

June 27, 2011

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

Present

Directors: Timothy Bean, President; Pat Vigliotta, Vice President; Paul Ridley, Treasurer; Helen Cummiskey, Assistant Secretary; Dave Feely, and Shane Oschman

Absent: Keith Hatch, Carla Manion, and Joseph Troutman

Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Boyd, Ken Coffman, Tina Slaven, Dara Signor, Dave Jones, Marianne Carrico, Sarah Tingley, Erin Waugaman, Lori Hannon, Kelly Compton, Gene Woodmansee, and John Petruzzi

News Media: Ruth Bogdan -*The Bradford Era*
Anne Holliday - WESB

Visitors: John Egbert, Gene Preston, Charlotte Preston, Rebecca Ward, Audrey Gilligan, Beth Stevens, Brenda Dunn, Nancy Reynolds, Larry Dunn, Rhonda Race, David Burkhouse, Greg Koswalter, Bea Paglign, Sandra Watt, and Marsha Dowd

Timothy Bean, President, called the meeting to order with the Pledge of Allegiance and a moment of silence.

Recognition of Visitors

Ms. Brenda Dunn, representing the McKean County Tea Party, asked for a conservative budget and inquired if the board has a plan of action to accommodate the large budget loss and asked what is the best way to communicate with the school board.

Mr. Bean, school board president, suggested coming to board meetings and approaching the board as ways to best communicate with the Board and added that phone numbers for most board members are listed in the phone book. Mr. Bean also said that the Board did not wait until this year to address our financial issues and have planned over the last 8-10 years, watching the District's resources in anticipation of something like this happening.

Approval of Board Agenda

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the Board agenda as presented.

Unanimously carried.

Approval of Minutes

Regular Meeting – May 9, 2011

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the minutes as presented.

Unanimously carried.

Business Office and Financial Affairs

A. Treasurer's Report for the period ending April 30, 2011

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the Treasurer's Report as presented.

Unanimously carried.

B. Payment of Bills (General, Capital Reserve, and School Lunch)

Motion by Shane Oschman, seconded by Pat Vigliotta, to approve the payment of bills as presented.

Unanimously carried.

C. Authorization is requested for bills to be paid from June 16, 2011 to the next regular Board meeting scheduled for August 8, 2011. All checks will be included in your Board packets at that time.

Motion by Helen Cummiskey, seconded by Paul Ridley, to approve the request as presented.

Unanimously carried.

D. Budget Transfers

Budget transfers from May 1, 2011 to May 31, 2011 are presented for your approval. They are general operating transfers completed by the authorized budget officer.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the budget transfers as presented.

Unanimously carried.

E. 2011-2012 Homestead and Farmstead Resolution

Motion by Paul Ridley, seconded by Helen Cummiskey, to approve the resolution as presented.

Unanimously carried.

F. Bid Awards – Athletic Equipment and Supplies

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the bid awards as presented.

6 Yeas 0 Nays

G. Contract – Johnson Controls

Johnson Controls has provided us with a contract to replace the existing air handling units in the auditorium. The current ones are the originals from 1965. The proposal includes replacing the existing cat walks to OSHA standards. This is a state contract price that has been negotiated.

Motion by Pat Vigliotta, seconded by Shane Oschman, to award the contract as presented for \$525,000.

6 Yeas 0 Nays

H. Permission to Sell Property From the County Repository

Mary J. Carr has requested to buy 2-7917 on West Washington Street, Bradford, Pennsylvania from the County Repository for \$500.

Motion by Pat Vigliotta, seconded by Paul Ridley, to grant consent to the Tax Claim Bureau to sell the property to Ms. Carr.

Unanimously carried.

I. Intermediate Unit Nine Contract for Hearing and Vision Support Services.

The proposed contract is for \$16,221. The cost is based upon services provided.

Motion by Helen Cummiskey, seconded by Pat Vigliotta, to approve the contract as presented.

6 Yeas 0 Nays

J. Transfer to Capital Reserve

Permission is requested to transfer \$250,000 from the General Fund to the Capital Reserve Fund.

Motion by Pat Vigliotta, seconded by Helen Cummiskey, to approve the transfer as presented.

Unanimously carried.

K. General Fund Budget (2011-12)

The General Fund Budget has revenue of \$33,911,896 and expenditures of \$33,911,896. The millage rate is 21.52.

Motion by Paul Ridley, seconded by Pat Vigliotta, to approve the General Fund Budget for 2011-12 as presented.

6 Yeas 0 Nays

L. Capital Reserve Budget (2011-12)

The Capital Reserve Budget has revenue of \$103,400 and expenditures of \$3,127,320 and a projected fund balance of \$560,991.

Motion by Shane Oschman, seconded by Pat Vigliotta, to approve the Capital Reserve Budget for 2011-12 as presented.

6 Yeas 0 Nays

M. Taxes to be Levied for 2011-12

1. 1% on Earned Income and Net Profits (.5 to be shared with municipalities).
2. 1% Realty Transfer Tax (shared with municipality).
3. Real estate tax to be levied at 21.52 mills.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the taxes to be levied for 2011-12 as presented.

6 Yeas 0 Nays

Policies

- A. Policy #214, Class Rank, revised
- B. Policy #908, Parent and Community Engagement, new

These policies are being placed on the table for the requisite period of time. No action is required at this time.

- C. Policy #712, Energy Conservation, new

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the policy as presented.

Unanimously carried.

Students and Curriculum

- A. Presentation – Getting Results Documentation (BAHS)

Mr. Ken Coffman, BAHS principal, and Ms. Kelly Compton, District-Wide principal for Curriculum/Assessment, presented the documentation for Getting Results for Bradford Area High School.

Motion by Helen Cummiskey, seconded by Timothy Bean, to approve the Getting Results Documentation as presented.

6 Yeas 0 Nays

- B. Textbook Adoptions

1. *AP from A-Z*, Athena Publishing, 2003, for use in the English Literature Class at BAHS.
2. *Precalculus*, Brooks/Cole Cengage Learning, 2012, for use for College in the Classroom at BAHS.
3. *Introductory & Intermediate Algebra*, Pearson/Prentice Hall, 2009, for use for College in the Classroom at BAHS.
4. *Remix: Reading and Composing Culture*, MPS (St. Martin's), 2010, for use in English Composition 101 at BAHS.
5. *Miller & Levine Biology*, Pearson, 2010, for use with our 9th grade at BAHS.
6. *Earth Science*, Pearson, 2010 for use with our 10th grade at BAHS.
7. *Adobe Dreamweaver CS3: Comprehensive Concepts and Techniques, 1st Edition*, Cengage Learning, 2009, for use in a Web Page Design Course at BAHS.

Motion by Shane Oschman, seconded by Pat Vigliotta, to approve the textbook adoptions as presented.

6 Yeas 0 Nays

C. Curriculum Update

Mrs. Pude reported that courses and team planning sessions have been scheduled for the BASD Summer Institute and are currently on the district website for registration purposes. We have elected to keep as much professional development as possible within the district to ensure that costs are kept low and that our course offerings are targeted to needs. Registration may be done on-line.

One of our seniors, Boston Campbell, attended the Western PA School for the Deaf in Pittsburgh and was on their basketball team. We recently learned that she was named to the All Tournament Team at the 2011 ESDAA (Deaf Athletic Association) Tournament.

Last month Fretz students who were selected to compete in the PA State Computer Fair were introduced. Mrs. Pude announced that Abby Leposa finished third in the Logo category, an outstanding accomplishment.

Personnel

A. Act 93 Agreement, effective July 1, 2011–June 30, 2013.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the Act 93 Agreement as presented.

6 Yeas 0 Nays

B. Resolution

BE IT RESOLVED, as per Section 514 of the Public School Code of 1949, as amended and upon the recommendation of the Superintendent, Mr. Jeffrey Little, General Aide, be terminated from his employment as per the reasons set forth by the administration, effective June 27, 2011.

Motion by Shane Oschman, seconded by Helen Cummiskey, to approve the resolution as presented

6 Yeas 0 Nays

C. Bradford Area School District Library Board Representative

Resignation of Mr. John Peterson from the Bradford Area Public Library Board as the Bradford Area School District representative, effective May 16, 2011.

Motion by Helen Cummiskey, seconded by Shane Oschman, to accept the resignation of Mr. Peterson, as presented, with regrets and appreciation for his service to the Bradford Area School District.

Unanimously carried.

D. Resignations

1. Catherine R. Trask, English Teacher at Fretz Middle School, effective June 8, 2011.

Recommendation: To approve the resignation of Ms. Trask, for the purpose of retirement, with regrets and appreciation for her 15 years of service to the students and staff of the District.

2. Pamela Roupe, English Teacher at Bradford Area High School, effective June 9, 2011.

Recommendation: To approve the resignation of Ms. Roupe with regrets and appreciation for her 8 years of service to the students and staff of the District.

3. Jamie Austin, Elementary Teacher at George G. Blaisdell Elementary School, effective June 8, 2011.

Recommendation: To approve the resignation of Ms. Austin, with regrets and appreciation for her 3 years of service to the students and staff of the District.

4. Lisa Neely, Science Teacher at Fretz Middle School, effective June 8, 2011.

Recommendation: To approve the resignation of Ms. Neely, as presented, with regrets and appreciation for her 6 years of service to the students and staff of the District.

5. Robin Weaver, as Temporary Summer Technology Worker, effective June 9, 2011.

Recommendation: To approve the resignation as presented.

6. Paula Buckwalter, as Temporary Summer Custodial Worker, effective June 9, 2011.

Recommendation: To approve the resignation as presented.

7. Anthony Doriguzzi, as Head Varsity Girls' Soccer Coach, effective June 9, 2011.

Recommendation: To approve the resignation as presented.

8. Joe Doriguzzi, Assistant Varsity Girls' Soccer Coach, effective June 9, 2011.

Recommendation: To approve the resignation as presented.

9. Charles Bell, as Assistant Middle School Boys' Soccer Coach, effective June 9, 2011.

Recommendation: To approve the resignation as presented.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the resignations as presented.

Unanimously carried.

E. Employment

1. Toncha Cline, Elementary Education Teacher at George G. Blaisdell Elementary School, B.S. Mansfield University of Pennsylvania, Pennsylvania Certified: Elementary and Early Childhood Education. Salary will be Bachelor Step 1, \$38,883, effective August 19, 2011.

Motion by Pat Vigliotta, seconded by Dave Feely, to approve the employment of Ms. Cline for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

6 Yeas 0 Nays

2. Katlyn S. Hillard, Elementary Education Teacher at School Street Elementary School, Penn State University. Pennsylvania Certified: Elementary Education. Salary will be Bachelor Step 1, \$38,883, effective August 19, 2011.

Motion by Pat Vigliotta, seconded by Paul Ridley, to approve the employment of Ms. Hillard for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

6 Yeas 0 Nays

3. Rebecca A. Ward, Elementary Education Teacher at School Street Elementary School, M.S. University of Phoenix. Pennsylvania Certified: Elementary Education. Salary will be Master Step 1: \$40,033, effective August 19, 2011.
4. Stephen Herrmann, Special Education Teacher at Bradford Area High School, B.S. Slippery Rock University of Pennsylvania. Pennsylvania Certified: Special Education, Elementary Education, and Mid-Level Mathematics. Salary will be Bachelor Step 1, \$38,883, effective August 19, 2011.

Motion by Dave Feely, seconded by Pat Vigliotta, to approve the employment of Ms. Ward and Mr. Herrmann for the positions, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

6 Yeas 0 Nays

5. Jessica Vigliotta, English/Language Arts Teacher at Fretz Middle School, B.S. University of Pittsburgh at Bradford. Pennsylvania Certified: English 7-12. Salary will be Bachelor Step 1, \$38,883, effective August 19, 2011.

Motion by Shane Oschman, seconded by Dave Feely, to approve the employment of Ms. Vigliotta for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

5 Yeas 0 Nays 1 Abstention (Vigliotta)

F. Temporary Summer Workers

1. Temporary/Summer Technology Worker

Laurie Ware, Temporary Summer Technology Worker, employed at a rate of \$8.25 per hour on an as needed basis, effective June 9, 2011.

Recommendation: To add Ms. Ware to the District's approved technology summer help list pending completion of all necessary paperwork and in accordance with Board Policy.

2. Temporary Summer Custodial Worker

Ashley Kervin, Temporary Summer Custodial Worker, employed at a rate of \$8.25 per hour on an as needed basis, effective June 28, 2011.

Recommendation: To add Ms. Kervin to the District's approved custodial summer help list pending completion of all necessary paperwork and in accordance with Board Policy.

3. Bus Garage Temporary Summer Worker

Paula Buckwalter, Bus Garage Temporary Summer Worker, at a rate of \$10.98 per hour for up to 8 hours per day and for no more than 20 days at the discretion of the Director of Transportation.

Recommendation: To approve Ms. Buckwalter, as presented above, pending completion of all necessary paperwork and in accordance with Board policy and the current agreement with AFSCME.

G. Driver Instructor Trainers: 2011-2012. Drivers will need to continue to meet all qualifications listed in the job posting for the entire year. Rate of pay will be \$16.94 per hour on an as needed basis under the supervision of the Director of Transportation, effective July 1, 2011.

1. Kevin McMurtrie
2. Linda Costello
3. Paula Buckwalter
4. Ann Colestro
5. Anna Marie Chirillo
6. Tom Shallop

Recommendation: To approve the 2011-2012 Driver Instructor Trainers, as presented above, pending completion of all necessary paperwork and in accordance with Board policy and the current agreement with AFSCME.

H. Summer School Bus Drivers – 2011. Rate of pay will be \$16.44 per hour on an as needed basis, effective July 5, 2011. Runs are subject to time changes or elimination based upon student participation.

1. Paula Buckwalter
2. Ann Colestro
3. Kevin McMurtrie
4. Anthony Bevaqua
5. Donna Speziale
6. Robert Farnsworth
7. Doug Pifer
8. April Williams
9. Holly Eakin
10. Santana Romero
11. Tom Williams
12. Molly O'Brien
13. Richard Gilbert
14. Linda Costello

Recommendation: To approve the drivers as presented.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve items F. Temporary Summer Workers; G. Driver Instructor Trainers, and H. Summer School Bus Drivers as presented above.

Unanimously carried.

I. Transfers

1. Robin Weaver, Multi-Handicapped Aide at Fretz Middle School, to 260 Day Secretary at Fretz Middle School, effective July 1, 2011.
2. Tom Falconi, Bus Driver, transfer from Run 16 to Run 13, effective August 29, 2011.

Motion by Helen Cummiskey, seconded by Pat Vigliotta, to approve the transfers as presented.

Unanimously carried.

J. Lead Mechanic – 2011-2012

Francis Doutt – Lead Mechanic

Recommendation: To approve Mr. Doutt as the Lead Mechanic for the 2011-12 school year, as presented above, in the job posting, and in accordance with Board Policy and the current agreement between the Board and AFSCME, pending completion of all necessary paperwork.

K. Lead Teachers – 2011-2012

- | | |
|---|-------------------------------|
| 1. Kindergarten | - Katrina Cibula |
| 2. 1 st Grade | - Rebecca Hilzinger |
| 3. 2 nd Grade | - Mary Gracey-Dalton |
| 4. 3 rd Grade | - Kim Anderson |
| 5. 4 th Grade: | - Abbie Rhoades |
| 6. 5 th Grade: | - Heather Freeman |
| 7. 6 th Grade | - Wes Lohrman |
| 8. 7 th Grade | - Ron Smith |
| 9. 8 th Grade | - Heather Hennigan |
| 10. Elementary School Specials | - Rebecca Bennett/Anna Wellek |
| 11. Middle School Specials | - Judy Abbey |
| 12. Graduation Projects | - Jeff Weiss |
| 13. HS Mathematics | - Crystal Galsick |
| 14. HS Social Studies | - Joe Conklin |
| 15. HS Humanities | - Ashley Fox |
| 16. HS Special Education | - Jennifer Morgan |
| 17. HS Science | - Sue Lee |
| 18. HS Student Services | - Cory Placer |
| 19. HS Career and Technical Education | - Matt DeGolier |
| 20. HS Health/Physical Education/Safety Education | - Zack Stark |

Recommendation: To approve the lead teachers for the 2011-2012 School Year, as presented above, in accordance with Board Policy and the current agreement between the Board and BAEA.

L. Advisors – 2011-2012

- | | |
|--|--------------------------------------|
| 1. Yearbook | - Dennis Morrisroe |
| 2. Play Director Drama | - Melissa Krepp/Laura Kossak |
| 3. Play Director Musical | - Chad Young |
| 4. Sophomore Class Advisor | - Sabrina Piaschyk |
| 5. Junior Class Advisor | - Heather Marchek |
| 6. Junior Class Prom Advisor | - Sue Lee |
| 7. Senior Class Advisor | - Adria Paterniti/Andrea Silverstrim |
| 8. Band Front Group | - Chris Amidon |
| 9. Band Front Group | - Mike Strotman |
| 10. Marching Band | - Kathy Thumpston |
| 11. VICA (Skills USA) | - Darrel Bailey/Tom Boylan |
| 12. DECA | - Erika Seagren |
| 13. NHS | - Pam Digel/Jan Russell |
| 14. Peer Helpers | - Lori Nuzzo |
| 15. Peer Helpers | - Adria Paterniti |
| 16. Asst. Varsity Cheerleading Advisor | - Andrea Kelley |
| 17. Key Club | - Bernie Kuhn |
| 18. MS Student Council | - Judy Abbey |
| 19. MS Yearbook | - Nichole Spindler |
| 20. MS Play Director | - Andrew Dutko |

Recommendation: To approve the lead teachers for the 2011-2012 School Year, as presented above, in accordance with Board Policy and the current agreement between the Board and BAEA.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve items J. Lead Mechanic, K. Lead Teachers and L. Advisors as presented.

Unanimously carried.

M. Substitute Rates – 2011-2012

Recommendation: To approve the substitute rates as presented.

N. Official Rates – 2011-2012

Recommendation: To approve the rates for PIAA Officials for the 2011-2012 school year.

O. Gameworker Rates – 2011-2012

Recommendation: To approve the gameworker rates for the 2011-2012 school year.

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve items M –Substitute Rates, N. Official Rates, and O. Gameworker Rates as presented.

Unanimously carried.

P. Leaves of Absence

1. Catherine Vinelli has requested a Childbearing/Childrearing Leave of Absence under FMLA Guidelines, District Policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning September 12, 2011 through December 22, 2011.
2. Danielle Booth has requested a Childbearing/Childrearing Leave of Absence under FMLA Guidelines, District Policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning August 23, 2011 through November 16, 2011.
3. Maria Young has requested a Childbearing/Childrearing Leave of Absence under FMLA Guidelines, District Policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning August 23, 2011 through October 10, 2011.

Motion by Pat Vigliotta, seconded by Dave Feely, to approve the leaves of absence as presented.

Unanimously carried.

Q. Coaches – 2011-2012

1. Volleyball

Assistant Varsity Coach - Steven Daniels

2. Soccer

- a. Assistant Boys' Coach - Patrick Conneely
- b. Head Varsity Girls' Coach - Matthew Gilligan

3. Basketball

- a. Head Varsity Boys' Coach - Brian Hobbs
- b. Assistant Varsity Boys' Coach - Mike Bombasay
- c. Assistant Varsity Boys' Coach - Jason Blatchley
- d. Head Freshmen Boys' Coach - Dan Reese
- e. Assistant Freshmen Boys' Coach - Charles Bell
- f. Head Middle School Boys' Coach - Jim Carroll
- g. Assistant Middle School Boys' Coach - Kirk Stauffer
- h. Head Varsity Girls' Coach - Ann Nuzzo
- i. Assistant Varsity Girls' Coach - Lori Nuzzo
- j. Assistant Varsity Girls' Coach - Natalie Marasco
- k. Assistant Middle School Girls' Coach - Geraldine Lacney

4. Wrestling

- c. Head Varsity Coach - Rob Cospers
- d. Assistant Varsity Coach - Donny Britton
- e. Head Middle School Coach - James Miller
- f. Assistant Middle School Coach - David Moonan

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the employment of the above-listed individuals for the coaching positions for the 2011-2012, as shown above, pending completion of all necessary paperwork, pre-employment drug testing (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

Unanimously carried.

Superintendent's Report

Mrs. Romanowski announced that the state has not yet finalized their budget; preliminary figures had been received earlier in the day. "We are proud of the budget we are presenting tonight. There were a lot of people working behind the scenes to make this happen for many years. Our goal in this district is to maintain fiscal accountability and maintain strong, good instructional programs for our children. Our children have to be our number one concern. We believe that it is vital to maintain stability."

We are proud in the Bradford School District that we have not had to raise taxes for the past ten years.

In addition Bradford has a Golden Helpers Program which provides a tax decrease for senior volunteers in exchange for hours volunteered.

Other Business

None

Announcements

- A. An executive session was conducted at noon on June 2, 2011 for personnel reasons.
- B. An executive session was conducted prior to this meeting at 6:30 p.m. for personnel reasons.
- C. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

Recognition of Visitors

Ms. Dunn thanked the administration for their presentation and requested a copy of the budget.

Adjournment

Motion by Pat Vigliotta, seconded by Helen Cummiskey, that the meeting be adjourned.

Unanimously carried.

Helen Cummiskey
Assistant Board Secretary

Keith Hatch
Board Secretary