

May 10, 2010

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

Present

- Directors: Timothy Bean, President; Pat Vigliotta, Vice President; Keith Hatch, Secretary; Dave Feely, Carla Manion, Shane Oschman, and Joseph Troutman
- Absent: Paul Ridley and Helen Cummiskey
- Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Kelly, Ken Coffman, Dave Ray, Gail Herrmann, Dara Signor, Tina Slaven, Sarah Tingley, Dave Jones, Marianne Carrico, Erin Waugaman, Gene Woodmansee, and John Petruzzi
- News Media: Marcie Schellhammer – *The Bradford Era*
Anne Holliday – WESB
- Visitors: Chuck Hoyt, Kathleen Wolbert, Bill Leven, Terri Leven, Angie Comilla, DaveSheeley, Dave Fuhrman, Nancy Fuhrman, Tim Walter, Harry Solarek, Andy Bell, Kelly Compton, Lorraine Hannon, Barry Bryan and Marsha Dowd

Timothy Bean, President, called the meeting to order with the Pledge of Allegiance and a moment of silence.

Recognition of Visitors

There were no visitor's comments.

Approval of Board Agenda

Motion by Keith Hatch, seconded by Shane Oschman, to approve the Board agenda as presented.

Unanimously carried.

Presentation

Mr. Bill Leven of Futures presented the District with the Futures Rehabilitation Center Community Award.

Approval of Minutes

Regular Meeting – April 11, 2010

Motion by Keith Hatch, seconded by Pat Vigliotta, to approve the minutes as presented.

Unanimously carried.

Election of Treasurer

Motion by Timothy Bean, seconded by Keith Hatch, to elect Paul Ridley as Treasurer for a one-year term beginning July 1, 2010.

7 Yeas 0 Nays

Business Office and Financial Affairs

A. Transportation Revenue Update

Mr. Barry Bryan gave an update on transportation revenues.

B. Treasurer's Report for the period ending April 30, 2010

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the Treasurer's Report as presented.

Unanimously carried.

C. Payment of Bills (General, Capital Reserve, School Lunch, and Athletic Activities)

Motion by Pat Vigliotta, seconded by Keith Hatch, to approve the payment of bills as presented.

Unanimously carried.

D. Budget Transfers

Budget transfers from April 1, 2010 to April 30, 2010 are presented for your approval. They are general operating transfers completed by the authorized budget officer and new or revised grants received after the original budget was adopted.

Motion by Keith Hatch, seconded by Carla Manion, to approve the budget transfers as presented.

Unanimously carried.

E. Designation of Depositories

Motion by Carla Manion, seconded by Keith Hatch, to approve the depositories as presented.

Unanimously carried.

F. Employee Pension Reform

Motion by Keith Hatch, seconded by Carla Manion, to approve the resolution as presented.

Unanimously carried.

G. Contract for Broadband Services

This is an extension of our current Broadband Contract through Seneca Highlands Intermediate Unit.

Motion by Shane Oschman, seconded by Keith Hatch, to approve the contract as presented.

7 Yeas 0 Nays

H. Agreement for School Resource Officer

The Agreement for the School Resource Officer is subject to renewal for a one-year term beginning July 1, 2010 through June 30, 2011. The original agreement was initiated in August 2005.

Motion by Carla Manion, seconded by Keith Hatch, to approve the renewal as presented.

Unanimously carried.

I. Electrical Supplier Agreements

The Board authorizes the Business Manager to enter into an electric supplier agreement with the supplier providing the lowest pricing for electricity based on a competitive RFP process conducted by ONDemand Energy Solutions.

Motion by Shane Oschman, seconded by Keith Hatch, to approve the above authorization.

Unanimously carried.

J. Food Service Provider

The state requires us to do requests for proposals for our cafeteria service. The district received proposals from Metz & Associates Ltd. and Nutrition Inc. A committee reviewed and ranked the proposals based upon state required categories. Nutrition Inc. received the greatest number of points. Student prices for 2010-2011 will remain the same.

Motion by Joseph Troutman, seconded by Carla Manion, to award the contract to Nutrition, Inc.

7 Yeas 0 Nays

K. Bid Awards

Motion by Shane Oschman, seconded by Pat Vigliotta, to approve the bids as presented.

7 Yeas 0 Nays

L. Capital Project Bids Reserve Fund

Permission is requested to transfer \$696,552 from the General Fund to the Capital Reserve Fund.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the transfer as presented.

Unanimously carried.

M. Transfer to Capital Reserve Fund

On July 8, 2009, the District refinanced the 1998 Series of Bonds. The savings of \$849,139 was budgeted in budgetary reserve since we did not have a state budget. We request that this savings be transferred to the Capital Reserve Fund.

Motion by Carla Manion, seconded by Joe Troutman, to approve the transfer of \$849,139 from Budgetary Reserve to the Capital Reserve Fund.

7 Yeas 0 Nays

N. Preliminary General Fund Budget (2010-11)

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the Preliminary General Fund Budget for 2010-11 as presented.

7 Yeas 0 Nays

O. Preliminary Capital Reserve Budget (2010-11)

Motion by Shane Oschman, seconded by Carla Manion, to approve the Preliminary Capital Reserve Budget for 2010-11 as presented.

7 Yeas 0 Nays

Policies

- A. Policy #313.3, Screening and Evaluations for Students with Disabilities, new
- B. Policy #525, Dress and Grooming for Classified Staff, new
- C. Policy #810, Transportation, revised

Motion by Keith Hatch, seconded by Pat Vigliotta, to approve the policies as presented.

Unanimously carried.

Students and Curriculum**A. Textbook Adoptions**

1. *Understanding Pennsylvania*, Penns Valley Publishers, 2010, (Fretz 6th grade History)
2. *American Journey*, Glencoe/McGraw Hill, 2009, (Fretz, 7th grade History)
3. *American Journey*, Glencoe/McGraw Hill, 2009, (Fretz, 8th grade History)

Motion by Carla Manion, seconded by Shane Oschman to approve the textbook adoptions as presented.

7 Yeas 0 Nays

B. Overnight Trip

Request for two students who recently qualified to compete at the state level computer fair to travel to Dickenson College, Carlisle, PA from 5/24-5/25, 2010.

Motion by Keith Hatch, seconded by Pat Vigliotta to approve the request as presented.

Unanimously carried.

C. Curriculum Report

Mrs. Pude reported that the District-wide Science Fair was held May 7, 2010 with a record number of entries. Many thanks were extended to students, parents, and teachers for all of the hard work in making such a successful community event. Special thanks goes out to Jan Russell, Tammy Dittman, and Sue Lee for all their time and dedication for the event.

Fretz sixth grade students participated in the *Rendezvous with Comet Halley Activity* at the Dresser-Rand Challenger Learning Center in Allegany. This offers student an opportunity to participate in a simulated space mission. The purpose is to foster interest in math, science, and technology.

Our summer professional calendar is near completion and will be posted on our webpage. We will also participate in the IU9 Curriculum Institute as well as sending a team to the Pennsylvania Department of Education's (PDE) summer institute on Response Intervention and the Standards Aligned Systems.

The PSSA and Terra Nova assessments are finally over; our students worked very hard to do their best. Special Education students in grades 4 and 11 have been chosen to take a field test May 17 for an alternate reading assessment that will be available to them during next year's PSSA assessment.

PDE will also be field testing the Keystone Exam in Algebra I, Biology, and Literature this Fall (this is the assessment on which a passing grade will be a requirement in order to graduate beginning with the class of 2014).

D. Student Representative, Mary Bean

Ms. Mary Bean reported on the upcoming prom, spring sports, and graduation.

Personnel

A. Creation of New Positions

1. 260-Day District-wide Principal for Curriculum/Assessment. The employee will be a member of Act 93.
2. 260-Day Federal Programs/Grant Director. The employee will be a member of Act 93.

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the creation of the positions as presented.

Unanimously carried.

B. Act 93 Revision, effective July 1, 2010

Motion by Keith Hatch, seconded by Shane Oschman, to approve the revisions to Act 93 as presented.

7 Yeas 0 Nays

C. Athletic Trainer Contracted Service 2010-11

Contract for Athletic Training Services for 2010-11 through Charles Cole Memorial Hospital at a cost of \$45,000. Service will begin on August 9, 2010 (or the first day of fall athletic practice, whichever is sooner) through June 30, 2011.

Motion by Keith Hatch, seconded by Shane Oschman, to approve the contract for Athletic Training Services as presented.

7 Yeas 0 Nays

D. School Psychologist Internship (2010-11)

Recommendation: To approve Ms. Hannah Yonker to complete a School Psychologist Internship during the 2010-2011 school year. This internship position will begin on August 23, 2010 and will be completed by June 10, 2011. Ms. Yonker will provide a minimum of 1200 hours over 188 contract days and will receive a stipend of \$20,000. Ms. Yonker will conduct evaluations, participate in the District's Response to Intervention Program, collaborate with School-Based Teams, and other duties as assigned. She will be directly supervised by Mrs. Katy Pude.

Motion by Carla Manion, seconded by Keith Hatch, to approve the School Psychologist Internship as presented.

7 Yeas 0 Nays

E. Resignations

1. Sally Boyer, Elementary Education Teacher at Floyd C. Fretz Middle School, effective June 4, 2010.

Recommendation: To approve the resignation of Ms. Boyer for the purpose of retirement with regrets and appreciation for her 39 years of service to the students and staff of the District.

2. Cindy Calcagno, Secretary at George G. Blaisdell Elementary School, effective June 29, 2010.

Recommendation: To approve the resignation of Ms. Calcagno for the purpose of retirement with regrets and appreciation for her 16 years of service to the students and staff of the District.

3. Sandra LaBrozzi, Special Education Teacher at Floyd. C. Fretz Middle School, effective June 4, 2010.

Recommendation: To approve the resignation of Ms. LaBrozzi for the purpose of retirement with regrets and appreciation for her 16 years of service to the students and staff of the District.

4. Joseph Nuzzo, Custodian at Bradford Area High School, effective June 9, 2010.

Recommendation: To approve the resignation of Mr. Nuzzo for the purpose of retirement with regrets and appreciation for his 31 years of service to the students and staff of the District.

5. Sue Rea, Elementary/IST Teacher at George G. Blaisdell Elementary School, effective June 4, 2010.

Recommendation: To approve the resignation of Ms. Rea for the purpose of retirement with regrets and appreciation for her 36 years of service to the students and staff of the District.

6. Phyllis Leonhardt, School Nurse at George G. Blaisdell and School Street Elementary Schools, effective June 4, 2010.

Recommendation: To approve the resignation of Ms. Leonhardt for the purpose of retirement with regrets and appreciation for her 14 years of service to the students and staff of the District.

7. David Fuhrman, Boys' Basketball Coach for the 2010-11 school year.

Recommendation: To approve the resignation of Mr. Fuhrman as the Boys' Basketball Coach with regrets and appreciation for his 24 years of service to the students and staff and the District.

8. Bob Macfarlane, Girls' Cross Country Coach for the 2010-11 school year.

Recommendation: To approve the resignation of Mr. Macfarlane as the Girls' Cross Country Coach with regrets and appreciation for his 7 years of service to the students and staff of the District.

9. Terry Reiley, Boys' Golf Coach for the 2010-11 school year.

Recommendation: To approve the resignation of Mr. Reiley with regrets and appreciation for his 7 years of service to the students and staff of the district.

10. Robert Bly, Middle School Boys' Soccer Coach for the 2010-2011 school year.

Recommendation: To approve the resignation of Mr. Bly with regrets and appreciation for his 5 years of service to the students and staff of the District.

11. Ben Eberle, Temporary Summer Help/Technology, 2010-11, effective May 11, 2010.

Recommendation: To approve the resignation of Mr. Eberle as presented.

12. Toni Vickery, Temporary Summer Help/Technology, 2010-2011, effective May 11, 2010.

Recommendation: To approve the resignation of Mr. Vickery as presented.

Motion by Keith Hatch, seconded by Carla Manion, to approve the resignations of the above listed individuals as presented.

Unanimously carried.

F. Employment

1. Kelly Compton, District-Wide Principal for Curriculum/Assessment, M.S. in Education from St. Bonaventure University, PA Certified: Principal K-12, Reading Specialist K-12, English 7-12, Social Studies 7-12, and Elementary K-6. Salary will be \$62,295, effective July 1, 2010.

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the employment Ms. Compton, as presented, in accordance with Board policy and the current Agreement with Act 93.

7 Yeas 0 Nays

2. Lorraine Hannon, Federal Programs/Grant Director. B.S. in Management, Houghton College. Salary will be \$48,570, effective July 1, 2010.

Motion by Keith Hatch, seconded by Shane Oschman, to approve the employment of Ms. Hannon, as presented, in accordance with Board policy and the current agreement with Act 93.

7 Yeas 0 Nays

3. Candice Saquin, 205 Day School Psychologist. M.A. School Psychology with Pupil Personnel Services Credential from Humboldt State University of California. Behavior Management certificate from Edinboro University of Pennsylvania. Salary will be \$51,500, effective July 1, 2010. Employment for this position is contingent upon continued funding through Beacon Light.

Motion by Keith Hatch, seconded by Carla Manion, to approve the employment of Ms. Saquin, as presented in accordance with Board Policy and the current agreement with Act 93.

6 Yeas 1 Abstention (Bean)

4. Angeline Comilla, Elementary Education Teacher at George G. Blaisdell Elementary School. B.S., Indiana University of Pennsylvania. Pennsylvania Certified: Elementary Education. Salary will be Bachelor, Step 3, \$39,398, effective August 23, 2010.

Motion by Joe Troutman, seconded by Pat Vigliotta, to approve the employment of Ms. Comilla pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

7 Yeas 0 Nays

5. Brittany Parrett, Elementary Education Teacher at School Street Elementary School.

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the employment of Ms. Parrett pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

7 Yeas 0 Nays

6. Charles A. Bell, Elementary Education Teacher at Fretz Middle School. B.S., Clarion University of Pennsylvania. Pennsylvania Certified: Elementary Education. Salary will be Bachelor, Step 2, \$38,623, effective August 23, 2010.

Motion by Pat Vigliotta, seconded by Joe Troutman, to approve the employment of Mr. Bell pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

7 Yeas 0 Nays

G. Advisors and Lead Teachers (2010-2011)

1. Marching Band: Front Group Chris Amidon
2. Marching Band: Front Group Michael Strotman
3. Pre-Kindergarten - Marty Close
4. Kindergarten - Katrina Douglass
5. 1st Grade - Rebecca Hilzinger
6. 2nd Grade - Patricia Grady
7. 4th Grade - Abbie Rhoades
8. 5th Grade - Kara Carpenter
9. 6th Grade - Wes Lohrman
10. 7th Grade - Ron Smith
11. 8th Grade - Heather Hennigan
12. Middle School Specials - Judy Abbey
13. Elementary School Specials - Lorraine Coles/Heather Colwell

14. Graduation Projects - Jeff Weiss
15. High School Mathematics - Crystal Galsick
16. High School Humanities - Chad Young
17. High School Special Education - Jennifer Morgan
18. High School Science - Susan Lee
19. High School Career and Technical Ed. - Matthew DeGolier
20. High School Health/PE/Safety Ed. - Zack Stark
21. High School Student Services - Stephen Mongillo

Motion by Carla Manion, seconded by Shane Oschman, to approve the Advisors for 2010-11 and the Lead Teachers for 2010-11 as listed above.

Unanimously carried.

H. Temporary/ Summer Help

1. Debbie Cline - Temporary Summer Help: Data Entry - Hours will be 8:00 a.m. until 3:00 p.m. on an as needed basis, effective June 21, 2010.
2. David M. Fuhrman, Temporary/Summer Help Technology, employed at a rate of \$8.25 per hour on an as needed basis, effective June 5, 2010.
3. Jay B. Alexander, Temporary/Summer Help Custodial, employed at a rate of \$8.25 per hour on an as needed basis, effective June 5, 2010.

Motion by Carla Manion, seconded by Keith Hatch, to approve the individuals listed above for Temporary/Summer Help.

Unanimously carried.

I. Leave of Absence

Leanne N. Cuddy has requested an extension of her unpaid childrearing leave of absence. Her original date of return was May 18, 2010. She has requested to return May 25, 2010.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the leave extension as presented.

Unanimously carried.

J. Substitutes

1. Samantha McAlpine, Substitute Teacher, emergency certification, effective May 17, 2010.
2. Stephen J. Schiappa, Jr., Substitute Teacher, emergency certification, effective May 17, 2010.
3. Jean Keltz, Clerical/Aide substitute, effective May 11, 2010.
4. Cathy J. Pearce, Clerical/Aide Substitute, effective May 18, 2010.
5. Jay B. Alexander, Substitute Custodian, effective August 23, 2010.

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the substitutes as listed above.

Unanimously carried.

Superintendent's Report

Mrs. Romanowski announced that in recognition of the exceptional effort and the support of our students in the District's "Go Green" effort, we will award them with early dismissals.

Students formed a competition between the secondary schools and the elementary schools to save electricity. The High School and Middle School Team saved 121,776 kilowatts per hour and the School Street and George G. Blaisdell Team saved 111,760 kilowatts per hour saving \$21,000 in electricity.

Dave Fuhrman was recognized for his 24 years as a basketball coach. Many former students and coaches from other districts were present to honor Mr. Fuhrman.

Other Business

A. Change to the Board approved calendar for the school year - 2009-10.

In recognition of the exceptional support of our students in the District's "Go Green" effort, we would like to reward them with early dismissals as follows:

1. George G. Blaisdell and School Street Elementary dismissal will be at 11:30 a.m. on June 3, 2010.
2. Floyd C. Fretz Middle School dismissal will be at 11:30 a.m. and Bradford Area High School dismissal will be 11:45 a.m. on May 21, 2010.

Motion by Carla Manion, seconded by Keith Hatch, to approve the revised 2009-10 school calendar as presented.

Unanimously carried.

B. Change to the Board approved calendar for the school year 2010-11.

Report card distribution date of December 3, 2010 instead of December 2, 2010.

Motion by Shane Oschman, seconded by Carla Manion, to approve the revised 2010-11 school calendar as presented.

Unanimously carried.

Announcements

A. An executive session was conducted prior to this meeting at 6:00 p.m. for personnel reasons.

B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

Recognition of Visitors

None

Adjournment

Motion by Keith Hatch, seconded by Joseph Troutman, that the meeting be adjourned.

Unanimously carried.

Keith Hatch
Secretary