

December 5, 2011

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania directly following the Reorganization Meeting.

Present

Directors: Paul Ridley, President; Pat Vigliotta, Vice President; Timothy Bean, Treasurer; Dave Feely, Carla Manion, Shane Oschman, and Joseph Troutman

Absent: Helen Cummiskey and Keith Hatch

Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Boyd, Ken Coffman, Dave Ray, Jennifer Morgan, Marianne Carrico, Tina Slaven, Dara Signor, Sarah Tingley, Erin Waugaman, Kelly Compton, Gene Woodmansee, and John Petruzzi

News Media: Pam Gaffney *-The Bradford Era*

Visitors: Darrel Bailey, Fred Gaffney, Pam Gaffney, Karen Fuller, Barry Bryan, and Marsha Dowd

Paul Ridley, President, called the meeting to order.

Recognition of Visitors

None

Approval of Board Agenda

Motion by Pat Vigliotta, seconded by Dave Feely, to approve the Board agenda as presented.

Unanimously carried.

Approval of Minutes

Regular Meeting – November 14, 2011

Motion by Timothy Bean, seconded by Carla Manion, to approve the minutes as presented.

Unanimously carried.

Business Office and Financial Affairs

A. A-133 Audit for the Fiscal Year ending June 30, 2011

Ms. Karen Fuller of Buffamante, Whipple, and Buttafaro, PC, who conducted the audit for the fiscal year ending June 30, 2011 stated that the district received an “unqualified” or clean audit opinion, which is issued when the financial statements are fairly presented in accordance with generally accepted accounting principles, and is the best type of report an auditee may receive from an external auditor.

Motion by Timothy Bean, seconded by Pat Vigliotta, to accept the audit as presented.

7 Yeas 0 Nays

B. Treasurer's Report for the period ending October 31, 2011

Motion by Joseph Troutman, seconded by Timothy Bean, to approve the Treasurer's Report as presented.

Unanimously carried.

C. Payment of Bills (General, Capital Reserve, and School Lunch)

Motion by Timothy Bean, seconded by Joseph Troutman, to approve the payment of bills as presented.

Unanimously carried.

D. Tax Exonerations/Additions/Refunds

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the Tax Exonerations/Additions/Refunds as presented and to issue refunds as necessary.

Unanimously carried.

E. Tax Collection Committee Delegate Appointment

The Act 32 Tax Collection Committee requires delegates to be appointed yearly. Kathy Boyd is the primary voting delegate and Lorraine Hannon will be the first alternate voting delegate.

Motion by Joseph Troutman, seconded by Timothy Bean, to approve the delegates as presented.

Unanimously carried.

F. Resolution

There will be no increase in the rate of tax above the state index established by the Department of Education. It is the intent of the District administration to propose a budget for the 2012-13 school year which will call for no increase in real estate taxes.

Motion by Joseph Troutman, seconded by Carla Manion, to approve the resolution as presented.

Unanimously carried.

Policies

1. Policy #818, Contracted Services, Revised
2. Policy #504, Employment of Classified Employees, Revised
3. Policy #405, Employment of Substitute Professional Employees, Revised
4. Policy #303, Employment of Administrators, Revised

5. Policy #404, Employment of Professional Employees, Revised
6. Policy #601, Fiscal Objectives, Revised
7. Policy #619, District Audit, Revised
8. Policy #004, Membership, Revised

Motion by Timothy Bean, seconded by Joseph Troutman, to approve the policies as presented.

Unanimously carried.

Students and Curriculum

A. 2012-2013 Registration Guide

Bradford Area High School principal, Ken Coffman, presented the 2012-13 Registration Guide. Revisions for the 2012-13 school year graduation project are intended to make it more relevant and more career-centered. Additional courses have been added, including Language and Literature, College Composition II, AP Spanish, Introduction to Sports Medicine, Introduction to Probability and Statistics, two petroleum and well drilling technology classes, and a food safety and restaurant management course.

Motion by Pat Vigliotta, seconded by Joseph Troutman, to approve the Registration Guide as presented.

Unanimously carried.

B. Curriculum Update

Mrs. Pude reported on the Comprehensive Planning (formerly referred to as Strategic Planning) training hosted by PDE at the IU#9. The plan will not be due until November of next school year and will no longer span six years, but will be only three years in duration. In the past, it was required that the Technology and Special Education plans be rewritten every three years; they will now flow with the overall plan. Our individual building improvement plans will be embedded in the overall comprehensive plan as well. At this point there is only an off-line component to work with. It is hoped that the committees can be established in January.

Professional Development Seminars have begun again in all buildings. These are job embedded trainings on needs identified at individual buildings. The seminars consist of a day of training for small groups of teachers who then integrate the new learnings in their respective classrooms for two weeks with the assistance of the building level instructional coaches. Teachers then reconvene to discuss their experiences and gain additional assistance on implementation. The topics include Smart Board training at the High School and School Street, Differentiated Instruction at Fretz, and Math Investigation at GGB.

Personnel

A. Resignations

1. Walter (Pete) Gulnac, Bus Driver, effective December 31, 2011

Recommendation: To approve the resignation of Mr. Gulnac, for the purpose of retirement, as presented above, with regrets and appreciation for his 5 years of service to the staff and students of the District.

2. Mike Bombasay, from the position of Boys' Assistant Varsity Basketball Coach, effective November 29, 2011.

Recommendation: To approve the resignation of Mr. Bombasay , as presented above, with regrets and appreciation for his service to the staff and students of the District.

B. Employment

Advisors (2011-2012)

1. Play Director - Chad Young
2. Play Assistant (Play Construction in current CBA) - Jennifer Snow
3. Play Assistant (Play Construction in current CBA) - Lisa Fedak
4. Play Assistant (Make-up in current CBA) - Mike Grady
5. Play Assistant (Make-up in current CBA) - Kathy Thumpston

Recommendation: To approve the advisors for the 2011-12 school year as presented.

C. Coaching – 2011-2012

1. Wrestling

Matt Ostrander, Volunteer Wrestling Coach, effective December 6, 2011.

2. Basketball

Zachary Stark, Boys' Assistant Varsity Basketball Coach, effective December 6, 2011.

Recommendation: To approve the employment of the above-listed individuals for the coaching positions for the 2011-2012, school year, as shown above, pending completion of all necessary paperwork, pre-employment drug testing (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

D. Fitness Center Monitors 2011-2012

Fitness Center Monitors will be responsible for training participants on the proper use of the facility equipment and monitoring users in the facility during all hours of operation. Hours of work are on an as needed basis to facilitate the fitness center schedule. The rate of pay is \$10.00 per hour.

1. Steve Ackerman
2. Julie DeGolier
3. Dennis Morrisroe
4. Lori Nuzzo
5. Debra Pradhan
6. Randy Ruffner
7. Zachary Stark

Recommendation: To approve the employment of the above-listed individuals pending completion of all necessary paperwork, in accordance with Board Policy, successful completion of the Fitness Center Equipment Training by Webster Fitness on December 11, 2011 and the successful completion and verification of First Aid/CPR Certification (unless already certified) on December 5, 2011.

E. Substitutes

1. Substitute Teachers

- a. Anne L. Fair, Substitute Teacher, emergency certified, effective December 6, 2011.
- b. Kristy Moore, Pennsylvania Certified, English 7-12, effective December 6, 2011.
- c. Devin Ruhlman, emergency certified, effective December 6, 2011.

2. Substitute Bus Driver

- a. Robert Foster, Sr., Substitute Bus Driver, effective December 6, 2011.
- b. Renae Storms, Substitute Bus Driver, effective December 6, 2011.

Recommendation: To add the above-listed individuals to the District's approved substitute/volunteers listing, in accordance with Board Policy, pre-employment drug testing (where applicable), and pending completion of all necessary paperwork.

Motion by Timothy Bean, seconded by Pat Vigliotta, to approve items A-Resignations, B-Employment, C-Coaching, D-Fitness Center Monitors, and E-Substitutes as presented.

7 Yeas 0 Nays

Superintendent's Report

Mrs. Romanowski thanked Mr. Bean for serving as Board President and stated that it has been an absolute pleasure to serve with Mr. Bean. "It is very difficult to stay centered and calm in the midst of the many storms we have had through the last several years and the economic situation. He has been an absolute inspiration and leader among other things," said Mrs. Romanowski.

Other Business

None

Announcement

An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

Recognition of Visitors

None

Adjournment

Motion by Pat Vigliotta, seconded by Joseph Troutman, that the meeting be adjourned.

Unanimously carried.

Carla Manion
Acting Secretary

Keith Hatch
Board Secretary