for George G. Blaisdell

Safe and Drug Free Schools - \$10,000 for School Street Summer School

In addition Mrs. Romanowski reported that our contracts with National Fuel and Columbia Gas have been re-negotiated starting on August 1, 2011 through July 31, 2012 for an overall decrease in costs by 13% over the 2010-11 contract. We are implementing the Energy Conservation Policy which was placed before the Board for the requisite 30-day review period.

We are using a “pay as you go approach” for our capital projects; it is our policy to pay for all capital projects with funds already saved.

**Other Business**

None

**Announcement**

An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

**Recognition of Visitors**

None

**Adjournment**

Motion by Pat Vigliotta, seconded by Helen Cummiskey, that the meeting be adjourned.

Unanimously carried.

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Helen Cummiskey  
Assistant Board Secretary

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Keith Hatch  
Board Secretary