

## March 14, 2011

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

### Present

Directors: Timothy Bean, President (by phone); Pat Vigliotta, Vice President; Paul Ridley, Treasurer, Keith Hatch, Secretary; Helen Cumiskey, Dave Feely, Carla Manion, Shane Oschman, and Joseph Troutman

Absent: None

Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Boyd, Ken Coffman, Dave Ray, Gail Herrmann, Tina Slaven, Dara Signor, Dave Jones, Marianne Carrico, Sarah Tingley, Erin Waugaman, Kelly Compton, Lori Hannon, John Petruzzi, and Gene Woodmansee

News Media: Ruth Bogdan – *The Bradford Era*

Visitors: Chuck Hoyt, Heidi Blatchley, Linda Marovich, Barry Bryan, and Marsha Dowd

Pat Vigliotta, Vice President, called the meeting to order, with the Pledge of Allegiance, and a moment of silence.

### Recognition of Visitors

There were no visitors' comments.

### Approval of Board Agenda

Motion by Carla Manion, seconded by Joseph Troutman, to approve the Board agenda as presented.

Unanimously carried.

### Approval of Minutes

Regular Meeting – February 14, 2011

Motion by Keith Hatch, seconded by Carla Manion, to approve the minutes as presented.

Unanimously carried.

### Business Office and Financial Affairs

A. Treasurer's Report for the period ending January 31, 2011 as presented.

Motion by Carla Manion, seconded by Shane Oschman, to approve the Treasurer's Report as presented.

Unanimously carried.

B. Payment of Bills (General, Capital Reserve, and School Lunch)

Motion by Shane Oschman, seconded by Joseph Troutman, to approve the payment of bills as presented.

Unanimously carried.

C. Budget Transfers

Budget Transfers for January 1, 2011 through February 28, 2011

Motion by Carla Manion, seconded by Keith Hatch, to approve the budget transfers as presented.

Unanimously carried.

D. Bid Awards – Co-Op Supplies

Motion by Paul Ridley, seconded by Shane Oschman, to approve the bid awards for the Co-Op supplies as presented.

9 Yeas 0 Nays

E. Bid Awards – Janitorial Supplies

Motion by Keith Hatch, seconded by Carla Manion, to approve the bid awards for janitorial supplies as presented.

9 Yeas 0 Nays

F. DES (Dagostino Electronic Services, Inc.) Contracts

The District has received contracts from DES for the installation of security cameras for our middle and high schools. The cameras will be purchased on state contract. The total costs are \$55,030.63 for Fretz Middle School and \$63,040.62 for the High School.

Motion by Carla Manion, seconded by Helen Cummiskey, to approve the contracts for DES as presented.

9 Yeas 0 Nays

G. Tax Refunds

Motion by Helen Cummiskey, seconded by Keith Hatch, to approve the tax refunds as presented.

Unanimously carried.

H. Resolutions

1. Resolution No. 1 – Bid Withdrawal

BE IT RESOLVED, the Bradford Area Board of School Directors approves the request of Innovative Construction and Mechanical, LLC to withdraw its bid for Plumbing Construction because of a calculation error on their bid amount.

2. Resolution No. 2 – Award Contracts

BE IT RESOLVED, the Bradford Area Board of School Directors hereby awards the following contracts for the New Fitness Center for the Bradford High School Project:

- 1) For General Construction, to J. C. Orr & Son, Inc. in the amount of \$1,048,299.
- 2) For HVAC Construction, to Rabe Environmental Systems in the amount of \$150,220.
- 3) For Plumbing Construction, to Dasco Plumbing, Inc. in the amount of \$123,499.
- 4) For Electrical Construction, to Pure Tech, LLC in the amount of \$146,967.

FURTHER, the Board Secretary is authorized to sign the necessary documents.

Mrs. Romanowski explained that not building the fitness center would not be a solution to a state funding cut, as the capital funds that have been set aside for the fitness center cannot legally be put back into the school's budget. Capital funds must be used for a capital project.

Motion by Carla Manion, seconded by Timothy Bean to approve the resolutions as presented.

7 Yeas 2 Nays (Cummiskey, Troutman)

**Policies**

A. Policy #717: Cell Phones

This policy is being placed on the table for the requisite period of time. No action is required at this time.

- B. Policy #113.2: Behavior Support for Exceptional Children, revised  
C. Policy #906: Public Complaints, new

Motion by Shane Oschman, seconded by Helen Cummiskey, to approve the policies as presented.

Unanimously carried.

**Students and Curriculum**

- A. Instructional Coach Presentations – Learning Walks – Mrs. Heidi Blatchley and teacher, Mrs. Linda Marovich  
B. Curriculum Update

Mrs. Pude announced that the PSSA testing for Reading and Math began on March 14<sup>th</sup> and concludes the first week in April with the Science Assessment.

C. Overnight Trips

1. It is being requested for a student in the Library Student Services Club to be allowed to travel to Hershey, PA on April 28-30, 2011 to compete in the State Library Competition at the Pennsylvania School Library Association Conference.
2. It is being requested for seven students to take an overnight trip on May 24-25, 2011 to travel to Harrisburg, PA to participate in the Pennsylvania Middle School Computer Fair. These students

competed in the Regional Computer Fair on February 25, 2011 and, after winning first place awards in their respected categories, have qualified for the state level.

Motion by Carla Manion, seconded by Shane Oschman, to approve the overnight trips as presented.

Unanimously carried.

### Personnel

#### A. Resignation

Cindi Wineberg, General Aide at George G. Blaisdell Elementary School, effective March 8, 2011.

Recommendation: To approve the resignation of Ms. Wineberg, as presented above, with regrets and appreciation for her four years of service to the students and staff of the District.

#### B. Employment

1. Diane Rea, 2<sup>nd</sup> Shift Custodian at George G. Blaisdell Elementary School. Hours may be adjusted at the discretion of the building level administrator and/or Maintenance Custodial Supervisor. Rate of pay is \$16.15 per hour plus the second shift differential, effective March 28, 2011.

Recommendation: To approve the employment of Ms. Rea for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and Teamsters.

2. Jack Mongillo, 2<sup>nd</sup> Shift (Split Position) Custodian at George G. Blaisdell Elementary School and Bradford Area High School. Hours may be adjusted at the discretion of the building level administrator(s) and/or Maintenance Custodial Supervisor. Rate of pay is \$16.15 per hour plus the second shift differential, effective March 28, 2011.

Recommendation: To approve the employment of Mr. Mongillo for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and Teamsters.

#### C. Coaching Staff (2010-2011)

1. JV Softball Coach - Judy Abbey
2. Volunteer Baseball Coach - John Werlau

Recommendation: To approve the employment of the above-listed individuals for the positions, as shown above, for the 2010-2011 school year (pending adequate enrollment in the program), pending completion of all necessary paperwork, pre-employment drug test (where applicable), and in accordance with Board policy and the current agreement with BAEA.

#### D. Coaching Staff (2011-2012)

Head Middle School Girls' Basketball Coach - Steve Burgess

Recommendation: To approve the employment of the above-listed individual for the position, as shown above, for the 2011-2012 school year (pending adequate enrollment in the program), pending completion

of all necessary paperwork, pre-employment drug test (where applicable), and in accordance with Board policy and the current agreement with BAEA.

E. Substitutes

Substitute Teachers

1. Becky Henretta, Substitute Teacher (Emergency Certificate), effective March 28, 2011.
2. Cheryl M. Collins, Substitute Teacher, (Pennsylvania Certified), Elementary Education, effective March 28, 2011.
3. Sandra LaBrozzi, Substitute Teacher (Pennsylvania Certified), Elementary and Special Education, effective March 28, 2011.

Recommendation: To add the above-listed individuals to the District's approved substitute listing, in accordance with Board Policy, pre-employment drug test, and pending the completion of all necessary paperwork.

Motion by Keith Hatch, seconded by Paul Ridley, to approve Items A through E as presented.

9 Yeas 0 Nays

**Superintendent's Report**

Mrs. Romanowski announced that our Career and Technical Program received \$425,000 in free equipment from the North Central Work Force Investment Board. The equipment will be used in the Machine Technology, Electrical and Buildings and Grounds programs.

In addition, Mrs. Romanowski thanked the students, parents, teachers, and administrators who worked diligently to prepare for the PSSA tests.

**Other Business**

None

**Announcements**

- A. An executive session was held prior to this meeting at 5:15 p.m. for personnel issues.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now, and the next regularly scheduled meeting.

**Recognition of Visitors**

None

**Adjournment**

Motion by Shane Oschman, seconded by Paul Ridley, that the meeting be adjourned.

Unanimously carried.

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Keith Hatch  
Board Secretary