

## August 8, 2011

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 7:00 p.m.

### Present

Directors: Timothy Bean, President; Pat Vigliotta, Vice President; Keith Hatch, Secretary; Carla Manion, Shane Oschman and Joseph Troutman

Absent: Helen Cumiskey, Dave Feely, and Paul Ridley

Administrators: Katy Pude, Sam Johnson, Kathy Boyd, Ken Coffman, Jennifer Morgan, Tina Slaven, Dara Signor, Dave Jones, Marianne Carrico, Sarah Tingley, Erin Waugaman, Lori Hannon, Kelly Compton, Candice Saquin, Sarah Schreiber, Gene Woodmansee, and John Petruzzi

News Media: Ruth Bogdan                   *-The Bradford Era*

Visitors: Kay Hoyt, Chuck Hoyt, Bob Onuffer, Chris Gooch, Krisy Gainer, Barry Bryan, Sue Gleason, Greg Gleason, Dennis Morrisroe, Dawn Morrisroe, Mrs. Engstrom, and Marsha Dowd

Timothy Bean, President, called the meeting to order with the Pledge of Allegiance and a moment of silence.

### Recognition of Visitors

Bob Onuffer expressed his thanks to the Board and Kathy Boyd for improvements throughout the district and for their consideration of safety issues on Constitution Avenue in regards to bus traffic.

### Approval of Board Agenda

Motion by Joseph Troutman, seconded by Pat Vigliotta, to approve the Board agenda as presented.

Unanimously carried.

### Approval of Minutes

Regular Meeting – June 27, 2011

Motion by Pat Vigliotta, seconded by Shane Oschman, to approve the minutes as presented.

Unanimously carried.

### Appointment to Bradford Area Public Library Board

Motion by Carla Manion, seconded by Joseph Troutman, to appoint Ms. Lisa Olszak Zumstein to The Bradford Area Public Library Board to fill the unexpired term of Mr. John Peterson to expire in December 2011.

5 Yeas    0 Nays    1 Abstention (Hatch)

**Business Office and Financial Affairs**

- A. Treasurer’s Report for the periods ending May 31, 2011 and June 30, 2011 and the Fourth Quarter Reports for the Secondary Schools as presented.

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the Treasurer’s Reports and Fourth Quarter Reports for the Secondary Schools as presented.

Unanimously carried.

- B. Payment of Bills (General, Capital Reserve, and School Lunch)

Motion by Shane Oschman, seconded by Carla Manion, to approve the payment of bills as presented.

Unanimously carried.

- C. Tax Exonerations and Homestead Adjustments

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the Tax Exonerations and Homestead Adjustments as presented.

Unanimously carried.

- D. Beacon Light Behavioral Health Systems

This agreement is for educational services for residential, non-residential, foster, and state ward. The cost for services shall be determined by the classification of the students served.

Motion by Keith Hatch, seconded by Joseph Troutman, to approve the contract as presented.

5 Yeas 0 Nays 1 Abstention (Bean)

- E. Update on Capital Projects

Mr. Gene Woodmansee updated the Board on the projects completed over the summer and the progress of the Fitness Center.

**Policies**

- A. Policy #214, Class Rank, revised
- B. Policy #908, Parent and Community Engagement, new

Motion by Carla Manion, seconded by Shane Oschman, to approve the policies as presented.

Unanimously carried.

- C. Policy #248, Unlawful Harassment, revised
- D. Policy #249, Bullying, revised
- E. Policy #113.1. Discipline of Students with Disabilities, revised
- F. Policy #233, Suspension and expulsion, revised

- G. Policy #219, Student Hearing Process, revised
- H. Policy #226, Searches, revised
- I. Policy #218, Student Discipline, revised

These policies are being placed on the table for the requisite period of time; no action is required at this time.

### **Students and Curriculum**

#### A. Change to 2011-12 School Calendar

Motion by Carla Manion, seconded by Pat Vigliotta, to dismiss elementary students at 1:15 p.m., Fretz students at 11:45 a.m., and the High School students at 12:00 p.m. on June 7, 2012 (last day of school).

6 Yeas 0 Nays

#### B. Bradford Area School District Safe Schools Plan – 2011-12

Motion by Keith Hatch, seconded by Pat Vigliotta, to approve the Bradford Area School District Safe Schools Plan for 2011-12.

6 Yeas 0 Nays

#### C. Curriculum Update

Mrs. Pude reported on the upcoming Teacher In-Service Days to be held in August in all buildings. Although much will be based on individual building needs, all buildings will be having the ALICE training (Alert Lockdown, Inform, Counter, Evacuate) by Butch Bartlett as part of our safety plan, a Bullying Prevention presentation by Sarah Schreiber, and an OWL Stars presentation by our team of coaches and Kelly Compton.

The Extended School Year at the Elementary and Middle School levels for special education students was successfully completed. This program is for students who may regress during the summer months and need to work on an extension of their IEP goals. School Street also concluded their summer school program.

This year our school district underwent Special Education Compliance Monitoring which is an extensive process. Mrs. Pude thanked Sarah Schreiber, school psychologist; Candance Saquin, school psychologist; and Hannah Yonkers, intern, for their thorough work with this very successful review. Also recognized was Jennifer Morgan.

#### D. Presentation: PSSA Results – Kelly Compton and Building Principals

Ms. Kelly Compton explained that the PSSA tests have two purposes. First, they make the school accountable for preparing students to graduate. Second, they make sure that schools continually strive to improve. The AYP standards began in the 2002-03 school year with the arrival of the No Child Left Behind Act.

The preliminary 2011 Pennsylvania System of School Assessment tests results revealed at Monday's Bradford Area School District Board meeting showed that the district achieved adequate yearly progress overall; however, Fretz Middle School and Bradford High School did not.

At the High School, the economically disadvantaged subgroup did not meet the target scores in either reading or math. This puts the school in the School Improvement II category, meaning it did not meet AYP for three years in a row.

At the middle school, special education students did not meet the target scores for reading, placing the school in 'warning' status because this is the second year in a row the school has not met AYP.

### Personnel

#### A. Resignations

1. Andrea Silverstrim, Guidance Counselor, Bradford Area High School, effective August 4, 2011.

Recommendation: To approve the resignation of Ms. Silverstrim, with regrets and appreciation for her one year of service to the students and staff of the District.

2. Patricia Durolek from the Multi-Handicapped Bus Run, effective August 8, 2011.

Recommendation: To approve the resignation of Ms. Durolek with regrets and appreciation for her service to the students and staff of the District.

3. Monica Beers from Part-Time LPN at George G. Blaisdell Elementary School, effective August 8, 2011.

Recommendation: To approve the resignation of Ms. Beers with regrets and appreciation for her two years of service to the students and staff of the District.

Motion by Carla Manion, seconded by Keith Hatch, to approve the resignations as presented.

Unanimously carried.

#### B. Administrator

Jennifer Morgan, Assistant Principal/Special Education Coordinator at Bradford Area High School, M.S., Gannon University, Pennsylvania Certified: K-12 Principal, Special Education Supervisor. Salary will be \$69,083 pro-rated, for 260 Days per year as per Act 93, effective August 9, 2011.

Motion by Keith Hatch, seconded by Carla Manion, to approve the employment of Ms. Morgan for the position, as shown above, pending completion of all necessary paperwork, and in accordance with Board Policy.

6 Yeas 0 Nays

#### C. Employment

1. Ali L. Mertsoc, Elementary Education Teacher at George G. Blaisdell Elementary School, B.S., University of Pittsburgh at Bradford, Pennsylvania Certified: Elementary Education. Salary will be Bachelor Step 1, \$38,883, effective August 19, 2011.

Motion by Keith Hatch, seconded by Carla Manion, to approve the employment of Ms. Mertsoc for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and BAEA.

2. Kevin Murrell, Bus Driver for the Reserve Run, effective August 29, 2011.

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the employment of Mr. Murrell, for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug test, and in accordance with Board Policy and the current agreement between the Board and AFSCME.

Unanimously carried.

#### D. Transfers

1. Patricia Durolek, Multi-Handicapped Aide at School Street Elementary School to Multi-Handicapped Aide at Fretz Middle School, effective August 29, 2011.
2. Laurie Ware, General Aide at BAHS to General Aide at Fretz Middle School, effective August 29, 2011.
3. Lauren Boser, Multi-Handicapped Aide at Bradford Area High School to General Aide at School Street Elementary School at a rate of \$11.38 per hour, effective August 29, 2011.

Recommendation: To approve the transfers as presented.

#### E. Mentor Teachers

1. Jodi Rosendahl for Katlynn Hillard at School Street Elementary School
2. Kelly Johnson for Rebecca Ward at School Street Elementary School
3. Jennifer Kwiatkowski for Ally Mertsoc at George G. Blaisdell Elementary School
4. Katrina Cibula for Toncha Cline at George G. Blaisdell Elementary School
5. Lisa Smith for Steve Herrmann at Bradford Area High School
6. Ann Fesenmyer for Jessica Vigliotti at Fretz Middle School

Recommendation: To approve the mentor teachers for the 2011-2012 school year, as presented above, in accordance with Board Policy and the current agreement between the Board and BAEA.

#### F. Advisors – 2011-12

1. ½ Sophomore Class Advisor - Jennifer Snow
2. Fretz Cheerleading Advisors - ½ Ann Fesenmyer, ½ Emilee Vickery

Recommendation: To approve the employment of the above-listed individuals for the supplemental positions for the 2011-2012 school year, as shown above, pending completion of all necessary paperwork, pre-employment drug testing (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

#### G. Leaves of Absence

1. Shannon Reese has requested a Childbearing/Childrearing Leave of Absence under FMLA Guidelines, District Policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning November 30, 2011 through January 20, 2012.
2. Brittany Parrett has requested a Childbearing/Childrearing Leave of Absence under FMLA Guidelines, District Policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning October 19, 2011 through January 2, 2012.

3. Shannon Cattoni has requested a Childbearing/Childrearing Leave of Absence under FMLA Guidelines, District Policy, and the current agreement between the Bradford Area School District Board of Education and BAEA beginning October 11, 2011 through February 8, 2012.
4. Heidi Blatchley has requested a Childbearing/Childrearing Leave of Absence under FMLA Guidelines, District Policy, and the current agreement between the Bradford Area School District Board of Education and BAEA, beginning September 24, 2011 through November 4, 2011.

Recommendation: To approve the leaves of absence as presented.

#### H. Tutors

Temporary part-time tutor positions for the 2011-2012 school year from September 2011 through March 23, 2012. Schedules are under the direction of the respective building principals. Tutors will work with special education students and/or small groups of students with specific needs to provide intervention services in addition to regular classroom instruction. All special education positions are supported with grant funds. They will only continue if needed as long as the grant funds are available. Tutors are approved for up to 4.5 hours per day at the following rates:

1. Bachelor Degree Tutors at \$17.00 per hour
  - a. Larry Causer - School Street Elementary School
  - b. Natalie Marasco - Fretz Middle School
  - c. Deb Digel - Bradford Area High School
2. Tutors at \$10.00 per hour
  - a. Terri Piganelli - School Street Elementary School
  - b. Dawn Morrisroe - Bradford Area High School

Recommendation: To approve the employment of the above listed individuals for the supplemental positions for the 2011-2012 school year, as shown above, pending completion of all necessary paperwork, pre-employment drug testing (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

Motion by Pat Vigliotta, seconded by Shane Oschman to approve items D. Transfers, E. Mentor Teachers, F. Advisors, G. Leaves of Absence, and H. Tutors as presented.

Unanimously carried.

#### I. Coaches – 2011-2012

1. Soccer
  - a. Assistant Varsity Girls' Coach - Dennis Morrisroe
  - b. Head Middle School Boys' Coach - Justin Ridley
  - c. Assistant Middle School Boys' Coach - Greg Gleason
2. Golf
 

Volunteer Coach - Barry Stauffer

## 3. Cross Country

Volunteer Coach

- Nancy Crissman

Motion by Carla Manion, seconded by Pat Vigliotta, to approve the employment of the above- listed individuals for the coaching positions for the 2011-2012, as shown above, pending completion of all necessary paperwork, pre-employment drug testing (where applicable), and in accordance with Board Policy and the current agreement between the Board and BAEA.

6 Yeas 0 Nays

## J. Substitutes

## 1. Substitute Teachers

- a. David Verbocy, Substitute Teacher, Emergency Certified
- b. Amy Krepp, Substitute Teacher, Elementary Certified
- c. Greg Gleason, Substitute Teacher, Elementary Certified
- d. Heather Nance, Substitute Teacher, Elementary Certified
- e. Sheri Harrier, Substitute Teacher, Elementary, Family and Consumer Science, and Mid-Level English Certified.

## 2. Substitute Aides and Substitute Custodian

- a. Mary Hamer, Substitute Aide and Substitute Custodian
- b. Debra Pradhan, Substitute Aide

## 3. Substitute Bus Driver

Kevin P. Yeager, Substitute Bus Driver

Motion by Pat Vigliotta, seconded by Shane Oschman, to add the above-listed individuals to the District's approved substitute/volunteers listing, in accordance with Board Policy, pre-employment drug testing (where applicable), and pending completion of all necessary paperwork.

Unanimously carried.

**Other Business**

None

**Announcements**

- A. An executive session was conducted prior to this meeting at 5:00 p.m. personnel reasons.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

**Recognition of Visitors**

Mrs. Engstrom thanked the board for their attention to the Constitution Avenue busing issue.

**Adjournment**

Motion by Carla Manion, seconded by Pat Vigliotta, that the meeting be adjourned.

Unanimously carried.

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Keith Hatch  
Board Secretary