

April 12, 2010

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

Present

Directors: Timothy Bean, President, Pat Vigliotta, Vice President; Paul Ridley, Treasurer; Keith Hatch, Secretary; Helen Cummiskey, Asst. Secretary; Dave Feely, Carla Manion, Shane Oschman, and Joseph Troutman

Absent: None

Administrators: Sandra Romanowski, Superintendent; Katy Pude, Sam Johnson, Kathy Kelly, Ken Coffman, Dave Ray, Gail Herrmann, Dara Signor, Sarah Tingley, Dave Jones, Erin Waugaman, Gene Woodmansee, and John Petruzzi

News Media: JoEllen Chesnut – *The Bradford Era*
Anne Holliday – WESB

Visitors: Chuck Hoyt, Mike Updegrove, Nick Pire, Matt Geitner, Carol Marshal, John Cattoni, Jeff Cattoni, William Updegrove, Barry Bryan, and Marsha Dowd

Timothy Bean, President, called the meeting to order with the Pledge of Allegiance and a moment of silence.

Recognition of Visitors

There were no visitor's comments.

Approval of Board Agenda

Motion by Helen Cummiskey, seconded by Keith Hatch, to approve the Board agenda as presented.

Unanimously carried.

Scholar Athletes

We were proud to honor our scholar athletes for the winter season. To qualify students must have a 95% grade point average, letter in their sport, and complete the season.

Approval of Minutes

Regular Meeting – March 8, 2010

Motion by Keith Hatch, seconded by Carla Manion, to approve the minutes as presented.

Unanimously carried.

Resolution for Expulsion

It is hereby RESOLVED by the Board of Directors of the Bradford Area School District that the student who committed a possession of weapons violation on March 18, 2010 referred to as 2009-10 #7 is

expelled for the period of time set forth in the Waiver and Stipulation dated March 30, 2010, as recommended by the Superintendent, a copy of which is on file in the student's file located in the Superintendent's Office and which provisions are approved by this Resolution as if fully set forth herein."

Motion by Keith Hatch, seconded by Helen Cummiskey, to approve the resolution as presented.

9 Yeas 0 Nays

Business Office and Financial Affairs

A. Resolution (General Obligation Bonds Series 2010)

This is refinancing of the Series 2003.

Motion by Joseph Troutman, seconded by Paul Ridley, to approve the resolution as presented.

9 Yeas 0 Nays

B. Treasurer's Report for the period ending February 28, 2010

Motion by Carla Manion, seconded by Shane Oschman, to approve the Treasurer's Report as presented.

Unanimously carried.

C. Payment of Bills (General, Capital Reserve, School Lunch, and Athletic Activities)

Motion by Keith Hatch, seconded by Paul Ridley, to approve the payment of bills as presented.

Unanimously carried.

D. Budget Transfers

Budget transfers from January 1, 2010 to March 31, 2010 are presented for your approval. They are general operating transfers completed by the authorized budget officer and new or revised grants received after the original budget was adopted.

Motion by Carla Manion, seconded by Keith Hatch, to approve the budget transfers as presented.

Unanimously carried.

E. Tax Exonerations

Motion by Keith Hatch, seconded by Pat Vigliotta, to approve the tax exonerations as presented.

Unanimously carried.

F. Cash Management Proposals

Cash Management Proposals were received from County National Bank, Northwest Savings Bank, and PNC Bank. This is not a competitive bid.

Motion by Keith Hatch, seconded by Pat Vigliotta, to award the banking services to County National Bank.

8 Yeas 0 Nays 1 Abstention (Oschman)

G. Health Insurance Stabilization Fund

The District recommends establishing an account to pay for future health insurance increases. Excess funds available in budgets may be transferred to this account.

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the establishment of this designated fund.

Unanimously carried.

H. Bids – School Buses

Bids were received for three 72-passenger 2011 school buses. The following were received with the new 2010 emission engines.

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|---------------------------------|-----------|
| a. Blue Bird of Pittsburgh | \$256,230 |
| b. Myer's Equipment Corporation | \$253,749 |
| c. Wolfington Body Company | \$254,760 |

Two bids were received with 2011 buses, pre 2010 emissions.

- | | |
|----------------------------|-----------|
| a. Blue Bird of Pittsburgh | \$242,280 |
| b. Wolfington Body Company | \$245,520 |

Motion by Paul Ridley, seconded by Pat Vigliotta to award the bid to Blue Bird of Pittsburgh for \$242,280.

9 Yeas 0 Nays

I. Permission to Sell Property from the County Repository

Dr. and Mrs. Gerald Hull have requested to buy 57 Sherman Street, Bradford, Pennsylvania from the County Repository for \$400.00. This property was the subject of a recent fire.

Recommendation: To grant consent to the Tax Claim Bureau to sell the property to Dr. and Mrs. Hull.

- Russ Orner has requested to buy 46 Petrolia Street, Bradford, Pennsylvania from the County Repository for \$300.00. This is an empty lot.

Recommendation: To grant consent to the Tax Claim Bureau to sell the property to sell the property to Mr. Orner.

Motion by Carla Manion, seconded by Helen Cummiskey, to grant consent to the Tax Claim Bureau for the above-listed properties as presented.

Unanimously carried.

J. Agreement of Sale

This agreement of sale between Reid Petroleum Corporation and the Bradford Area School District is presented for your approval. Section 23 was added prohibiting use of the property as a convenience store for thirty years.

Motion by Keith Hatch, seconded by Helen Cummiskey, to approve the agreement of sale.

Unanimously carried.

K. Bid Awards (Art Supplies and Second Class Supplies)

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the bids as presented.

Unanimously carried.

L. Capital Project Bids – 2010-11 Capital Budget

Resolution No.1 – Blaisdell Parking Lot Resurfacing Project

BE IT RESOLVED, the Bradford Area Board of School Directors hereby awards the following contract for the Parking Lot Resurfacing for the George G. Blaisdell Elementary School Project to Glenn O. Hawbaker, Inc. in the amount of \$762,235.95.

Resolution No. 2 – Fretz Middle School Project

BE IT RESOLVED, the Bradford Area Board of School Directors hereby awards the following contracts for the bathroom alterations and gymnasium glass block replacement for Fretz Middle School Project:

- 1) For General Construction, to J. C. Orr & Son, Inc. in the amount of \$149,762.
- 2) For Plumbing Construction, to Scobell, Inc. in the amount of \$30,220.
- 3) Electrical Construction, to Tech Services, Inc. in the amount of \$4,900.

Resolution No. 3 – Bid Withdrawal

BE IT RESOLVED, the Bradford Area Board of School Directors approves the request of Innovative Construction & Mechanical LLC. to withdraw its bids for General Construction and Plumbing Construction because of a clerical error on their bid amount.

Resolution No. 4 – Bradford High School Project

BE IT RESOLVED, the Bradford Area Board of School Directors hereby awards the following contracts for the Renovations to the Bradford High School Project:

- 1) For General Construction, to J. C. Orr & Son, Inc. in the amount of \$95,343.
- 2) For Plumbing Construction, to Kandefer Plumbing & Heating, Inc. in the amount of \$7,238.
- 3) For Electrical Construction, to Tech Services, Inc. in the amount of \$93,889.

FURTHER, the Board Secretary is authorized to sign the necessary documents.

Motion by Shane Oschman, seconded by Pat Vigliotta, to award the above-listed bids as presented.

9 Yeas 0 Nays

Policies

- A. Policy #525, Dress and Grooming for Classified Staff, new
- B. Policy #810, Transportation, revised
- C. Policy #313.3, Screening and Evaluation for Students with Disabilities, new

These policies are being placed on the table for the requisite period of time. No action is required at this time.

Students and Curriculum

- A. The president of SKILLS USA, Jessie Mascho, as well as SKILLS USA members Nick Pire, Matt Gettner, and Mike Updegrove who presented a brief overview of the Career and Technical Program's four student organizations. They also discussed some of the activities the organizations have been involved in this year.
- B. Curriculum Report

Data Analysis and PSSA – So much of the past month was devoted to preparing for the PSSA assessments and providing students with the additional support they need to be successful. School Street began their testing this week and Fretz and BAHS started their tests on April 12th.

National Core Standards – As part of the Common Core State Standards Initiative and the Federal Race to the Top Initiative, states will be asked to adopt National Core Standards that will address the knowledge and skills students should have to be ready to succeed in entry-level credit-bearing academic college courses and in workforce training programs. Standards will be finalized and adopted by states in early August. We will then meet in teams to alter our curriculum guides to ensure that our students receive appropriate instruction toward these standards.

Special Education – You may have seen the special edition of the Bradford Era on Autism Awareness and the activities that the district and Futures have partnered in creating for our students.

Personnel

A. Resignations

1. Melissa Gae Colligan, Elementary Education Teacher at George G. Blaisdell Elementary School, effective June 4, 2010.

Recommendation: To approve the resignation of Ms. Colligan for the purpose of retirement with regrets and appreciation for her 35 years of service to the students and staff of the District.

2. Melissa A. Melvin, Elementary Education Teacher at School Street Elementary School, effective June 4, 2010.

Recommendation: To approve the resignation of Mrs. Melvin for the purpose of retirement with regrets and appreciation for her 37 years of service to the students and staff of the District.

3. Santana Romero, Part-time Aide in the Transportation Department, effective March 9, 2010.

Recommendation: To approve the resignation of Ms. Romero with regrets and appreciation for her service to the students and staff of the District.

4. Dan Mackey, Bus Driver, effective April 16, 2010.

Recommendation: To approve the resignation of Mr. Mackey with regrets and appreciation for his service to the students and staff of the District.

Motion by Keith Hatch, seconded by Helen Cummiskey, to approve the resignations of the above-listed individuals, as presented, with regrets and appreciation for their service to the students and staff of the District.

Unanimously carried.

B. Employment

1. Cathie Vincent, Business Computer and Information Technology Teacher at Bradford Area High School, B.S., University of Pittsburgh at Bradford, PA Certified: Business Computer and Information Technology. Salary will be Bachelor Step 1, \$36,848, effective April 23, 2010.

Recommendation: To approve the employment of Ms. Vincent for the position, as shown above, pending completion of all necessary paperwork and certification/graduation requirements, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

2. Thomas Williams, Bus Driver, for Run #24, 4.0 hours per day at \$15.38 per hour, effective April 23, 2010.

Recommendation: To approve the employment of Mr. Williams pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and AFSCME.

C. Coaching Staff (2010-2011)

1. Basketball

- a. Dave Fuhrman -Head Varsity Boys' Coach
- b. Brian Hobbs - Assistant Varsity Boys' Coach
- c. Jon Hannon - Boys' JV Coach
- d. Jim Rinfrette - Assistant Freshmen Boys' Coach
- e. Jim Carroll - Head Middle School Boys' Coach
- f. Kirk Stauffer - Assistant Middle School Boys' Coach
- g. Ann Nuzzo - Head Varsity Girls' Coach
- h. Natalie Marasco - Assistant Varsity Girls' Coach
- i. Lori Nuzzo - Girls' JV Coach
- j. Randy Ruffner - Head Freshmen Girls' Coach
- k. Ashley Fox - Head Middle School Girls' Coach

2. Swimming

- a. Katrina Douglass - Head Coach
- b. Dan Confer - Assistant Coach

3. Wrestling

- a. Rob Cospers - Head Varsity Coach
- b. Chad Wilcox - Assistant Varsity Coach
- c. James R. Miller III - Head Middle School Coach
- d. Matthew Gilligan - Assistant Middle School Coach

D. Coaching Staff (2009-2010)

1. Softball

Robin Crappio - Volunteer Softball Coach

2. Baseball

Anthony Palumbo - Volunteer Baseball Coach

Motion by Paul Ridley, seconded by Carla Manion, to approve the employment of the above-listed individuals, as presented, effective April 13, 2010 pending completion of all necessary paperwork, pre-employment drug test (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

E. Transfer

Debbie Hayden from General Aide in the Transportation Department to Latchkey Aide at School Street Elementary School at \$9.75 per hour for 2.5 hours per day (3:30 p.m. to 6:00 p.m.), effective April 13, 2010.

Motion by Shane Oschman, seconded by Paul Ridley, to approve the transfer as presented.

Unanimously carried.

F. Leave of Absence

Kelly Wright-Johnson has requested an unpaid childrearing leave from August 23, 2010 through December 17, 2010.

Motion by Keith Hatch, seconded by Paul Ridley, to approve the request as presented.

Unanimously carried.

G. Substitutes

1. School Psychologist

Candice Saquin, Substitute School Psychologist, effective March 12, 2010.

2. Substitute Nurse

Monica Beers, Substitute Nurse, effective April 13, 2010.

3. Substitute Aide

Thomas Williams, Substitute Aide, effective April 2, 2010.

4. Substitute Bus Drivers

- a. Wayne Mead, Bus Driver, effective March 15, 2010.
- b. Gary Miller, Bus Driver, effective April 23, 2010.
- c. Dan Mackey, Bus Driver, effective April 16, 2010.

Motion by Keith Hatch, seconded by Pat Vigliotta to add the above-listed individuals to the District's approved substitute listing, pending the completion of all necessary paperwork, pre-employment drug test, and in accordance with Board policy.

Superintendent's Report

Mrs. Romanowski announced that a district fund called the Miriam Barcroft Blaisdell/Bradford Area School District Fund has been established by Sarah Dorn and Harriett Wick in honor of their mother, Miriam Barcroft Blaisdell with an initial gift of \$50,000.

The fund will primarily focus on assisting economically disadvantaged students, who make up approximately 40 percent of the district and will also create four \$2,500 scholarships for students who earn advanced scores on the Pennsylvania System of School Assessments (PSSA) test and are accepted to a post-secondary school.

The district has also been the recipient of \$136,000 as an Enhancing Education Through Technology grant from the Pennsylvania Department of Education. The funds will be used to purchase six sets of mobile laptops, four for the middle school and two for the high school. Each set includes 30 laptops and a storage cart, adding 180 laptops to those already available to students. The grant was submitted by John Petruzzi, district technology director, and Lori Hannon.

Mrs. Romanowski further announced that as a result of Pennsylvania not being chosen for the first round of "Race to the Top" funding, Bradford will have a second chance to apply to be a recipient of that funding. Further details for applying should be received within a week and application submissions will be requested by June 1st. Bradford could have received between \$500,000 and \$1.5 million for staff development, instructional planning, and curriculum improvement had it been approved and the state chosen as a recipient.

Other Business

None

Announcements

- A. An executive session was conducted prior to this meeting at 6:00 p.m. for personnel reasons.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

Recognition of Visitors

None

Adjournment

Motion by Keith Hatch, seconded by Joseph Troutman, that the meeting be adjourned.

Unanimously carried.

Keith Hatch
Secretary