

December 9, 2010

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania immediately following the special meeting.

Present

- Directors: Timothy Bean, President; Pat Vigliotta, Vice President; Keith Hatch, Secretary; Helen Cummiskey, Assistant Secretary; David Feely, Carla Manion, Shane Oschman, and Joseph Troutman
- Absent: Paul Ridley
- Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Boyd, Ken Coffman, Dave Ray, Lori Hannon, and Gene Woodmansee.
- News Media: Ruth Bogdan – *The Bradford Era*
- Visitors: Dan Tingley, Chris Borland, Denise Borland, Karen Fuller, Kristin Asinger, Pat Asinger, Barry Bryan, and Marsha Dowd

Timothy Bean, President, called the meeting to order.

Recognition of Visitors

There were no visitor's comments.

Approval of Board Agenda

Motion by Shane Oschman, seconded by Pat Vigliotta, to approve the Board agenda as presented.

Unanimously carried.

Approval of Minutes

Regular Meeting – November 8, 2010
Special Meeting – November 10, 2010

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the minutes as presented.

Unanimously carried.

Appointment to the Tuna Valley Council of Government

Request to appoint Mr. Keith Hatch as the representative and Mr. Shane Oschman as the alternate to the Tuna Valley Council of Government.

Motion by Helen Cummiskey, seconded by Joseph Troutman, to approve the appointments as presented.

Unanimously carried.

Business Office and Financial Affairs

- A. A-133 Audit for the fiscal year ending June 30, 2010.

Motion by Helen Cummiskey, seconded by Shane Oschman, to accept the audit as presented.

Unanimously carried.

- B. Treasurer's Report for the period ending October 31, 2010 as presented.

Motion by Carla Manion, seconded by Shane Oschman, to approve the Treasurer's Report as presented.

Unanimously carried.

- C. Payment of Bills (General, Capital Reserve, and School Lunch)

Motion by Keith Hatch, seconded by Pat Vigliotta, to approve the payment of bills as presented.

Unanimously carried.

- D. Tax Exonerations/Additions/Refunds

Motion by Keith Hatch, seconded by Pat Vigliotta, to approve the tax exonerations/additions/refunds as presented.

Unanimously carried.

- E. Resolution for Non-Reimbursable Construction Projects

Be it Resolved, The Bradford Area Board of School Directors approves and authorizes the submission of the application for non-reimbursable construction projects for: 1) Air conditioning for the High School auditorium, 2) Interior ceiling and lighting for George B. Blaisdell, and 3) Hot water piping at Fretz Middle School to the Pennsylvania Department of Education for review and approval.

Further, the Board Secretary is authorized to sign the necessary documents.

Motion by Carla Manion, seconded by Helen Cummiskey, to approve the resolution as presented.

8 Yeas 0 Nays

- F. Contract with Johnson Controls

Johnson Controls has provided us with a contract for a new chiller for the High School auditorium. The proposal includes all necessary piping connections, integration to our existing system, new

structural beam support for the new chiller, start-up operational services, as well as a 5-year warranty, including parts and labor. The cost is \$111,181.

Motion by Carla Manion, seconded by Helen Cummiskey, to approve the contract with Johnson Controls as presented.

8 Yeas 0 Nays

G. Budget Transfers

Budget Transfers from October 1, 2010 to October 31, 2010 are presented for your approval. They are general operating transfers completed by the authorized budget officer and new or revised grants received after the original budget was adopted.

Motion by Carla Manion, seconded by Keith Hatch, to approve the budget transfers as presented.

Unanimously carried.

H. Permission to Sell Property from the County Repository

John MacGregor has requested to buy the former Derrick City School, Control #7, 15292, Bradford, Pennsylvania from the County Repository for \$2,500. It rests on .97 acres and is assessed for \$1,200.00. At the 2009 judicial sale, there were no bids.

Motion by Shane Oschman, seconded by Pat Vigliotta, to grant consent to the Tax Claim Bureau to sell the property to Mr. MacGregor.

Unanimously carried.

I. Tax Collection Committee Delegate Appointment

The Act 32 Tax Collection Committee Delegate Appointment

The Act 32 Tax Collection Committee requires delegates to be appointed yearly. Kathy Boyd is the primary voting delegate and Tina Baker is the first alternate voting delegate.

Motion by Shane Oschman, seconded by Carla Manion, to approve the above recommendation.

Unanimously carried.

J. Resolution

There will be no increase in the rate of tax above the state index established by the Department of Education. It is the intent of the district administration to propose a budget for the 2011-12 school year which will call for no increase in real estate taxes.

Motion by Carla Manion, seconded by Helen Cummiskey, to approve the resolution as presented.

Unanimously carried.

Students and Curriculum

A. BAHS Registration Guide (2011-2012) – Mr. Ken Coffman

Motion by Carla Manion, seconded by Shane Oschman, to approve the registration guide as presented.

8 Yeas 0 Nays

B. Overnight Trip

It is requested that students having completed their freshman, sophomore, or their junior year in French or Spanish be granted permission to take a trip to Europe (Germany, France, and Spain) from Tuesday, June 19, 2012 – Monday, July 2, 2012 (tentative dates).

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the request for the overnight trip as presented.

Unanimously carried.

C. Curriculum Update

- 1) I'd like to recognize a group of students who placed first in the Large School Division of the annual JCC/PITT Math Competition. Students of this team are Dan Tingley, Chris Borland, Pat Asinger, Andrew Kloss, Chad Ambrose, Jake Cauvel, and Alice Chen. Additionally Dan Tingley received a trophy for first place and Andrew Kloss for second place.
- 2) Members of our teaching staff were invited to participate in workgroups charged with creating Pennsylvania's Voluntary Model Curriculum. Mrs. Sandra Caprarotta and Mrs. Kim Preston were part of two separate workgroups focusing on creating and betting standards-based activities and lessons for PDE's Standards Aligned System website. Mrs. Caprarotta's ongoing work supports early childhood education in conjunction with the Office of Child Development and Early Learning.
- 3) Getting Results- Bradford Area High School's Getting Results School Improvement Team will meet on December 17, 2010 at the Bradford Area High School to review, monitor, and adjust the plan submitted to the state last year. The final plan must be submitted to the Pennsylvania Department of Education by July 1, 2011.
- 4) Professional Bookclubs – Bookclubs are getting underway at George G. Blaisdell Elementary School. Under the leadership of Mrs. Kim Swanson, faculty members were offered a choice between five different books this year: *Daily Five*, *Café Book*, *Inquiry Circles*, *Igniting a Passion for Reading and To Understand*. The turnout was tremendous with almost 50 educators signing up to participate.
- 5) Community Service – Throughout the district, faculty, staff, and students are coming together to spread good cheer throughout the Bradford community this Christmas for the ELF Fund. The staff at the administration office is once again collecting hats and gloves. Administrators, teachers, staff, and students are all participating in the Salvation Army Red Kettle Drive.

Personnel

A. Section 125 Flexible Benefits Plan Adoption Agreement Revision

This agreement has been amended to comply with the provisions of the Affordable Care Act of 2010 (Health Care Reform Act). Below is a brief summary of the changes:

1. A participant's child will be an eligible dependent until reaching the limiting age of 26, without regard to a student status, marital status, financial dependency or residency status with the participant or any other person.
2. Notwithstanding anything in the plan to the contrary, a participant may not be reimbursed for the cost of any medicine or drug that is not "prescribed" within the meaning of Code Section 106(f) or is not insulin.

Recommendation: To amend the current Section 125 Benefits Plan with CBIZ, effective January 1, 2011.

B. Resignations

Cyril Emerson, Custodian at George G. Blaisdell, for the purpose of retirement, effective December 21, 2010.

Recommendation: To approve the resignation of Mr. Emerson, as presented above, with regrets and appreciation for his 24 years of service to the students and staff of the district.

C. Employment

1. Teacher

Darrel Bailey, Electrical Occupations Teacher at Bradford Area High School, Voc. I Certificate, Penn State University in Vocational Instruction: Electrical Occupations. Salary will be Bachelor Step 9, \$46,148, effective December 15, 2010.

Recommendation: To approve the employment of Mr. Bailey for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test program, in accordance with Board Policy, and the current agreement between the Board and BAEA.

2. Driver Instructor Trainers (2010-2011)

Drivers will need to continue to meet all qualifications listed in the job posting for the entire year. Rate of pay will be \$16.40 per hour on an as needed basis under the supervision of the Director of Transportation, effective December 10, 2010.

- a. Tom Shallop
- b. Anna Marie Chirillo

Recommendation: To approve the addition of the Driver Instructor Trainers to the current list of approved Driver Instructor Trainers for the remainder of the 2010-2011 school year, as presented above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement with AFSCME.

3. Lead Mechanic (2010-2011)

Francis Doutt – Lead Mechanic

Recommendation: To approve Mr. Doutt, as presented above, pending completion of all necessary paperwork and in accordance with Board Policy and the current agreement between the Board and AFSCME.

D. Change to Assignment

Anna Marie Chirillo, 1.25 hour mid-day run at \$15.90 per hour, effective December 10, 2010.

Recommendation: To approve the change in assignment as presented.

E. Transfers

1. Carl Andress, 2nd Shift Custodian at Floyd C. Fretz Middle School to 2nd Shift Custodian at School Street Elementary School, effective December 10, 2010.
2. Santana Romero, Run 20 to Reserve Run at 4.0 hours per day, effective December 10, 2010.

Recommendation: To approve the transfers as presented.

F. Coaching Staff (2010-2011)

1. Baseball

Assistant Varsity Coach - Steve Schiappa

2. Softball

Assistant Varsity Coach - Robin Crappio

Recommendation: To approve the employment of the above-listed individuals for the coaching positions for the 2010-2011 school year, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

G. Substitutes

1. Teacher

Timothy Ryan, substitute teacher, effective December 13, 2010

2. Aide/Clerical

Sherry Rodgers, Substitute Aide/Clerical, effective December 13, 2010

Recommendation: To add the above-listed individual to the District's approved substitute listing, in accordance with Board policy, pre-employment drug test, and pending the completion of all necessary paperwork.

H. Leave of Absence

Kelly Johnson has requested an extension of her childrearing leave of absence as per the current agreement between the Bradford Area School District Board of Education and BAEA beginning December 20, 2010 through April 15, 2011.

Recommendation: To approve the request as presented.

Motion by Pat Vigliotta, seconded by Keith Hatch, to approve items A-H as presented.

8 Yeas 0 Nays

Other Business

Change to Board approved calendar for the school year – 2010-2011.

George G. Blaisdell and School Street Elementary Schools dismissal will be at 1:40 p.m. on December 23rd.

Floyd C. Fretz Middle School and Bradford Area High School dismissal at 12:30 p.m. on December 23rd.

Motion by Carla Manion, seconded by Shane Oschman, to make the changes to the 2010-2011 calendar as presented.

8 Yeas 0 Nays

Announcements

A. An executive session was conducted prior to this meeting at 3:00 p.m. for personnel reasons.

B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

Recognition of Visitors

None

Adjournment

Motion by Shane Oschman, seconded by Carla Manion, that the meeting be adjourned.

Unanimously carried.

Keith Hatch
Secretary